

April 7, 2014  
Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Thomas L. Winarski at 5:00 p.m.

Present: Caffrey, Crawford, Hawblitzel, Jungman, Mienk, Rowley, Smith

Absent: None

Staff Present: Bob Moffit, Shannon Smith, Lauren Essenmacher, LaVel Smith

Also Present: Mayor Thomas L. Winarski, Pastor Brad Withrow, Commissioner Terry Walters, Nancy Bodnar, County Clerk Laura Brandon, Dan Svetcos

Mayor Winarski led the Pledge of Allegiance and the invocation was given by Pastor Brad Withrow.

Minutes of the March 17, 2014 meeting were approved with the correction of spelling of Minutes of the March 3, 2014 meeting were approved as presented.

Motion by Council Member Mienk, supported by Council Member Jungman to approve Warrant #14-027 in the amount of \$102,299.14, Warrant #14-028 in the amount of \$72,748.67 and payroll for pay period ending March 30, 2014 in the amount of \$53,447.20. All ayes. Motion carried.

#### Hearing of Delegations

County Commissioner Walters stated information about the Gladwin County Headlee Roll Back Restoration.

Housing Director Lauren Essenmacher presented the Housing Commission 2012-2013 Annual Report.

Arts Council Director LaVel Smith stated that all the Christmas lights were taken down. She also stated that the Farm Show went very well and that a lot of City information was distributed.

Motion by Council Member Jungman, supported by Council Member Rowley to approve the agenda with the following addition: New Business – (i) Saginaw Bay WIN Action Grant. All ayes. Motion carried.

Motion by Council Member Crawford, supported by Council Member Caffrey to approve the consent agenda as follows: Communications – (i) Liquor Control – Transfer of Ownership and Locatin of Escrowed 2013 SDD License, (ii) Legislative Update, (iii) Northern Tradition – April 27, 2014, (iv) Gladwin County District Library Circulation Report – February 2014, (v) MDOT Newsroom – Road Maintenance Costs, (vi) Investment Report for Quarter Ending – March 31, 2014; Meetings – (i) District Library – February 18, 2014, (ii) County Commissioners – February 25 2014, (iii) Airport Commission – March 13, 2014, (iv) Parks Commission – March 24, 2014, (v) Downtown Development Authority – March 26, 2014. All ayes. Motion carried.

### New Business

Motion by Council Member Mienk, supported by Council Member Rowley to approve appointments as follows:

Airport Commission – Roger Gardner – Expires 12/1/16  
Board of Review – Robert Whisler – Expires 12/31/16  
Arts Council – Val Cogswell – Expires 7/1/16  
Arts Council – Barb Weaver – Expires 7/1/16  
DDA – Dallas Falls – Expires 5/6/17  
EDC – Dee Jungman – Expires 4/21/19  
EDC – Tom Winarski – Expires 4/21/19  
Housing Commission – John Frazier – Expires 11/4/18  
Housing Development – Rudy Bolz – Expires 12/1/18  
Parks Commission – Don Kehoe – Expires 9/7/18  
Parks Commission – Joe Rowley – Expires 9/7/18  
Planning Commission – Lori Stout – Expires 12/5/16  
ZBA – Steve Scott – Expires 7/2/16  
ZBA – Lori Stout – Expires 7/5/16  
ZBA – Robert Whisler – Expires 7/5/16  
Housing Commission – Teasha Loose – 1 Year Term

All ayes. Motion carried.

**ORDINANCE #325**  
**AMENDMENT TO THE GLADWIN CITY ORDINANCE 237**  
**(Section 35.25, *et seq*, of the Gladwin City Code of Ordinances)**

An Ordinance to amend Gladwin City Ordinance 237, enacted on November 16, 1998, being Section 35.25, *et seq*, of the Gladwin City Code of Ordinances, and entitled “Tax Exemption for Village North Apartments as Provided by State Housing Development Act.”

1. **Section 35.29 ESTABLISHMENT OF ANNUAL SERVICE CHARGE** shall be amended to provide as follows:

The housing development identified as Village North Apartments and the property on which it shall be constructed shall be exempt from all property taxes from and after the year the project is placed in service as evidenced by a certificate of occupancy from the appropriate public officials. The City acknowledges that the sponsor and the authority have established the economic feasibility of the housing development in reliance upon the enactment and continuing effect of this subchapter and the qualification of the housing development for exemption from all property taxes and a payment in lieu of taxes as established in this chapter, and in consideration of the sponsor's offer, subject to receipt of an allocation under the LIHTC program, to construct, own and operate the housing development, agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charge shall be equal to eight (8%) percent of the annual shelter rents actually collected through the calendar year 2013, and nine (9%) percent of the annual shelter rents actually collected for any year subsequent to 2014.

