

June 30, 2011
Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Thomas Winarski at 5:00 p.m.

Present: Alward, Crawford, Hindman, Jungman, Mienk, Novak

Absent: Caffrey, Smith

Staff Present: Bob Moffit, Shannon Greaves, Betty Barnebee

Also Present: Mayor Thomas Winarski, Nancy Bodnar, Neil Bell, Don Hall

The Pledge of Allegiance was led by Mayor Winarski and the invocation was given by Mayor Winarski.

Minutes of the June 20, 2011 City Council meeting were approved as presented.

Motion by Council Member Alward, supported by Council Member Jungman to approve Warrant #11-036 in the amount of \$58,995.91, Warrant #11-037 in the amount of \$23,238.30, payroll for pay period ending June 26, 2011 in the amount of \$55,036.89 and Warrant #12-001 in the amount of \$56,837.35. All ayes. Motion carried.

Hearing of Delegations

Mickey Auxier was present to state that he has a 14 year old daughter that was pulled over riding with an older individual and she was given a \$75 fine for a curfew for minors infraction in the City of Gladwin. Mayor Winarski stated that he would ask Chief Jones and Attorney Jacobson how many curfew tickets have been issued and to look at the curfew violation process. A recommendation will be made back to the City Council.

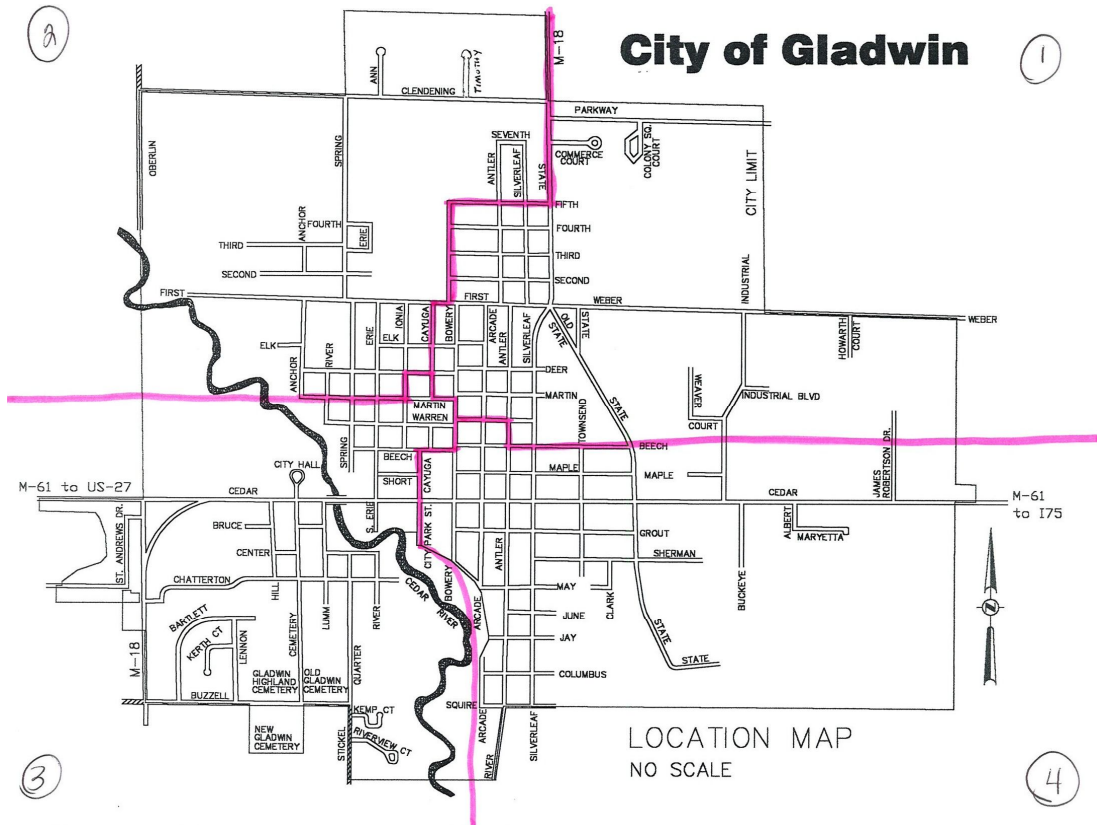
Motion by Council Member Jungman, supported by Council Member Novak to approve the agenda with the following addition: (j) Pyramid Paving Bill. All ayes. Motion carried.

