

May 4, 2020

Gladwin, Michigan

The Regular Meeting, **via Tele Conference with Go To Meeting**, of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Absent:

Staff Present: Christopher Shannon, Marietta Andrist, Bernadette Weaver, Julie Shearer, Angela Bigham, Brian Jungman

Also Present: Cristy Gutierrez, Max Milne, other unknown callers, were only known by a number when connecting into the meeting

Mayor Jungman led the Pledge of Allegiance

Council Member Sarah Kile gave the invocation

Motion by Council Member Gardner, seconded by Council Member Winarski to approve the minutes from the regular council meeting on April 20, 2020 Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried

Motion by Council Member Caffrey, seconded by Council Member Winarski to approve warrant #20-030 in the amount of \$,23,726.47, payroll ending 4/19/2020 in the amount of \$58,227.35 and warrant # 20-031 in the amount of \$40,544.10. Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried

Hearing of Delegations: None

Establish Agenda. Motion by Council Member Crawford, seconded by Council Member Caffrey to approve the agenda. Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried

Consent Agenda. Motion by Council Member Winarski, seconded by Council Member Kile to approve the Consent Agenda as follows: a. Communications: i.) Charter Communication-Upcoming

Changes, ii.) Consumer Case No. U-20220 iii.) Water Treatment Plant Work Update, iv.) Continuity Plan for Essential Functions.

City Administrator Christopher Shannon spoke on the Continuity Plan for Essential Functions document. The document states what the City staff is doing as essential workers and how things are getting completed. Council Member Kile asked if regular communication, with voice and emails could have a time, number of days before staff reaches out to those who have left emails and voice messages. City Administrator Christopher Shannon stated they are checking often.

Meetings: b) City Administrator Christopher Shannon inquired if there was any Council Members that would be uncomfortable holding a regular meeting for the next scheduled Council Meeting on May 18, 2020, if Governor Whitmer does not extend the Stay Home Stay Safe Executive Order. Discussion followed. The next meeting will be held at the Community Center to help accommodate social distancing if the Executive Order is lifted. Council Member Kile asked if a combination of a regular meeting and the electronic venison could take place. City Administrator stated is the Wi-Fi signal from the park was strong enough both could be done.

Public Comment: None

Old Business: a.) Budget Update. City Administrator Christopher Shannon spoke on the 2020-2021 budget and stated there are assumptions due to the potential reductions in State Revenue Sharing. Areas that will probably see a short fall are, income tax, sales tax and gas tax. All these are unknown on what the numbers will be. After looking at the list serve and connecting with his constituents most are building in a twenty-five (25) percent reduction in State Revenue Sharing. Asking the Council to adopt budget and understand many budget amendments will take place through-out the year. The proposed budget has no cost of living increase for staff. The presented budget is for review tonight, not adoption. Hoping to come out of this without laying staff off and try to avoid dipping into the raining day fund.

New Business: a.) Recommendation for Mosquito Control. City Administrator Christopher Shannon gave information on the two bids, either company would do a good job. Both have the same treatment, minor differences in number of applications, APM is more localized. There is an assessed twenty (\$20.00) dollars per parcel, which is estimated to generate approximately thirty thousand (\$30,000.00) towards the mosquito control. Both bids fall within that amount. City Administrator Christopher Shannon asked the Council if they had any comments. Council Member Bodnar read the proposals and likes APM. Council Member Gardner agreed. Council Member Crawford commented, with his background in insurance, the proposal asked for two million (\$2,000,000.00) and APM bids only gave one million (\$1,000,000.00), was that a big deal? City Administrator Christopher Shannon stated the proposal was borrowed from the City of Fenton and they are a bigger community. Council Member Smith stated APM is a local company and have invested time. Motion by Council Member Crawford, seconded by Council Member Gardner to accept the bid from APM.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Smith, Winarski

Nays: Kile

Absent: None

Abstain: None

Motion Carried.

