

May 16, 2016  
Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Thomas Winarski at 5:00 p.m.

Present: Caffrey, Bodnar, Meink, Jungman, Crawford, Gardner, Smith, Stout

Absent:

Staff Present: Robert Moffit, Bonnie Klein, Bernadette Weaver

Also Present: Mayor Thomas Winarski, Terry Walters (County Commissioner), Nathan Paisley (Gladwin Co. Record), Doug Jacobson (City Attorney), Dan Svetcos, Susan Dumont (Gladwin County Master Gardeners)

Mayor Winarski led the Pledge of Allegiance and gave the Invocation.

Minutes of May 2, 2016 were approved as presented.

Motion by Council Member Jungman, supported by Council Member Caffrey to establish the agenda with the additions of h. Lapham Change Order and i. Emergency Responders Dinner. All ayes. Motion carried.

#### Hearing of Delegations

Terry Walters – Stated he has been busy mowing and glad he was able to do it finally with no carharts. Terry and 6 others have been busy putting out Memorial flags on graves throughout the county. He stated it is very rewarding to serve our veterans. He said all is quiet at the County.

Motion by Council Member Mienk, supported by Council Member Crawford to approve the Consent Agenda: Communications: i.) City Administrator Updates ii.) Fly-in June 11 & 12, iii.) Emergency Responders Appreciation Dinner Meetings: i.) Downtown Development Authority – April 6, 2016 ii.) Fire Board – May 4, 2016 iii.) Trail Authority – May 11, 2016. All ayes. Motion carried.

#### Old Business:

Motion by Council Member Jungman, supported by Council Member Mienk to approve final payment to Bilacic Trucking in the amount of \$ 5,287.61. All ayes. Motion carried.

#### New Business:

Motion by Council Member Crawford, supported by Council Member Gardner to approve the bid from Pyriamid Paving for patching and paving for an amount of \$125,595.92. The work will be at the following locations: patching at Erie & Short St., 203 4<sup>th</sup> St, and the City Garage. Street, paving at Elk St. 27,117 sft., Martin St. 4,203 sft., Warren St. 3042 sft., Spring St. 2,700 sft., Kemp Ct. 32967 sft., Bartlett & Lennon

55,161 sft. Patches will be charged to the water fund. The paving will be charged to Local streets. All ayes. Motion carried.

Motion by Council Member Caffrey, supported by Council Member Bodnar to approve the request to the Gladwin County Master Gardeners for \$2,000.00 for the Cedar Ave. Courtyard renovation and for 700 bricks. All ayes. Motion carried.

**RESOLUTION  
RESOLUTION TO AMEND CITY OF GLADWIN  
SCHEDULE OF FEES AND CHARGES**

**WHEREAS**, the City Council of the City of Gladwin established a Schedule of Fees and Charges for the City of Gladwin at a regular meeting held March 2, 1998; and

**WHEREAS**, any changes or additions to this Schedule require a resolution; and

**WHEREAS**, the rising costs of providing services has made it necessary to increase utility rates as authorized by resolution adopted May 16, 2016; and

**WHEREAS**, other fees and charges have been reviewed and adjusted as needed.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Gladwin Schedule of Fees and Charges be adopted in its entirety, as attached.

The foregoing resolution was offered by Council Member Caffrey, supported by Council Member Crawford.

Roll Call Vote:

Ayes:	Bodnar, Caffrey, Crawford, Gardner, Jungman, Smith, Stout
Nays:	Mienk
Absent:	None
Abstain:	None

Resolution declared adopted this 16<sup>th</sup> day of May, 2016.

\_\_\_\_\_  
Bonnie S. Klein, City Clerk

CERTIFICATE

I, Bonnie S. Klein, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 16, 2016.

\_\_\_\_\_  
Bonnie S. Klein, City Clerk

**SCHEDULE OF FEES AND CHARGES**  
Adopted by resolution of the City Council on 5/16/16

**PUBLIC WORKS**

<b>UTILITY RATES - EFFECTIVE JULY 1, 2015</b>		
<b>WATER RATES</b>		
Monthly Base Rate		
	Non-metered services	11.00
	Less than 1" meter	5.85
	1" meter	8.05
	1.5" meter	10.45
	2" meter	16.65
	3" meter	61.10
	4" meter	78.25
	6" meter	103.50
	Fire suppression - 4" service	17.75
	Fire suppression - 6" service	23.75
	Fire suppression - 8" service	35.50
	Bulk 25.00/Tank + Volume Charge/1,000 gal	
Other Charges		
	17,000 gallons or less (per thousand gallons)	2.60
	Over 17,000 gallons (per thousand gallons)	1.90
	Turn on fee	25.00
	Turn off fee	25.00
	Turn on or off fee - after regular business hours Plus applicable employee hourly rate	75.00
	Thawing frozen water service	150.00
	Water meter removal	150.00