Motion by Council Member Novak, supported by Council Member Alward to approve the consent agenda as follows: Communications – (i) Gladwin Farmer's Market Report – May 21, 2011 through June 25, 2011; Meetings – County Commissioners – May 10, 2011, Arts Council – May 16, 2011, Parks Commission – June 27, 2011, Election Commission – June 27, 2011; Miscellaneous – (i) GPD Activity Report – January 1, 2011 to May 31, 2011. All ayes. Motion carried.

Old Business

ORDINANCE 316
AN ORDINANCE TO ESTABLISH THE BOUNDARIES OF WARDS
IN THE CITY OF GLADWIN
#2011-2

It is hereby ordained that the City shall be divided into four (4) Wards as provided in the City Charter. The Wards shall be numbered 1-4, and the boundaries shall be as set forth on the attached Ward Boundary Map and shall be physically described as set forth in Exhibit A.



First Reading
Dated: June 20, 2011

Second Reading
Dated: June 30, 2011

Motion to adopt Ordinance #316, offered by Council Member Novak, second by Council Member Jungman.

Roll Call Vote:
Ayes: Alward, Crawford, Hindman, Jungman, Mienk, Novak
Nays: None
Absent: Caffrey, Smith
Abstain: None

EXHIBIT A

Ward 1 – South on M-18, west on Fifth Street, south on Bowery Avenue, west on First Street to Cayuga Street, south on Cayuga Street to Martin Street, east on Martin Street to Bowery Avenue, south on Bowery Avenue to Warren Street, east on Warren Street to Antler Street, south on Antler Street to Beech Street, east to the City limits.

Ward 2 – South on M-18, west on Fifth Street, south on Bowery Avenue, west on First Street to Cayuga Street, south on Cayuga Street to Deer Street, west on Deer Street to Ionia Street, south on Ionia Street to Martin Street, west on Martin Street to the City limits.

Ward 3 – North on a line to the Gladwin City Park Loop, curving west on the City Park road to City Park Street. North on City Park Street to Cedar Avenue, crossing Cedar Avenue to Cayuga Street, north to Beech Street, east on Beech Street to Bowery Avenue, north to Martin Street, west on Martin Street to Cayuga Street, north to Deer Street, west to Ionia Street, south to Martin Street, west on Martin Street to the City limits.

Ward 4 – North on a line to the Gladwin City Park Loop, curving west on the City Park road to City Park Street. North on City Park Street to Cedar Avenue, crossing Cedar Avenue to Cayuga Street, north to Beech Street, east on Beech Street to Bowery Avenue, north to Warren Street, east to Antler Street, south on Antler Street to Beech Street to the east City limits.

ORDINANCE 317 **CITY OF GLADWIN ZONING ORDINANCE - SIGNS** **#2011-3**

NOW COMES the City of Gladwin, by its City Council, and hereby adopts the following Ordinance to amend the following:

Article VI, Section 602, 3.a. “Prior to the erection or structural alteration of a sign, a zoning permit shall be secured from the Zoning Administrator **by the owner and the person or firm responsible for erection of the sign.** A scale drawing of the outside dimensions of the sign or the total area encompassed by a line around all lettering or symbols shall be presented to the Zoning Administrator so that he may ensure that the provisions of this Ordinance are met. Evidence shall also be presented to the effect that the sign will be securely attached to the building or supporting structure and will not present a hazard. For freestanding or monument signs, a site development plan of the intended location of the sign and a scale drawing of the total sign structure shall also be presented to the Zoning Administrator. Prior to the construction, erection, or structural alteration of a sign, a building permit shall be obtained from the Building Official, where required by state or local law.”