2. **Section 35.33 DURATION** shall be amended to provide as follows:

This subchapter shall remain in effect for a period of thirty (30) years after the certificate of occupancy is obtained from the appropriate officials, so long as the Housing Development remains subject to income and rent restrictions pursuant to Section 42 of the Internal Revenue Code of 1986, as amended, provided however, that Village North Apartments shall not be entitled to a service charge in lieu of property taxes for the calendar year 2014, being the year in which this Amendment was enacted.

3. Except as amended in this Ordinance, the remaining provisions of Sections 35.25 to 35.35, inclusive, of the Gladwin City Code of Ordinances are continued.

This Ordinance was offered by Council Member Rowley, second by Council Member Caffrey, for 1<sup>st</sup> Reading on March 17, 2014 and 2<sup>nd</sup> Reading on April 7, 2014.

ROLL CALL VOTE:

AYES: Caffrey, Crawford, Hawblitzel, Jungman, Mienk, Rowley, Smith, Stout

NAYS: None

ABSENT: None

ABSTAIN: None

Ordinance declared adopted this 7<sup>th</sup> day of April, 2014.

Motion by Council Member Rowley, supported by Council Member Caffrey to approve the request from Jenkins Jewelers to block off Arcade Street during the Christmas Parade on December 6, 2014. All ayes. Motion carried,

Motion by Council Member Caffrey, supported by Council Member Rowley to approve the election inspector appointment as follows:

**Precinct 1 and 2 Combined**

Sheila Hall – Democrat (Chair)

Amy Flury – Democrat

Mari Nash – Republican

Pat Engelbrecht – Republican

\*Alternate – Nancy Stankowski - Democrat

**Receiving Board**

**Precinct 1 and 2 Combined**

Amy Flury – Democrat

Pat Engelbrecht – Republican

\*Alternate – Nancy Stankowski – Democrat

All ayes. Motion carried.

**RESOLUTION**  
**SPECIAL ASSESSMENT FOR**  
**DELINQUENT UTILITY ACCOUNTS**

**WHEREAS**, the City of Gladwin has attempted without success to collect certain delinquent utility accounts receivable, and

**WHEREAS**, a Special Assessment to the tax roll is necessary to place these delinquent utility accounts on the City tax roll;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Assessor is hereby authorized and instructed to spread upon the July 2014 tax roll, Special Assessments in the amounts as indicated herein:

170-040-007-005-00	JPMorgan Chase	445 S Antler	468.61
170-050-016-003-00	Chris Cassel	226 N Silverleaf	557.53
170-080-060-005-00	Terry Card	505 W Deer	384.04
170-170-005-001-00	Jon & Kesti Ferris	239 N Townsend	417.14
170-170-007-009-00	Kevin & April Yennior	435 E Maple	488.83
170-506-200-013-00	Harbour Portfolio	800 N State	520.78
		TOTAL	\$2,836.93

The foregoing resolution was offered by Council Member Rowley, supported by Council Member Jungman.

**Roll Call Vote**

Ayes: Caffrey, Crawford, Hawblitzel, Jungman, Mienk, Rowley, Smith, Stout

Nays: None

Absent: None

Abstain: None

Resolution declared adopted this 7<sup>th</sup> day of April, 2014.

Motion by Council Member Caffrey, supported by Council Member Rowley to approve the quote from Shults Equipment in the amount of \$5,648.00 for a Swenon 8' Insert Dump Body. Half the money to come from the local street fund and half the money to come from the major street fund. All ayes. Motion carried.

Motion by Council Member Stout, supported by Council Member Rowley to allow Rowe PSC to put Phase I and Phase II of the North State Street Drainage project out to bid. All ayes. Motion carried.

Administrator Moffit gave updates regarding the upcoming budget process.

Mayor Winarski stated that the City has received a grant in the amount of \$1,000 from the Saginaw Bay Conservation District for water services in the Community Garden.

### Comments

Administrator Moffit gave out blank performance evaluations for himself. He asked that they be returned to the Mayor within ten days.

Mayor Winarski stated that there was an article that was written about a ride along that he took with the Meals on Wheels program.

Council Member Smith stated that Frozen Affair is Saturday, April 12<sup>th</sup> at the Community Arena. Council Member Jungman gave additional information regarding the Frozen Affair.

Council Member Stout stated that the Gladwin County Chamber of Commerce hired Kelly Lucas as the new Chamber Director. She also stated that the Easter Egg Hunt is on Saturday, April 19<sup>th</sup> at 11:00 a.m. in the City Park.

Council Member Rowley thanked everyone for their support for his wife Christy.

Motion by Council Member Jungman, supported by Council Member Caffrey to adjourn. All ayes. Motion carried.

Meeting ended at 5:40 p.m.

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Thomas L. Winarski, Mayor

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Shannon Smith, City Clerk