

March 2, 2020

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Absent: None

Staff Present: Christopher Shannon, Marietta Andrist, Bernadette Weaver

Also Present: Mayor Dee Jungman, County Commissioner Ron Taylor, County Commissioner Joel Vernier, Pastor Dorsey, Justin Johnston, Alexis Mann, Becca Beaty, Lanette Morgan

Mayor Jungman led the Pledge of Allegiance and Pastor Dorsey gave the invocation.

Motion by Council Member Caffrey, seconded by Council Member Darlington to approve the minutes from the regular council meeting on 2/17/2020. Council Member Winarski commented she spoke with Marietta Andrist, City Clerk about a missed comment. Marietta Andrist added the communication to the minutes. All ayes. Motion carried.

Motion by Council Member Gardner, seconded by Council Member Crawford to approve warrant #20-024 in the amount of \$420,238.55 and payroll for the period ending 2/23/2020 in the amount of \$58,913.96, and warrant #20-025 in the amount of \$24,107.02. Council Member Caffrey inquired on the Gladwin Fire District Settlement in the amount of \$4,096.65. City Administrator Shannon stated he would check into it and would get back with him. All ayes. Motion carried.

Hearing of Delegations: County Commissioner Joel Vernier requested permission to have a Corpus Christie Parade to take place in Gladwin on June 14, 2020 running from approximately 9:45am-11:30am. The parade would start at Sacred Heart and would need to cross M61. County Commissioner Vernier commented he knew he would need to get approval from the Michigan State Police to be able to stop traffic on M61. The Council informed him a parade permit would need to be completed and approved. Discussion on the timeline took place and the parade request will be added to the next regular City Council meeting.

County Commissioner Ron Taylor commented on a Public Hearing for Time of Transfer, but there is talk about introducing this into state law. The commissioners are waiting to see what will happen at the state level, if it becomes law, before proceeding at the county level. Commissioner Taylor stated the Committee of the Whole met and discussed becoming a Second Amendment sanctuary, thus banning a Red Flag legislation. More than 400 petitions were received from county residences. The statement the county would make is we would abide by the constitution and allow people to bear arms.

Motion by Council Member Darlington, seconded by Council Member Caffrey to approve the agenda. All ayes. Motion carried

Motion by Council Member Crawford, seconded by Council Member Winarski to approve the Consent Agenda as follows: Communications: i.) Charter Communication-Upcoming Changes, ii.) Gladwin County Library January Statistics Usage, iii.) Chamber of Commerce-Michigan's Backyard. Meetings i) Gladwin County Trail Authority-February 13, 2020, ii.) Gladwin Airport Commission Meeting-February 13, 2020. iii.) Parks & Recreation Committee-February 24, 2020. All ayes. Motion carried.

Public Comment: Alexis Mann, student at Gladwin High School, stated she was attending to observe the council meeting for her Leadership Program.

Old Business: City Administrator Christopher Shannon facilitated discussion on the Committee of the Whole (COW). COW would allow all council members to hear the same information at the same time. It would only affect the Finance and Personal Committee; all other committees would remain as is. Council Member Winarski commented others belong to the committees besides council and asked what the benefits are to have the Committee of the Whole. Council Member Caffrey stated so everyone gets the same information at the same time. Discussion on when the meetings would take place followed. The discussion was to go monthly, every other month or quarterly. Council Member Smith stated meetings are currently quarterly and occur on the fourth Thursdays and also stated financials should be brought up quarterly. Suggested every other month for meetings. Council Member Kile suggested monthly meetings and move to quarterly and agreed the council needed to see the monthly financials. Council Member Winarski stated it would be a good way to get financials and monthly meetings are easier to cancel if not needed.