Article VI, Section 602, 6.a. (1) “Flat wall signs may not project above the roof or parapet line and may not project beyond the face of the building **subject to the provisions of Section 6.f.** **Permanent** wall signs shall be attached to, and be parallel to, the wall of the building. **Storefronts or walls with structural**

components that may prohibit the installation of one contiguous sign for one or more businesses may be allowed with the approval of the Planning Commission.”

Article VI, Section 602, 6.a. (4) (vi.) “One (1) additional wall sign may be allowed per business, per exposed wall, the combined total not to exceed more than one-third of the area, and with the provision that such additional signs in multi-tenant buildings be contiguous when at all possible. Any signs installed pursuant to this section and any exceptions made for area and / or contiguity shall be reviewed and approved by the Planning Commission.”

Article VI, Section 602, 6.e. L.E.D. Signs. In the C-1 district, the following provisions will apply:

- a) No graphics or copy will be allowed to flash.
- b) **Delete existing copy and replace with: “L.E.D. signs facing a residential district shall be turned off at 10:00 p.m.”**
- c) There will be a minimum of six (6) seconds between changes in messages, text, graphics, etc.
- d) No off-premise advertising is allowed.
- e) **Delete.**

Article VI, Section 602, 13. b. **Delete the following: “Notice of sign plan review shall be provided to immediate adjacent property owners, including those whose lands are separated by street or road rights-of-way.”**

1st Reading – June 20, 2011

2nd Reading – June 30, 2011

Motion to adopt Ordinance #317, offered by Council Member Alward, second by Council Member Jungman.

Roll Call Vote:

Ayes: Alward, Crawford, Hindman, Jungman, Mienk, Novak

Nays: None

Absent: Caffrey, Smith

Abstain: None

New Business

Motion by Council Member Novak, supported by Council Member Hindman to authorize the request from Amanda Cote’ for Fun Days to close the front half of the parking lot next to Pipers Pub during Gladwin Fun Days on July 8 and 9, 2011 for some children’s activities. All ayes. Motion carried.

Motion by Council Member Jungman, supported by Council Member Alward to authorize the Quarter Street patch not to exceed \$1,000.00 to come from the water fund. All ayes. Motion carried.

Motion by Council Member Jungman, supported by Council Member Novak to authorize the proposal from the Gladwin County Carriage Festival for parking and street closures for the August 13, 2011 parade as follows:

Close the North-South streets between the Maple Street/Cedar Avenue alley to South of Grout Street – Bowery Avenue, Arcade Street, Antler Street, Silverleaf Street, Townsend Street, State Street and to approve no parking on both sides of Cedar Avenue between Bowery and Silverleaf the morning of the parade.

All ayes. Motion carried.

Motion by Council Member Crawford, supported by Council Member Novak to appoint the following Election Inspectors for the August 2, 2011 election:

Precinct 1 and Precinct 2 Combined

Elizabeth Rice – Republican (Chair)
Dan Svetcos – Democrat
Nancy Stankowski – Republican

***Alternatives**

Noreen Peters – Democrat

All ayes. Motion carried.

Motion by Council Member Alward, supported by Council Member Novak to authorize the change in the City of Gladwin Group, Life and Disability insurance to Dearborn National effective September 1, 2011. Ayes: Alward, Hindman, Jungman, Mienk, Novak; Absent: Caffrey, Smith; Abstain: Crawford

**RESOLUTION
ACCEPTANCE OF AMENDMENT TO AGREEMENT FOR LAND AND WATER
CONSERVATION FUND DEVELOPMENT PROJECT**

RESOLVED, that the City of Gladwin recognizes the need to amend the Michigan Department of Natural Resources Land and Water Conservation Fund Development Project Grant Agreement 26-01687 as provided in Amendment 3 attached hereto.

NOW THEREFORE BE IT RESOLVED, that the City Administrator is authorized to enter into the foregoing amendment.