b.) Purchase of DPW Vehicle. The City received a grant from the USDA in the amount of \$27,000 to go towards the purchase of a new DPW dump truck. The City needs to make up the difference, which is a total approximately \$28,000. Those funds would come out of the Equipment Rental Fund. Interim Treasurer Julie Shearer stated there would be enough funds to cover the cost out of that account. The new vehicle would replace an older vehicle. The old vehicle go to the City Park for use there. Motion by Council Member Caffrey, seconded by Council Member Gardner to approve the purchase of the patrol vehicle. Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Smith, Winarski

Nays: Kile

Absent: None

Abstain: None

Motion Carried.

c.) Capital Improvement Plan. City Assessor Bernadette Weaver presented a document, which was produced by the sub-committee, the Planning Commission, which outlines the Capital Improvement Plan for the next five years. The document goes along with the Redevelopment Ready Community which was part of the Rising Tide. If the Council feels it's acceptable, they would approve and file the document. City Administrator Christopher Shannon stated this is needed to help qualify for grants, it is a plan and it will change, but good tool to have. Council Member Kile questioned the current status of the city's light poles and if the cost was covered by the DDA. City Administrator Christopher Shannon stated the five (5) new light poles were being installed this week and the DPW would also re-build some of the poles. He also reminded Council that EDC Director Bob Balzer spoke at the last meeting about potential funding through the USDA to help replace light poles. Council Member Crawford stated the full document was not there, it was missing pages two (2) and four (4). City Clerk Marietta Andrist stated she would re-send the complete document. Motion by Council Member Kile, seconded by Council Member Bodnar to approve the Capital Improvement Plan. Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

Mayor Comments-Commission/Committee Reports- Mayor Darlene Jungman thanked staff for their work. Also states she had been in contact daily with the sick police officer and he is doing okay.

Council Member Comments-Commission/Committee- Council Member Winarski stated she hoped we could meet face to face at the next regular council meeting and be able to bring a couple of items the public has brought to her attention to the Council. Council Member Kile thanked staff, Cristy for going live and local businesses who have stepped up the help. Council Member Bodnar hoped for a face to face meeting and asked if the Council could require attendees to wear masks. Council Member Smith thanked the City's employee's and felt the remote meetings were working well and thought the City could require masks if the Council met in person at the next meeting. Council Member Gardner thanked everyone. Council Member Crawford stated he supported the City staff and loved the flags downtown. City Administrator Christopher Shannon stated the flags were set out to be uplifting to the community. Council Member Darlington informed the Council the School did the first planned activities to help honor the Class of 2020. There are a lot of events planned and surprises in the works. Thanked the City staff and those helping us stay healthy and strong.

Administration Reports/Comments. City Administrator Christopher Shannon stated Park Manger Brian Jungman was asked to give an update on the City Park and Campground. Park Manager Jungman stated the new software will help bring us up to date with other communities and stated the new software for reservations (Camp Spot) was user friendly. With the new system people can click a campsite and see a picture of the site and it will give the size of the campsite. The new system has several whistles and bells, which is still being learned. Also informed the recent flood was not to bad on the campground, North Park and the playground are closed. The campground in currently closed until June 21, 2020. City Administrator Christopher Shannon stated a section of the campground was open for hospital personnel to utilize if they preferred to not go home.

City Administrator Christopher Shannon informed the Council Waste Management had placed a large dumpster at the City Garage to dispose of bulk items due home pick up temporarily discontinued. The Water Treatment Plan is still not up and running, waiting on approval from EGLE. Delays have occurred due to the States Emergency Orders. GAFT has canceled much of their season due to the pandemic and has asked to be let out of part of their lease. The DDA is exploring adding to local gift cards from local businesses, the DDA would contribute a portion to help. Gave example, if someone purchased a twenty (\$20.00) dollar gift card, DDA would donate ten. (\$10.00)

Park Manager Brian Jungman stated the Arts & Craft down on the Park in canceled.

Motion by Council Member Caffery, seconded by Council Member Kile to adjourn.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

Meeting ended at 6:16 p.m.