Council Member Darlington asked what constitutes needing a monthly meeting, what is done at the meetings. Council Member Smith stated reviewing receipts and invoices, along with any personnel issues or changes, but won't have a lot to do monthly. Council Member Kile commented reviewing receipts for everything is micro managing. Council Member Darlington questioned what was being looked for when reviewing receipts. Council Member Gardner commented if a worker purchases boots, who were they for and was it approved. City Administrator Christopher Shannon stated the city has cost control and cost of accounts, this is to know where the money is coming from and being dispersed. At council meeting warrants are in the packet to review. Council Member Kile stated she was not opposed. Mayor Dee Jungman stated in past they looked at every bill. Council Member Crawford stated that was too much detail, if we have a question about a certain invoice or expense we can ask, otherwise we are micro managing and stated we need to do what Council Member Smith suggested. Council Member Kile asked if this would get rid of Personnel and Finance. Council Member Bodnar stated anyone could come to the meetings. Council Member Winarski stated we all could have input. Council Member Darlington stated Council Member Smith will be out of town in March and as the chair he should be at the meeting. Council Member Caffrey recommended every other month meetings on the four Thursday of the month starting in April and to try it for a period of six months and see how it goes. Council Member Smith stated the first meeting would be on April 23, 2020 at 5:00pm. Motion by Council Member Caffrey seconded by Council Member Gardner to approve having meetings every other month for six months on the fourth Thursday of the month at 5:00pm. 7 ayes, 1 nay. Motion carried.

New Business: City Administrator Christopher Shannon presented information on Vector Tech Group, quote # 020090, the quote is from the City's IT company, who takes care of the server, updates, emails and any technology needs. The quote is to purchase a block of time. It would be a savings of \$400. Vector's quote would give the City a 40-hour block of time. City Administrator Christopher Shannon commented we shouldn't need eighty (80) hours because no major upgrades are scheduled to take place. Council Member Smith asked if we used all the 40 hours can another 40-hour block be purchased, yes, the City could. City Administrator Christopher Shannon shared the recent problem with the Neptune software. The problem was for a couple weeks and found out the server clock was out of sync and Vector does good service for the City. Council Member Bodnar asked if you don't use all 40 hours do you get a refund. City Administrator Christopher Shannon stated the hours don't expire.

City Assessor Bernadette Weaver presented the Planning Commission's Recommendation for a Lot Split for Gail McAskin's property. The property is located at 421 S Silverleaf Street and Ms. McAskin's has requested to split off a portion of her backyard and convey it to her neighbor Todd Claucherty, who resides at 111 June Street. Both properties would be conforming to the ordinance(s) and setbacks. Motion by Council Member Kile and seconded by Council Member Caffrey. Roll Call Vote. All ayes. Resolution carried.

RESOLUTION

MCASKIN LOT SPLIT

WHEREAS, the City of Gladwin has received a request from Gail McAskin and

WHEREAS, the Planning Commission reviewed the request at their February 25, 2020 meeting and recommends approval of the request.

NOW, THEREFORE BE IT RESOLVED that the split of a parcel described as follows:

Gladwin City C.C. Fouch Addition, Block 8, Lots 5 & 6 to result in the following legal descriptions:

Gladwin City C.C. Fouch Addition, Block 8, Lots 5 & 6 excepting the East 40 feet thereof and Gladwin City C. C. Fouch Addition, Block 8, Lot 4 and the East 40 feet of Lots 5 & 6 be approved.

The foregoing resolution was offered by Council Member Kile and seconded by Council Member Caffrey.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski
Nays: None
Abstain: None
Absent: None

Resolution declared adopted this 2nd day of March, 2020.

Marietta Andrist, City Clerk

CERTIFICATE

I, Marietta Andrist, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held March 2, 2020.

Marietta Andrist, City Clerk

City Assessor Bernadette Weaver deferred to Council Member Darlington who chaired the Planning Commission meeting on 2/25/2020. Council Member Darlington presented a Special Use Request for Mark Schwager, owner of Subway, to relocate and construct a Subway Restaurant with a drive-thru in the C-1 district. Site plan was submitted. The new building would be across the street, to the west, from his current location. The request was reviewed by the Planning Commission and was approved to move to the City Council for a vote. Motion by Council Member Kile and seconded by Council Member Caffrey. Roll Call Vote. All ayes. Resolution carried.