The foregoing resolution was offered by Council Member Novak, supported by Council Member Alward.

Roll Call Vote:

Ayes: Alward, Crawford, Hindman, Jungman, Mienk, Novak
Nays: None
Absent: Caffrey, Smith
Abstain: None

Resolution declared adopted this 30th day of June, 2011.

**RESOLUTION
ACCEPTANCE OF AMENDMENT TO AGREEMENT FOR MICHIGAN
NATURAL RESOURCES TRUST FUND DEVELOPMENT PROJECT**

RESOLVED, that the City of Gladwin recognizes the need to amend the Michigan Natural Resources Trust Fund Development Project Grant Agreement TF 09-051 as provided in Amendment 3 attached hereto.

NOW THEREFORE BE IT RESOLVED, that the City Administrator is authorized to enter into the foregoing amendment.

The foregoing resolution was offered by Council Member Mienk, supported by Council Member Jungman.

Roll Call Vote:

Ayes: Alward, Crawford, Hindman, Jungman, Mienk, Novak
Nays: None
Absent: Caffrey, Smith
Abstain: None

Resolution declared adopted this 30th day of June, 2011.

**RESOLUTION
2010-2011 Budget Amendment**

WHEREAS, the City Council adopted a budget for the 2010-2011 fiscal year on May 3, 2010 as required by Chapter XIV, Section 14.2 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

WHEREAS, the City Council in accordance with Act 2 Michigan Public Acts of 1968, as amended, held a public hearing at 5:00 o'clock PM, on that date to receive citizen comment on the proposed budget. The notice of public hearing was published in a newspaper of general circulation on April 14, 2010, April 21, 2010 and April 28, 2010. A copy of the affidavit of publication of said public hearing is on file with the City Clerk, and

WHEREAS, the City of Gladwin adopts the 2010-2011 fiscal year budgets for the various funds by Activity/Department. City officials responsible for the

expenditures authorized in the budget may expend city funds up to, but not to exceed, the total appropriation authorized for each Activity/Department, and

WHEREAS, the City Council, after such hearing thereon and consideration thereof, did adopt said budget as represented herein and fixed the tax of 15 mills for general operating purposes, and 1.7750 mills for Sewer Debt, to be raised by a general ad valorem tax upon owners of Real and Personal Property in the City, by the authority granted, and in accordance with the Michigan Constitution, the General Property Tax Act 206, Michigan Public Acts of 1893, as amended, and City Charter, Chapter XIV, and

WHEREAS, all claims (bills) against the City shall be approved by the Gladwin City Council prior to being paid, with the exception of certain bills approved by the Gladwin City Council to avoid late penalties, service charges and interest and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The City Council shall receive a list of claims (bills) paid prior to approval for approval at the next Council meeting, and

WHEREAS, the City Treasurer was authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget as follows, and

WHEREAS, the City Administrator was authorized to transfer up to \$5,000.00 from any function of this budget to any other function of the budget within the same fund without further approval.

NOW, THEREFORE, BE IS RESOLVED, that the following amendment be adopted to correct some clerical errors that were discovered subsequent to the adoption of the original 2010-2011 fiscal year budget.

