

Gladwin Farmers Market – May 11 thru October 12, 2019

Vendor Rules and Regulations

- 1 – **The Market Manager and Market Committee, will have full charge of enforcing all Market regulations. Vendors not complying will be suspended from the Market for the day or the season. Fees paid will not be returned.**
- 2 – This market is for local/resident growers and producers of Michigan produce only. Resident grower/producer is further defined as a person or persons who manage the daily farm operation or production of their goods.
- 3 – Produce is further defined as plant and animal products grown or raised on a Michigan farm, orchard, garden, greenhouse or forest. Produce include, but not limited to fruits, vegetables, meat, eggs, foliage and flowering plants, herbs and produced/grown by the seller. Cottage foods, eggs, maple syrup and honey must be labeled according to State of Michigan guidelines and produced/grown by the seller.
- 4 – Value-added agricultural products include, but not limited to baked foods, jams/jellies, honey, maple syrup, cheese, soaps, oils, hand crafted items from home grown plants and animals. Cottage foods, eggs, maple syrup and honey must be labeled according to State of Michigan guidelines. All value-added products offered for sale must be created or produced by the seller. Also check Michigan.gov site before you plan your product line.
- 5 – Vendors must, always, conduct themselves in a pleasant and courteous manner with all customers and other vendors – RESPECT OTHERS. Disruptive, rude, and or vulgar behavior will not be tolerated. Behavior of this type will result in withdrawal. Please remember to be respectful of local merchants.
- 6 – Vendors shall be dressed appropriately – Neat & Clean – for the market. The image you present to your customers reflects on our market and ALL vendors.
- 7 – All fruits and vegetables offered for sale must be of good quality and grown/produced in Michigan. **A minimum of at least 50% of the different items offered for sale on a seasonal basis must have been grown or raised by the vendor. A vendor selling purchased product shall be required to: prove items are Michigan grown/produced, post a sign indicating where the items were grown i.e. Gladwin County, Traverse City, Midland County.** Market Committee Members will be visiting vendor stalls each week to verify adherence to rules and regulations; also checking for any spoilage or damaged product. Vendors will not be allowed to sell unfit products. Farm visits by the Market Committee will take place and vendors will be given advance notice of a farm verification visit.
- 8 – Vendors are required to meet all applicable rules and regulations of the City of Gladwin, County of Gladwin, State of Michigan and Federal laws. Please check with MDA (Michigan Department of Agriculture) for required licensing of your products. Pet foods must be licensed by MDA. Products must be properly labeled if required.
- 9 - Vendors must be set up and ready for sales prior to the opening time of the market (8:45 a.m.). It is also requested that vendors not pack items or remove their booths before the end of market time (1:00 p.m.).
- 10- The Market Manager shall make assignment of all stall spaces. Vendors are not allowed to trade, lease, sell, or otherwise manipulate their assigned spaces without prior approval of the Market Manager. An employee of the vendor, 16 years of age or older, can manage sales at the Market.

11 – All vendors are required to visibly display product prices, vendor’s name or farm name, farm or production location including name of city.

12 – Product prices should include a description of size (unit, pint, quart, peck, bushel, basket, bunch, weight in pounds/ounces, etc.)

13 – If your product requires electricity at the market, contact the Market Manager BEFORE you arrive.

14 – Arts and Crafts offered for sale must have been made or assembled by the vendor. Arts and Crafts stall availability will be limited and determined by the Market Manager.

15 – The sale of live animals is not allowed. Animals, including vendor pets, are not allowed in the market area, except for service dogs.

16 – Vendors are encouraged to maintain a minimum product liability insurance of \$1,000,000. The Gladwin Farmers Market Committee, the City of Gladwin, the Gladwin DDA assumes no liability for injuries or damage incurred by vendors or shoppers arising out of the conduct or participation of the market vendors, their employees, or representatives.

17 – Each vendor must clean up and remove the debris around his/her stall at the end of each Market day. Any and all vendor generated waste, rubbish, or trash must leave the market with the vendor. Please do not put your waste in the garbage can. Failure to comply may result in the violating vendor billed a minimum of a \$50 clean up fee.

18 – Vendors are not allowed to smoke on the market grounds. Open flames are not allowed in the market area.

19 – Vendors will not be allowed to distribute CSA pickups at the market during market hours, 8:30 – 1:00.

20 – Vendors are asked to contact the market manager about rule infractions.

21 – Complaints or appeals concerning the actions of the Market Manager/Committee must be made in writing to: Gladwin Farmers Market Committee, Gladwin City Hall, 1000 Cedar Ave, Gladwin, MI 48624.

22 – Vendor fees will be assessed. The full season (23 market days), 10 x 10 stall fee is \$80. You will not be required to attend all days but will be required to notify the market manager by noon on Friday. Daily vendor fee is \$15.

23 – The Gladwin Farmers Market is a tobacco, drug, and alcohol-free environment.

Market Manager – Becky Gleason

Market Board Members: David Moore, Mary Moore, Bonnie Klein, Christina Burgess, Lori Hedrick, Barbara Starrs