RESOLUTION

SPECIAL USE-RESTAURANT WITH DRIVE-THRU IN C-1 ZONING DISTRICT

WHEREAS, the City of Gladwin has received a request by Mark Schwager of 1726 Wagarville Road, Gladwin, Michigan 48624 to construct a Subway Restaurant with drive thru as a special use in the Central Business District (C-1) zoning district; and

WHEREAS, the Planning Commission reviewed the request at their February 25, 2020 meeting and recommends approval of the request;

NOW, THEREFORE BE IT RESOLVED, that the request by Mark Schwager of 1726 Wagarville Road, Gladwin, Michigan 48624 to construct a restaurant with drive thru as a special use in the Central Business District (C-1) zoning district on a parcel described as Gladwin City, Unplatted Grout, Foutch and Johnson's Addition commencing 89 degrees West 99 feet from the Southwest corner of Block 12 of the Plat of Cedar thence North 1 degree East 74.25 feet thence North 89 degrees West 66 feet thence South 1 degree West 74.25 feet thence East to the Point of Beginning and Unplatted Grout, Foutch and Johnson's Addition commencing 66 feet West of the intersection of Bowery and Cedar Avenues thence North 81.5 feet thence West 8 rods thence South 81.5 feet thence East 8 rods to the Point of Beginning excepting West 30 feet thereof and part of Unplatted Lot B of Grout, Foutch and Johnson's Addition to Cedar Village commencing at the Southwest corner of Block 12 Plat of Cedar thence North 89 degrees West along the North line of Cedar Avenue 99 feet thence North 1 degree 5 minutes East along East line of said Lot B 74.25 feet to the Point of Beginning thence from said POB N 89 degrees West parallel with the North line of Cedar Avenue 65.34 feet (recorded as 66 feet) thence North 1 degree 5 minutes East parallel to the East line of Lot B 7.25 feet thence North 89 degrees West parallel to the North line of Cedar Avenue 102 feet thence North 1 degree 5 minutes East parallel to the East line of Lot B 1.5 feet thence South 89 degrees East to the North line of Cedar Avenue 167.34 feet (recorded as 168 feet) to the East line of Lot B thence South 1 degree 5 minutes West along the East line of Lot B 8.75 feet to said Point of Beginning. Also a parcel commencing at the Southwest corner of Block 12 of the Plat of Cedar thence North 89 degrees West along the North line of Cedar Avenue 266.43 feet (recorded as 267 feet) to the Point of Beginning thence North 89 degrees West along the North line of Cedar Avenue 16 feet thence North 1 degree 5 minutes East parallel to the East line of Lot B 71.8 feet thence South 89 degrees parallel to the North line of Cedar Avenue 16 feet thence South 1 degree 5 minutes West parallel to the East line of Lot B 71.8 feet to said Point of Beginning be allowed as the Standards for Approval for a Special Use as outlined in the Gladwin City Zoning Ordinance,

Article VII, Section 701 (4) have been met and this proposal will achieve the objectives of the City of Gladwin Master Plan and Zoning Ordinance.

The foregoing resolution was offered by Council Member Kile and seconded by Council Member Crawford.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski
Nays: None
Absent: None
Abstain: None

Resolution declared adopted this the 2nd day of March, 2020.

Marietta Andrist, City Clerk

CERTIFICATE

I, Marietta Andrist, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held March 2, 2020.

Marietta Andrist, City Clerk

Motion by Council Member Darlington, seconded by Council Member Crawford to amend the March 10, 2020 Election Inspector Appointment.

2020-2021 Michigan Salt Order. City Administrator Christopher Shannon informed the Council, in order to get lower price, the City needs to place an order with the State. This holds the City's order of 300 ton, which is the normal amount purchased. Council Member Caffrey the City is in good shape for this year. Motion by Council Member Crawford, and seconded by Council Member Caffrey. All ayes. Motion carried.

Gladwin City Police Department. City Administrator Christopher Shannon shared the letter from Chief of Police, Eric Killian, requesting funds in the amount of \$9,602.00 from the drug forfeiture fund, which currently is at \$143,000.00, to make up the difference in cost for the City's three (3) patrol vehicles new in car video system from Watch Guard. Motion by Council Member Caffrey, seconded by Council Member Winarski to approve the request. All ayes. Motion carried.

Mayor Comments: Mayor Darlene Jungman thanked everyone from the Leadership Program for attending the meeting.

Council Member Comments-Commission/Committee Reports: Council Member Winarski made the council aware of a new program starting at Gladwin High School. The biology department plans to start raising trout. They are in the works of putting the program together and it is quite an operation. They have consulted with the DNR and teacher Chad Donahue is working with the students to get this up and going. Council would like to visit once it is set up and running.