	2009-10 Actual	2010-11 Original Budget	2010-11 Amended Budget
GENERAL FUND			
REVENUE			
Taxes	\$ 891,488.95	\$ 883,300	\$ 905,500
Licenses	36,435.56	36,900	37,900
State Grants	381,556.00	276,285	282,000
Local Unit Contributions	24,965.01	23,000	29,150
Charges for Services	20.93	50	200
Interest and Rents	5,038.34	7,000	2,500
Other Revenues	6,039.37	8,000	2,320
Department Revenues	526,047.10	377,029	655,200
Other Financing Sources	106,000.00	119,500	124,500
Total Revenue and Other Sources	\$ 1,977,591.26	\$ 1,731,064	\$ 2,039,270
EXPENDITURES			
101 General Government	\$ 703,374.74	\$ 605,414	\$ 572,865
276 Cemetery	42,114.27	53,110	54,900
301 Public Safety	564,375.45	593,738	588,820
441 Public Works	356,568.78	374,550	334,835
602 Health and Welfare	96,048.00	-	-
751 Parks and Recreation	145,073.49	153,878	376,130
Other Financing Uses	-	-	-
Total Expenditures and Other Uses	\$ 1,907,554.73	\$ 1,780,690	\$ 1,927,550
Net Revenues (Expenditures)	70,036.53	(49,626)	111,720
Beginning Fund Balance	741,341.58	811,378	811,378
Ending Fund Balance	811,378.11	761,752	923,098
MAJOR STREET FUND			
REVENUE			
State Grants	\$ 162,730.69	\$ 164,000	\$ 165,700
Interest	700.80	1,600	700
Other Revenues	3,905.68	3,000	1,000
Other Financing Sources	10,000.00	10,000	5,000
Total Revenues and Other Sources	\$ 177,337.17	\$ 178,600	\$ 172,400
EXPENDITURES			
Highways, Streets and Bridges	\$ 133,437.85	\$ 117,951	\$ 110,695
Other Financing Uses	25,000.00	25,000	25,000
Total Expenditures and Other Uses	\$ 158,437.85	\$ 142,951	\$ 135,695
Net Revenues (Expenditures)	18,899.32	35,649	36,705
Beginning Fund Balance	167,878.01	186,777	186,777
Ending Fund Balance	186,777.33	222,426	223,482

LOCAL STREET FUND

REVENUE

State Grants	\$	66,748.11	\$	67,300	\$	67,300
Interest		356.10		350		350
Other Financing Sources		110,000.00		65,000		75,000
Total Revenues and Other Sources	\$	177,104.21	\$	132,650	\$	142,650

EXPENDITURES

Highways, Streets and Bridges	\$	115,130.67	\$	115,380	\$	184,400
Other Financing Uses		-		-		-
Total Expenditures and Other Uses	\$	115,130.67	\$	115,380	\$	184,400
Net Revenues (Expenditures)		61,973.54		17,270		(41,750)
Beginning Fund Balance		69,410.25		131,384		131,384
Ending Fund Balance		131,383.79		148,654		89,634

MUNICIPAL STREET FUND

REVENUE

Taxes	\$	116,519.04	\$	122,400	\$	118,570
Interest		455.96		800		300
Other Financing Sources		-		-		-
Total Revenues and Other Sources	\$	116,975.00	\$	123,200	\$	118,870

EXPENDITURES

Highways, Streets and Bridges	\$	-	\$	-	\$	-
Other Financing Uses		135,000.00		60,500		65,500
Total Expenditures and Other Uses	\$	135,000.00	\$	60,500	\$	65,500
Net Revenues (Expenditures)		(18,025.00)		62,700		53,370
Beginning Fund Balance		64,217.37		46,192		46,192
Ending Fund Balance		46,192.37		108,892		99,562

LIQUOR LAW ENFORCEMENT FUND

REVENUE

Federal Grants	\$	-	\$	-	\$	575
State Grants		4,341.70		5,200		4,700
Interest		55.99		100		50
Total Revenues and Other Sources	\$	4,397.69	\$	5,300	\$	5,325

EXPENDITURES

Personnel Services	\$	4,773.47	\$	4,500	\$	4,500
Miscellaneous		-		200		-
Equipment		-		1,000		2,845
Capital Outlay		-		-		-
Total Expenditures and Other Uses	\$	4,773.47	\$	5,700	\$	7,345
Net Revenues (Expenditures)		(375.78)		(400)		(2,020)
Beginning Fund Balance		7,856.80		7,481		7,481
Ending Fund Balance		7,481.02		7,081		5,461

DOWNTOWN DEVELOPMENT AUTHORITY

REVENUE

Taxes	\$	266,391.18	\$	265,000	\$	256,000
Federal Grants		77,000.00		-		-
Interest Earnings		1,544.14		1,600		800
Other Revenues		-		-		10,000
Total Revenues and Other Sources	\$	344,935.32	\$	266,600	\$	266,800

