

February 03, 2020

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Absent: None

Staff Present: Christopher Shannon, Kimberly Bruner, Bernadette Weaver

Also Present: Mayor Dee Jungman, County Commissioner Ron Taylor, County Commissioner Sharon Smith, Housing Commission Director Lori Stout, Pastor Dorais, Kelly Gower, Donna Alward, Jeff Csernyik, Scott Bell, John Clextan

Mayor Jungman led the Pledge of Allegiance and Pastor Dorais gave the invocation.

Motion by Council Member Kile, seconded by Council Member Caffrey to approve the minutes of the January 20, 2020 regular City Council meeting as presented. All ayes. Motion carried.

Motion by Council Member Caffrey, seconded by Council Member Gardner to approve warrant #20-021 in the amount of \$576,082.27 and payroll for pay period ending 1/26/2020 in the amount of \$32,332.35, and warrant #20-022 in the amount of \$52,116.78. All ayes. Motion carried.

Hearing of Delegations:

County Commissioner Sharon Smith was present to speak about the Counties Committee of the Whole (COW) meetings. She explained why this committee was created and stated that they meet the Wednesday prior to the Board meetings so that they have the change to discuss things prior to the regular meetings. She feels that there are no draw backs to having this committee and feels that it is a very positive experience to the board. She stated it has cut down on the number of meetings that the sub committees need to meet and she stated that she likes it because all the commissioners are receiving the same information at the same time and it allows the commissioners to ask and answers questions about items on the agenda.

Much discussion and questions on the Committee of the Whole meeting process.

County Commissioner Ron Taylor stated he had nothing to report at this time.

City Housing Commission Director Lori Stout was present to present the pilot payment to the City Housing Commission.

Motion by Council Member Caffrey, seconded by Council Member Darlington to approve the agenda with the addition under Old Business – Scott Bell Farmers Market Bids update. All ayes. Motion carried.

Motion by Council Member Crawford, seconded by Council Member Caffrey to approve the Consent Agenda as follows: Communications: i.) Mid Michigan College. Meetings:

i.) Election Commission Meeting – January 21, 2020, ii.) Personal/Finance Meeting – January 23, 2020, iii.) Parks Commission Meeting – January 27, 2020, iv.) Planning Commission Meeting – January 28, 2020. All ayes. Motion carried.

Public Comment:

John Clexton from the Gladwin County District Library was present to introduce himself and stated that he has been with the library for a year now and wanted to pass out information to everyone about the library.

Old Business:

Scott Bell from Lapham Associates was present and stated that the bid opening for the Farmer's Market expansion was done last week and a total of 9 bids were received and Gerber Construction was the low bid of \$120,712.00 with lots of alternates. The City will need to decide what they would like to do as the grant was only for \$99,900 dollars. Mr. Bell stated what the next steps that will need to be done and hoping to be able to go over some things and change a few things around to help make it affordable as the project needs to be completed by June 30th to comply with the grant.

New Business:

Motion by Council Member Darlington, seconded by Council Member Gardner to approve the March 10, 2020 Election Inspector Appointment as presented. 7 ayes, 1 nay. Motion carried.

Council Member Darlington stated that the Planning Commission had 3 people who were interested in the open seat, she stated the they discussed what direction if the board going and who would help bring knowledge moving forward. The Planning Commission board would like to have Kiera King and local attorney to fill the seat.

Motion by Council Member Caffrey, seconded by Council Member Bodnar to approve the recommendation of Kiera King to the Planning Commission. All ayes. Motion carried.

Mayor Jungman stated that Chris Stornach is no longer residing in Gladwin and would like to replace him on the Parks Commission with Mark LeVasseur.

Motion by Council Member Caffrey, seconded by Council Member Crawford to appoint Mark LeVasseur to the Parks Commission. All ayes. Motion carried.

Administrator Shannon brought forth his recommendation to Council to appoint Marietta Andrist as the new City Clerk and would also like the approval to waive the ninety (90) day wait period for insurance to thirty (30) days.

Motion by Council Member Smith, seconded by Council Member Gardner to appoint Marietta Andrist as the new City Clerk and to allow the change in the waiting period for insurance. All ayes. Motion carried.

Assessor Weaver stated that McDonald's is requesting to vacate Bruce Street as their back parking lot has been part of a drafted use agreement and still is in place to utilize, the attorney on behalf of McDonald's will not insure the use agreement so asking this matter be forwarded to the Planning Commission.

Motion by Council Member Caffrey, seconded by Council Member Kile to refer this issue to the Planning Commission. All ayes. Motion carried.

Motion by Council Member Caffrey, seconded by Council Member Gardner to allow Administrator Shannon to schedule a workshop for Council and Staff with Lew Bender. 7 ayes, 1 nay. Motion carried.

RESOLUTION
CHANGE IN MASTER PLAN

WHEREAS, the City of Gladwin has undertaken a periodic review of the Gladwin City Master Plan pursuant to the Michigan Planning Enabling Act; and

WHEREAS, November 04, 2019 the Gladwin City Council directed the Planning Commission to update the Master Plan and subsequently approved sending notice to the adjoining townships, County Planning Commission and Regional Planning Commission of their intent to amend the Master Plan; and

WHEREAS, on January 28, 2020 the Gladwin City Planning Commission held a public hearing and received public comment on the proposed change to the Master Plan; and

WHEREAS, the Gladwin City Planning Commission at their January 28, 2020 meeting made a favorable recommendation to the City Council that the Master Plan which includes a Zoning Map, Land Use Map, Public Comments, Future Land Use Recommendations and Zoning Plan be revised and adopted.