	Re-install water meter	65.00
Tap Fees – Additional connection fees may apply as established by City Council		
	Less than 1”	600.00
	1”	725.00
	1.5”	950.00
	2”	1750.00
	3”	2100.00
	4”	2,450.00
	6”	3,550.00
	8”	4,650.00
	For all services over 1" pipe, property owner furnishes meter to City specifications	
Additional fee for water connection that crosses street		750.00
<b>SEWER RATES</b>		
Monthly Sewer Base Rate		11.25
Per Thousand Usage		6.70
Sewer Flat Rate - Laundromats		407.00
Sewer Non-metered		29.60
Pre-Treatment		81.90
Tap Fees - Additional connection fees may apply as established by City Council		
	Sewer Tap Fee - in assessed district and Riverview Sub	4” 6” 8”
		1,000.00 2,000.00 3,000.00
	Lennon Lane - tap fee plus connection fee schedule	
	Other Areas	4” 6” 8”
		1,800.00 2,800.00 3,800.00
Additional fee for sewer connection that crosses street		750.00

<b>GARBAGE</b>	
Monthly garbage fee	16.75
Extra Carts	6.50
Bag Tags	1.00

Code of ordinances ' 52.14 states “shall be established from time to time by resolution of the City Council.”

<b>WASTEWATER CONTRIBUTION PERMITS</b>	
Residential	100.00
Commercial or Industrial	500.00
IPP	250.00

As established by ordinance [see Code of Ordinances ' 51.076(B)]

In addition, as stated in ' 51.125 of the Code of Ordinances, “The POTW may adopt charges and fees which may include:

- (a) Fees for reimbursement of costs of setting up and operating the POTW pretreatment program;
- (b) Fees for monitoring, inspection and surveillance procedures including the cost of reviewing monitoring reports submitted by the IU;
- (c) Fees for reviewing accidental discharge procedures and construction;
- (d) Fees for permit applications including the cost of processing such applications
- (e) Fees for filing appeals;
- (f) Other fees as the POTW may deem necessary to carry out the requirements contained herein. The fees relate solely to the matters covered by this chapter and are separate from all other fees chargeable by the POTW.

At the current time, no record has been found adopting and charges or fees for the pretreatment program.

<b>STREET OPENINGS</b>	
Permit for individual street opening	25.00

### **GENERAL REGULATIONS**

Abandoned and Junked Vehicles (Code of Ordinances ' 90.04) permit required	\$20.00
Animals (Code of Ordinances ' 91.09) license required	\$10.00
<i>Parks and Recreation (Code of Ordinances '95.25)</i>	
Dumping Fee	\$5.00
Camping per night	\$27.00
	*No change through 12/31/2015

Camping – Monthly	\$410.00
Wilderness Cabin Rental	\$45.00 per day or \$250.00 for seven nights *Maximum rental is 14 consecutive days.
Pavilion Reservations (non-refundable)	50.00
NorthPark Pavilion - Deposit	75.00
NorthPark Pavilion - Rental	50.00
Park Entry - Annual	12.00
Park Entry - Daily	3.00
Park Entry - Senior (Gladwin County Resident) Annual	12.00

### **BUSINESS REGULATIONS**

Used Auto Dealers (Code of Ordinances ' 111.04) license required	No fee established
<i>Peddlers (Code of Ordinances ' 112.03) license required</i> By motion of City Council on March 17, 1997	
Per day	25.00
Per week	50.00
Per Month	100.00
Per Quarter	150.00
Per Annum	250.00
Junk Yards (Code of Ordinances ' 113.02) license required	No fee established
<i>Yard Sales &amp; License Fees</i>	
Yard Sale Permit (Code of Ordinances ' 114.03) permit required	\$3.00
Failure to remove yard sale signs (Code of Ordinances ' 114.07(b))	\$10.00
Liquor license – Police Investigation/Resolution	50.00
Precious Gem License (annual fee)	50.00
Second Hand License (annual fee)	50.00