EXPENDITURES

Personnel Services	\$	1,671.36	\$	4,500	\$	3,200
Supplies and Materials		7,305.78		3,000		12,590
Services		68,933.48		99,500		64,645
Other Expenses		2,278.87		2,000		500
Capital Outlay		152,585.70		10,000		-
Other Financing Uses		321,737.44		63,100		68,100
Total Expenditures and Other Uses	\$	554,512.63	\$	182,100	\$	149,035

Net Revenues (Expenditures) (209,577.31) 84,500 117,765

Beginning Fund Balance 227,339.98 17,763 17,763

Ending Fund Balance 17,762.67 102,263 135,528

DRUG LAW ENFORCEMENT FUND

REVENUE

Federal Grants	\$	-	\$	5,000	\$	575
Drug Forfeitures		8,431.50		2,500		7,000
Other Revenues		149.36		150		1,100
Total Revenues and Other Sources	\$	8,580.86	\$	7,650	\$	8,675

EXPENDITURES

Personnel Services	\$	8,015.72	\$	9,500		8,500
Services		147.69		300		-
Other Expenditures		2,493.42		2,500		5,275
Capital Outlay		-		-		-
Total Expenditures and Other Uses	\$	10,656.83	\$	12,300	\$	13,775

Net Revenues (Expenditures) (2,075.97) (4,650) (5,100)

Beginning Fund Balance 29,647.95 27,572 27,572

Ending Fund Balance 27,571.98 22,922 22,472

The foregoing resolution was offered by Council Member Crawford and supported by Council Member Novak.

Roll Call Vote:

Ayes: Alward, Crawford, Hindman, Jungman, Mienk, Novak
Nays: None

Absent: Caffrey, Smith
Abstain: None

Resolution declared adopted this 30th day of June, 2011.

**RESOLUTION
RESOLUTION TO AMEND CITY OF GLADWIN
SCHEDULE OF FEES AND CHARGES**

WHEREAS, the City Council of the City of Gladwin established a Schedule of Fees and Charges for the City of Gladwin at a regular meeting held March 2, 1998; and

WHEREAS, any changes or additions to this Schedule require a resolution; and

WHEREAS, the rising costs of providing services has made it necessary to increase utility rates as authorized by resolution adopted May 2, 2011; and

WHEREAS, other fees and charges have been reviewed and adjusted as needed.

NOW, THEREFORE, BE IT RESOLVED, the City of Gladwin Schedule of Fees and Charges be adopted in its entirety, as attached.

The foregoing resolution was offered by Council Member Jungman, supported by Council Member Novak.

Roll Call Vote:

Ayes: Alward, Crawford, Hindman
Nays: None
Absent: Caffrey, Smith
Abstain: None

Resolution declared adopted this 30th day of June, 2011.

SCHEDULE OF FEES AND CHARGES
Amended by resolution of the City Council on 6/30/2011

PUBLIC WORKS

UTILITY RATES - EFFECTIVE JULY 1, 2011		
WATER RATES		
Monthly Base Rate		
	Non-metered services	10.15

	Less than 1" meter	5.40
	1" meter	7.50
	1.5" meter	9.65
	2" meter	15.50
	3" meter	57.00
	4" meter	73.00
	6" meter	96.50
	Fire suppression - 4" service	16.55
	Fire suppression - 6" service	22.10
	Fire suppression - 8" service	33.10
	Bulk 25.00/Tank + Volume Charge/1,000 gal	
Other Charges		
	17,000 gallons or less (per thousand gallons)	2.35
	Over 17,000 gallons (per thousand gallons)	1.65
	Turn on fee	25.00
	Turn off fee	25.00
	Turn on or off fee - after regular business hours Plus applicable employee hourly rate	75.00
	Thawing frozen water service	150.00
	Water meter removal	130.00
	Re-install water meter	55.00
Tap Fees – Additional connection fees may apply as established by City Council		
	Less than 1"	600.00
	1"	725.00
	1.5"	950.00
	2"	1750.00
	3"	2100.00
	4"	2,450.00