NOW, THEREFORE BE IT RESOLVED, that at the February 03, 2020 meeting of the Gladwin City Council the updated Master Plan, including future land use maps and public comment was adopted.

The foregoing resolution was offered by Council Member Kile and seconded by Council Member Caffrey.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Resolution declared adopted this 03rd day of February, 2020.

Kimberly Bruner, City Clerk

CERTIFICATE

I, Kimberly Bruner, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held February 03, 2020 at 5:00 PM.

Kimberly Bruner, City Clerk

Administrator Shannon stated he would like to have the resolution for the deficit elimination plan tabled until he can do some more research on it to see what the City's options are.

**RESOLUTION
DESHANO DEVELOPMENT LOT SPLIT**

WHEREAS, the City of Gladwin has received a request from Gary DeShano and

WHEREAS, the Planning Commission reviewed the request at their January 28, 2020 meeting and recommends approval of the request.

NOW, THEREFORE BE IT RESOLVED that the split of a parcel described as follows:

Gladwin City Section 31, T 19N-R 1W Commencing at the West ¼ corner of Section 31, T 19N, R1W, thence South on the West Section line 497 feet; thence East 250 feet to the Point of Beginning of this description; thence North 1 degree 48 minutes East 167 feet; thence East 272 feet along the South line of Hoskinson's Addition Subdivision; thence South 135 feet to a point; thence South 55 degrees West 82 feet more or less to the right-of-way for Commerce Court; thence along a radius curve to the West, 90 feet more or less; thence continuing West 130 feet more or less to the Point of Beginning from the following described parent parcel described as follows:

Gladwin City Section 31, T 19N-R 1W Part of the Southwest one-quarter beginning South 1 degree 48 minutes East along the West Section line 497 feet thence East 250 feet thence North 1 degree 48 minutes East 167 feet thence East 445.25 feet thence South 160 feet thence South 42 degrees 50 minutes 23 seconds West 140 feet thence South 170 feet thence West 328.22 feet thence North 1 degree 48 minutes West 174 feet thence West 283 feet thence North 66 feet to the Point of Beginning excepting 66 feet wide street known as Commerce Court
be approved.

The foregoing resolution was offered by Council Member Caffrey and seconded by Council Member Kile.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski
Nays: None
Abstain: None
Absent: None

Resolution declared adopted this 3rd day of February, 2020.

Kimberly Bruner, City Clerk

CERTIFICATE

I, Kimberly Bruner, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held February 3, 2020.

Kimberly Bruner, City Clerk

Drafted By: Kimberly Bruner
City of Gladwin
1000 West Cedar Avenue
Gladwin, Michigan 48624

Motion by Council Member Crawford, seconded by Council Member Gardner to go into executive session for the purpose of reviewing the contract extension for the City Administrator Shannon based on his Favorable evaluation.

Roll call: Bodnar – yes, Caffrey – yes, Crawford – yes, Darlington – yes, Gardner – yes, Kile – no, Smith – yes, Winarski – yes.

Regular Council Meeting closed at 5:54 p.m. to go into executive session.

Motion by Council Member Crawford, seconded by Council Member Gardner to go back into regular Council Meeting.

Roll call: Bodnar – yes, Caffrey – yes, Crawford – yes, Darlington – yes, Gardner – yes, Kile – yes, Smith – yes, Winarski – yes.

RESOLUTION

City Administrator Employment Agreement

WHEREAS, the City Council reviewed an employment agreement approval for City Administrator Christopher Shannon

WHEREAS, the Council approved the employment agreement as presented.

NOW, THEREFORE BE IT RESOLVED, the Gladwin City Council approved the employment agreement as presented. The Mayor is directed to sign the employment agreement.

The foregoing resolution was offered by Council Member Gardner and seconded by Council Member Smith.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner Smith, Winarski
Nays: Kile
Absent: None
Abstain: None

Resolution declared adopted this 03rd day of February, 2020.

Kimberly Bruner, City Clerk

CERTIFICATE

I, Kimberly Bruner, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held February 03, 2020 at 5:00 PM.

Kimberly Bruner, City Clerk

Comments:

Mayor Jungman stated that Beaverton is getting a new A&W Restraunt and they are hoping to be open this spring at the old Comerica Bank and that Dennis Harris will be doing a car club show June 21st through the 27th.

Council Member Gardner stated that he was glad to hear that A&W is coming to Beaverton.

Council Member Winarski stated that Tyler and Adrienne Schlitzkus will be leaving the Community as Tyler has taking another position and it will be a big loss to the community.

Council Member Kile stated that next week is 211 week, and she had flyers for her next community event. She stated that she had gotten 3 legal opinions on the Open Meetings Act and would like more training as she feels the Council needs more knowledge on the rules so that way they are compliant.

Council Member Bodnar stated that residents need to make sure they are bringing in their trash cans as it has become an issue of them leaving them out and not bringing them back in.

Council Member Smith stated that the Council and Mayor had received a letter from the City Attorney and would like to schedule a special Council Meeting to address the letter in a public meeting. He has also asked the Mayor if he could chair the meeting and she agreed. He spoke about a local municipal attorney and maybe the Council should think about having someone local.

Much discussion on this and it was decided to set the Special Council Meeting for Monday, February 10th at 5:00 p.m.

Administrator Shannon stated that the leak issue in front of Thurston Glass has been resolved for now.

Motion by Council Member Darlington, seconded by Council Member Winarski to adjourn. All ayes. Motion carried.

Meeting adjourned at 6:45 p.m.

Darlene Jungman, Mayor

Kimberly Bruner, City Clerk

DRAFT