**OTHER MISCELLANEOUS CHARGES AND FEES NOT ESTABLISHED BY ORDINANCE**

**HIGHLAND CEMETERY**

Lot Prices (includes \$350.00 for perpetual care)	
Resident	\$400.00
Non-resident	550.00
Non-resident taxpayer	450.00
Grave Openings	
Adults (effective 10/1/02 resolution)	450.00
Infants (under 1 year of age)	300.00
Saturdays and weekdays after 4:00 PM	650.00
Sundays and paid holidays	750.00
Cremation	125.00
Saturdays and weekdays after 4:00 PM	450.00
Sundays and paid holidays	550.00
Disinterment	750.00
Cremation Disinterment	200.00
Foundations	
Veteran Marker	50.00
Marker size 24" and under	75.00
Over 24" but less than 48"	100.00
48" and over	150.00
Use of Chapel	No charge
Crypt Opening	225.00
Crypt Lettering (per letter)	10.00
Bar for Crypt Lettering	36.00
Perpetual Care (lots sold before perpetual care was included)	150.00
Over Street Banners (Adopted by resolution of City Council 3/21/94)	\$ 50.00
Administrative Charges and Fees	
Code of Ordinances Book	75.00

Zoning Board of Appeals Publication Fee	250.00
Zoning Ordinance Book	35.00
Zoning Permit Fee	25.00
Site Plan Review Fee (Requiring Plan Review by Engineer/Professional Planner)	Any Consulting Fees for Plan Review (Engineering/Professional Planning)
Sign Permit – Temporary	5.00
Sign Permit – Permanent	25.00
Master Plan Change Filing Fee	250.00
Master Plan Copy	25.00
Special Use Request Filing Fee	250.00
Planning Unit Development/Subdivision	250.00
Police Reports – Accident Report	5.00
Police Reports – Incident Report	5.00
Notary Fee – Non Residents	5.00
Copy of Tax Receipt	2.00
Copies - each	.50
Returned Check Charge	25.00
Fax - first page	3.00
Fax - each additional page	1.00
Charter Booklet	3.00
Gladwin County Maps	1.50
Freedom of Information Act – Requests for information may be charged according to the statute under the Freedom of Information Act.	
<i>Community Center Rental</i>	
Refundable deposit	50.00
Not-for-profit organizations	50.00
For private use	75.00



The following resolution was offered by Council Member Mienk, and supported by Council Member Crawford.

## RESOLUTION

**WHEREAS**, the City of Gladwin Board of Review has completed its review and correction of the Assessment Roll for 2016; and

**WHEREAS**, said Assessment Roll shows the taxable value of all real and personal property in the City of Gladwin subject to general Ad Valorem taxation to be as follows:

AD VALOREM TAX ROLL - REAL PROPERTY	\$ 51,999,514
AD VALOREM TAX ROLL - PERSONAL PROPERTY	\$ 5,994,000
TOTAL ASSESSMENT ROLLS	\$ 57,993,514

**WHEREAS**, the City Council has adopted a budget for the 2016-2017 fiscal year which will require the maximum allowable millage levy to adequately fund the operations of the City of Gladwin; and

**WHEREAS**, pursuant to Act 42, P.A. 1995, the City Council discussed millage rates at the May 2, 2016 public hearing to review the proposed 2016-2017 city budget; and

**WHEREAS**, the City Council, after applying all millage reduction rollbacks has complete authority to establish that 14.6457 mills be levied in 2016 for operating purposes; and

**WHEREAS**, the City Budget for the year 2016-2017 heretofore adopted by this Council shows that the amount of money needed from taxes to meet the City's requirements to be 14.6457 mills on each dollar of Taxable Value of the Real and Personal Property in the City and 2.1650 mills on each dollar of Taxable Value of the same to be levied for the 1996 Sewer Debt.

**NOW, THEREFORE BE IT RESOLVED**, by the authority granted by City Charter, Chapter 15, Section 15.8, the millage rate for 2016 is hereby set at 14.6457 mills to be levied against each dollar of Taxable Value of Real and Personal Property in the City of Gladwin for general operating purposes and 2.1650 mills levied against each dollar of Taxable Value of Real and Personal Property in the City of Gladwin for the 1996 Sewer Debt.

**BE IT FURTHER RESOLVED**, pursuant to the authority of the Gladwin City Charter, Chapter 15, Section 15.7, the City Clerk is hereby directed to certify to the Assessor the total amount \$ 957,107 to be raised by taxes.

**FURTHER**, when extensions have been made by the Assessor, that the City Assessor, pursuant to City Charter, Chapter 15, Section 15.9, shall execute the necessary Warrant directing the City Treasurer to collect the tax set forth in said warrant, and that same be delivered to the Treasurer for collection, that said taxes, when collected be credited to:

2016-2017 GENERAL OPERATIONS = \$ 849,355  
2016-2017 SEWER DEBT = \$ 125,556

**FURTHER**, it is hereby certified pursuant to Act 35, Michigan Public Acts of 1979, as amended, that the requested millage had been reduced, if necessary, in compliance with Section 31, Article 9 of the State Constitution.