	6"	3,550.00
	8"	4,650.00
	For all services over 1" pipe, property owner furnishes meter to City specifications	
Additional fee for water connection that crosses street		500.00
SEWER RATES		
Monthly Sewer Base Rate		11.15
Per Thousand Usage		6.65
Sewer Flat Rate - Laundromats		410.00
Sewer Non-metered		29.50
Pre-Treatment		81.75
Tap Fees - Additional connection fees may apply as established by City Council		
	Sewer Tap Fee - in assessed district and Riverview Sub	
	4"	1,000.00
	6"	2,000.00
	8"	3,000.00
	Lennon Lane - tap fee plus connection fee schedule	
	Other Areas	
	4"	1,800.00
	6"	2,800.00
	8"	3,800.00
Additional fee for sewer connection that crosses street		500.00
GARBAGE		
Monthly garbage fee		16.00
Extra Carts		5.25
Bag Tags		1.00

Code of ordinances ' 52.14 states "shall be established from time to time by resolution of the City Council."

WASTEWATER CONTRIBUTION PERMITS	
Residential	100.00
Commercial or Industrial	500.00
IPP	250.00

As established by ordinance [see Code of Ordinances ' 51.076(B)]

In addition, as stated in ' 51.125 of the Code of Ordinances, "The POTW may adopt charges and fees which may include:

- (a) Fees for reimbursement of costs of setting up and operating the POTW pretreatment program;
- (b) Fees for monitoring, inspection and surveillance procedures including the cost of reviewing monitoring reports submitted by the IU;
- (c) Fees for reviewing accidental discharge procedures and construction;
- (d) Fees for permit applications including the cost of processing such applications
- (e) Fees for filing appeals;
- (f) Other fees as the POTW may deem necessary to carry out the requirements contained herein. The fees relate solely to the matters covered by this chapter and are separate from all other fees chargeable by the POTW.

At the current time, no record has been found adopting and charges or fees for the pretreatment program.

STREET OPENINGS	
Permit for individual street opening	25.00

GENERAL REGULATIONS

Abandoned and Junked Vehicles (Code of Ordinances ' 90.04) permit required	\$20.00
Animals (Code of Ordinances ' 91.09) license required	\$10.00

<i>Parks and Recreation (Code of Ordinances ' 95.25)</i>	
Dumping Fee	\$5.00
Camping per night	\$23.00
Camping – Monthly	\$410.00
Wilderness Cabin Rental	\$45.00 per day or \$250.00 for seven nights *Maximum rental is 14 consecutive days.
Pavilion Reservations (non-refundable)	\$50.00
NorthPark Pavilion - Deposit	\$75.00
NorthPark Pavilion - Rental	\$50.00

Park Entry - Annual	\$12.00
Park Entry - Daily	\$3.00
Park Entry - Senior (Gladwin County Resident) Annual	\$5.00

BUSINESS REGULATIONS

Used Auto Dealers (Code of Ordinances ' 111.04) license required	No fee established
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<i>Peddlers (Code of Ordinances ' 112.03) license required</i> By motion of City Council on March 17, 1997	
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Per day	25.00
Per week	50.00
Per Month	100.00
Per Quarter	175.00
Per Annum	250.00

Junk Yards (Code of Ordinances ' 113.02) license required	No fee established
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<i>Yard Sales & License Fees</i>	
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Yard Sale Permit (Code of Ordinances ' 114.03) permit required	\$3.00
Failure to remove yard sale signs (Code of Ordinances ' 114.07(b))	\$10.00
Liquor license – Police Investigation/Resolution	50.00
Precious Gem License (annual fee)	50.00
Second Hand License (annual fee)	50.00

OTHER MISCELLANEOUS CHARGES AND FEES NOT ESTABLISHED BY ORDINANCE

HIGHLAND CEMETERY

Lot Prices (includes \$300.00 for perpetual care)	
Resident	\$350.00
Non-resident	500.00
Non-resident taxpayer	400.00
Grave Openings	

