

**AIRPORT COMMISSION MEETING**  
**April 12, 2012 at 8:30 a.m. at Airport**

Present: Don Birgel, John Caffrey, Roger Gardner, Tom McKenna, Mike Smith,  
Terry Whittington

Absent: None

Also Present: Mike Hargrave, Airport Manager, Kim Bruner, Bob Moffit, Tom Winarski

Meeting called to order by Chairman Caffrey at 8:35 a.m.

Motion by Whittington, supported by McKenna to approve the minutes from the January 12, 2012 meeting as presented. All ayes. Motion carried.

Motion by Whittington, supported by McKenna to approve warrants #12-023 in the amount of \$936.00, #12-024 in the amount of \$3,869.92, #12-025 in the amount of \$15,982.24, #12-026 in the amount of \$93.45, #12-027 in the amount of \$6378.40, #12-028 in the amount of \$1,394.37. All ayes. Motion carried.

Mike Smith was seated at 8:42 a.m.

Mike Hargrave stated that the fuel system is up and running. He has run into a few glitches, as he is having a hard time with fuel master and being able to print off receipts.

BP is now Epic and BP will no longer be handling the fuel sales. Everything will be handled through Epic.

Mike Hargrave stated that when he went to the conference, he spoke with other fuel companies. He was told that AV Fuel will provide the same service as Epic, but the system is much simpler to use. Epic informed Mike that they will no longer provide us with BP fuel. It will be a no name brand that they would deliver because they are now requiring us to do extra testing on the tanks that are not State required tests and the costs would be the Airports for such testing.

Mike Hargrave spoke with Mike Kormos from AV Fuel there will be no costs for the change over. AV Fuel is comfortable with our tanks and do not require any extra testing on the tanks. The fuel is about 6 cents cheaper than Epic and the delivery cost is also cheaper, so it would be all around cost savings move. If we are to go with AV Fuel, the switch would take up to 10 days to get everything moved over. They would then come up and train on how to use their system and get the credit card machine switched over at the same time.

Motion by Smith, supported by Whittington to authorize the switch to AV Fuel and no longer use Epic for our fuel supplier. All ayes. Motion carried.

Tom Winarski wanted to thank the Airport Commission for their dedication to the Airport Board. He also wanted to commend Mike for his work as Airport Manager and for him watching costs and helping with making the Airport Profitable again.

Mike Hargrave stated that we will have to sign a contract with AV Fuel. Once we receive it, Mike will have the Attorney look at the contract. If everything is okay then we will get it signed and get it back to AV Fuel.

Received a letter from Mike Charbonneau on behalf of the DEQ. They certified the new fuel system and the inspection passed with no issues.

Bob discussed the budget and stated that there were no major changes from this year to next. He would like to be able to take it to the next council meeting to be approved.

Motion by Whittington, supported by Gardner to adopt the budget as presented. All ayes. Motion carried.

Mike Hargrave stated that the black courtesy car needed a new starter and the Pilots Association paid the bill for the repairs.

The sample for the ground water came back negative so the old fuel system remodel project is now closed out.

Mike Hargrave had Taunt Electric come and replace all the parking lot lights with LEDs so we should see some cost savings in our electric bill over time.

Mike Hargrave and John Caffrey went to the Airport Conference in February and got a lot of useful information.

Mike Hargrave stated that with the nice weather they have been able to start getting a lot of work done outside and the sod runway has been rolled and ready to go. Mike also got the mowers ready and will be removing the blade from that tractor. He also purchased a new push mower from Walmart for the Airport.

Mike Hargrave met with Paul Strack from Baker, Inc. and Laura Wise from the State of Michigan and the Fuel Farm System Project is now closed out.

The Airport will be looking for a new consultant once we are completely done with the project.

Mike Hargrave would like permission to start the procedure for looking for a new consultant and start the necessary steps to proceed.

Motion by Gardner, supported by Smith to allow Mike Hargrave to work with Bob Moffit and John Caffrey to send a letter to Baker once the Fuel Farm System is complete

stating we will no longer be using their services. And to also allow Mike Hargrave to start the RFP paperwork to obtain at new consultant. All ayes. Motion carried.

Motion by Smith, supported by Gardner to adjourn. All ayes. Motion carried.

Meeting ended at 9:34 a.m.

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Kim Bruner / Secretary