Ayes: Caffrey, Crawford, Gardner, Jungman, Mienk, Smith, Stout, Bodnar  
Nays: None  
Absent: None  
Abstain: None

RESOLUTION DECLARED ADOPTED this 16<sup>th</sup> day of May, 2016.

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Bonnie S. Klein, City Clerk

### **CERTIFICATE**

I, Bonnie S. Klein, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 16, 2016 at 5:00 PM.

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Bonnie S. Klein, City Clerk

Motion by Council Member Jungman, supported by Council Member Caffrey to approve the invoice from Michigan Rural Water Association in the amount of \$2,700.00 for the Wellhead Protection Grant Administration. All ayes. Motion carried.

Motion by Council Member Jungman, supported by Council Member Stout to approve the Temporary Authorization Application for Gladwin Hotel Bar and Grill for July 8<sup>th</sup> and 9<sup>th</sup>. All ayes. Motion carried.

### **RESOLUTION SPECIAL ASSESSMENT FOR REMOVAL OF WEEDS**

**WHEREAS**, the City of Gladwin has attempted without success to collect certain delinquent accounts receivable for removal of noxious weeds per Ordinance 290 and

**WHEREAS**, section 94.38 of the Code of Ordinances of the City of Gladwin provides that such delinquent accounts shall be returned to the Assessor of the City, and the same, together with the interest at the rate of 6% per annum, shall be placed upon the tax roll next in course of preparation as a charge against the property upon which such order was carried out, and the same shall become a lien upon the land and shall be assessed and collected in the same manner as a special assessment of the City, and

**WHEREAS**, a Special Assessment to the tax roll is necessary to place this delinquent account receivable on the City tax roll;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Assessor is hereby authorized and instructed to spread upon the July 2016 tax roll, Special Assessments in the amounts as indicated herein plus interest at 6% per annum calculated to December 31, 2015:

1) GMAC Mortgage 226 N Silverleaf 170-050-016-003-00 \$ 70.00 Inv# 614

The foregoing resolution was offered by Council Member Stout, supported by Council Member Crawford.

Roll Call Vote:

Ayes: Crawford, Gardner, Jungman, Mienk, Smith, Stout, Bodnar, Caffrey

Nays: None

Absent: None

Abstain: None

Resolution declared adopted this 16<sup>th</sup> day of May, 2016.

\_\_\_\_\_  
Bonnie S. Klein, City Clerk

### **CERTIFICATE**

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\_\_\_\_\_  
Bonnie S. Klein, City Clerk

Mayor Thomas Winarski left at 5:18 p.m. Mayor Pro-tem Thomas Mienk assumed control of the meeting.

Motion by Council Member Jungman, supported by Council Member Caffrey to approve the Lapham Associates Change Order with additional topographical surveying and mapping at a cost not to exceed \$3,500.00 and additional Construction Engineering and Inspections at a cost not to exceed \$1,600.00. All ayes. Motion carried.

Dee Jungman spoke to the first Emergency Responders Appreciation Dinner to held September 24, 2016. This dinner is for Police, Firefighters, EMT, Dispatchers and Correction Officers and their spouses. It will be held at the Ice Arena. Tables are available for sponsorship at \$200 a table. There is an account set up with Chemical Bank to receive sponsorship funds. There are 26 tables currently reserved. The dinner is expected to have 400 – 450 people. There will be many door prizes given away.

Comments:

Lori Stout – Stated that Thunder at the Strip will be this Saturday, May 21<sup>st</sup> at the Airport.

Doug Jacobson – Commented that Terry Walters is a very loyal County Commissioner and that he is at the County building 1 or 2 hrs. daily.

Robert Moffit – Stated he had just received notification of an IRS scam. There has been a high call volume to City Residents from this scam and the Police Chief urges everyone, please do not give out private information over the phone. The IRS will not call anyone.

Robert also stated that HOJO tree service has been able to clear some of the dead trees along Quarter Street. Robert Moffit also stated that the Union meeting has been cancelled. Robert spoke of an upcoming meeting to start looking into an Empty Building Tour. Bob Balzer starting collecting information to build tour of empty store fronts. This is a planning meeting. He encouraged everyone to spend locally that will help keep our down town stores open. There are currently 20 vacancies. Robert will be visiting Roscommon during their tour. To help with a tour here. Robert will be requesting 2 or 3 council people to commit to 10 hours per week to prepare and execute an Empty Property Tour here in Gladwin.

Nancy Bodnar – This weekend is the Book Sale at Library – Books are \$.50 each and there will also be a Bake Sale.

Motion by Council Member Jungman, supported by Council Member Caffrey to adjourn. All ayes. Motion carried.

Meeting adjourned at 5:37 p.m.

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Thomas Winarski, Mayor

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Bonnie S. Klein, City Clerk