Adults (effective 10/1/02 resolution)	450.00
Infants (under 1 year of age)	300.00
Saturdays and weekdays after 4:00 PM	600.00
Sundays and paid holidays	700.00
Cremation	125.00
Saturdays and weekdays after 4:00 PM	400.00
Sundays and paid holidays	500.00
Disinterment	750.00
Cremation Disinterment	200.00
Foundations	
Veteran Marker	50.00
Marker size 24" and under	75.00
Over 24" but less than 48"	100.00
48" and over	150.00
Use of Chapel	No charge
Crypt Opening	175.00
Crypt Lettering (per letter)	6.00
Bar for Crypt Lettering	36.00
Perpetual Care (lots sold before perpetual care was included)	150.00
Over Street Banners (Adopted by resolution of City Council 3/21/94)	\$ 50.00
Administrative Charges and Fees	
Administrative Review – Not Requiring Formal Submission to Planning Commission	100.00
Code of Ordinances Book	75.00
Zoning Board of Appeals Publication Fee	250.00
Zoning Ordinance Book	35.00
Zoning Permit Fee	25.00
Site Plan Review Fee (Requiring Plan Review	100.00 – Plus Any Additional Consulting Fees for Plan Review (Engineering/Professional Planning)

Sign Permit – Temporary	5.00
Sign Permit – Permanent	25.00
Master Plan Change Filing Fee	250.00
Master Plan Copy	25.00
Special Use Request Filing Fee	250.00
Planning Unit Development/Subdivision	250.00
Police Reports – Accident Report	5.00
Police Reports – Incident Report (Up to 10 Pages)	5.00
Copy of Tax Receipt	2.00
Copies – each	.50
Returned Check Charge	25.00
Notary Fee (Non-Resident)	10.00
Fax - first page	3.00
Fax - each additional page	1.00
Charter Booklet	3.00
Gladwin County Maps	1.50
Freedom of Information Act – Requests for information may be charged according to statute under the Freedom of Information Act.	
<i>Community Center Rental</i>	
Refundable deposit	50.00
Not-for-profit organizations	50.00
For private use	75.00

Motion by Council Member Jungman, supported by Council Member Novak to authorize a 90% payment to Pyramid Paving for the current paving project. All ayes. Motion carried.

Comments

Mayor Winarski wished everyone a Happy 4th of July and asked everyone to attend the Farmers Market.

Council Member Alward stated that the Gladwin County Fair is July 11th to the 16th. She asked everyone to please attend.

Council Member Crawford asked if we had an ordinance for nailing signs to telephone poles and not removing them or sticking signs in the flower pots. Clerk Greaves will check on this and bring it back to the City Council.

Council Member Jungman stated that the Rotary Club had their picnic in the City Park and that they liked the cabins. #1 Cabin will be named Ken's Cabin in memory of Ken Kerswill.

Treasurer Barnebee stated that there were difficulties getting the taxes to come out correctly and the bills were just delivered yesterday and as an office effort, we will attempt to get them out tomorrow.

Administrator Moffit stated happy holiday to everyone.

Administrator Moffit stated that a French drain will be set by the Chatterton Apartments on Quarter Street. There have been drainage issues.

Administrator Moffit stated that in the summer, there sometimes are issues with phosphorous level at the treatment ponds. He asked that we be allowed to continue investigating sprinkling lagoon water on the edge of the Airport property. Administrator Moffit asked for the Council to give their opinions to him. Mayor Winarski asked as to the downside of that type of spraying. Administrator Moffit stated that we may have to have a few monitoring wells installed and some equipment purchased for this project. Council Member Crawford asked how often it would have to be sprayed. Administrator Moffit stated that it would happen only during warm weather.

Motion by Council Member Jungman, supported by Council Member Alward to adjourn. All ayes. Motion carried.

Meeting ended at 5:36 p.m.

Thomas L. Winarski, Mayor

Shannon Greaves, City Clerk