Council Member Kile thanked the students and adult Leadership Program, Pastor Brandon Dorsey and County Commissioner Ron Taylor for attending the meeting. Council Member Kile passed out pictures of the City's art carvings and stated they are not being taken care of. A plan for maintenance or removal needs to be put in place. Council agreed. Council Member Caffrey suggested the school's art class may help and stated they do need repaired. Council Member Kile stated it was a bit embarrassing and the DDA paid \$3000.00 to have them done. We need to see movement in getting something done. Council Member Darlington suggested contacting the Art Guild.

Council Member Bodnar commented on the electric charging stations which was brought to council at the last meeting. After checking with a car dealership, not many electric cars are sold in Michigan. Not something we want to do, too expensive. The station takes several hours to charge. Maybe something to consider in three (3) years.

Council Member Caffrey questioned when the water treatment plant was going to be completed and how things were proceeding with the mosquito control service for the City. Council commented it would be part of the City Administrator report.

Administration Reports/Comment: City Administrator Christopher Shannon passed out pictures on the interior of the new waste water treatment plant and said things were looking good. They were currently running off line and EGLE (formally DEQ) was scheduled for March 10, 2020 to come and run tests. Once approved they would be running live and water from the tower would be cycled through the treatment plant. Council Member Gardner asked if the floor had sand grit over the epoxy. City Administrator Christopher Shannon stated there was.

Council Member Gardner stated the Christmas lights are down. The Arnold Center will work with the City with the flowers for the spring, but they need to go through their coordinator. They do a nice job.

Council Member Winarski commented on the big blank wall and maybe we should see if the women's auxiliary could paint a mural. Maybe have the high school work on it. Council Member Darlington commented the Planning Commission was gathering information on murals. Finding out an acceptable manner to the city for now and in the future. Making sure it's done properly. Currently the Planning Commission is trying to get information from West Branch on how they completed their murals. Council Member Darlington also gave a reminder for the Michigan Backyard event on March 5, 2020.

Assessor Bernadette Weaver informed the Council that high school students will be helping with the hanging flower baskets and large planter pots. Council Member Winarski stated they should be recognized for their help.

Administration Reports/Comments: City Administrator Christopher Shannon asked if the Council had any questions on how they would like to proceed with the ribbon cutting/ceremony for the waste water treatment plant. The asphalt won't be done till sometime in April. Consensus of the Council was to wait for nicer weather. Council Member Kile suggested sending invitation to our state legislators for the event. Discussion on Tuesdays in the Park and the lack of participation took place. Comment that the DDA mainly funds it and there has been discussion to potentially moving it into the City. Council Member Bodnar asked what the budget for this. An estimate of around \$12,000.00, was given. Discussion on fund raising for a new pavilion in the park and disc golf was discussed. Council Member Gardner stated there was a Master Plan and all infrastructure was added to the plan. Joel Frye from Rising Tide assisted they City with picking priorities for the Parks and Recreation. The plan stated what was being done each year. Need to stick to the plan.

Council Member Caffrey inquired on where the City was with the DNR recreational grant. City Administrator Christopher Shannon stated the plan was close to being completed. Only a couple steps needed to be completed and they were being worked on.

City Administrator Christopher Shannon touched on the corona virus and stated that city hall had set out hand sanitizer and the cleaning staff were wiping down items with Clorox wipes. City Administrator Christopher Shannon read an article from the Pope which urged people to give up internet trolling and bad habits for lent. The Pope stated there was too much verbal violence.

Council member Caffrey inquired on the Mosquito Control Program for the City. City Administrator Christopher Shannon stated request for pricing had been sent to AMP, Rose, and Orkin. April 13, 2020 is when bids are due. City Administrator Christopher Shannon stated the city had borrowed a template from Linden for the mosquito RFP. Council Member Darlington asked if the specs stated what would be sprayed. City Administrator Christopher Shannon stated all three groups could come and do a presentation. Council Member Gardner stated anyone can request

their property not be sprayed and it was not harmful to animals. Council Member Kile stated it had minimal harm.

Motion by Council Member Darlington, seconded by Council Member Caffrey to adjourn. All ayes. Motion carried.

Meeting ended at 6:20 p.m.

Darlene Jungman, Mayor

Marietta Andrist, City Clerk