

**GLADWIN AIRPORT COMMISSION MEETING**  
**November 14, 2013 at 8:30 a.m. at Airport**

Present: John Caffrey, Don Birgel, Roger Gardner, Mike Smith, Terry Whittington

Absent: Tom McKenna

Also Present: Mike Hargrave, Airport Manager, Kim Bruner, Tom Winarski, Bob Moffit, Basil Bullard, Kerry Posey

Meeting was called to order by Chairman Caffrey at 8:33 a.m.

Motion by Whittington, supported by Birgel to approve the October 10, 2013 minutes at presented. All ayes. Motion carried.

Motion by Whittington, supported by Birgel to approve warrants #14-011 in the amount of \$561.47, #14-012 in the amount of \$2,813.18, #14-013 in the amount of \$12.95. All ayes. Motion carried.

Hearing of Delegations

Kerry Posey stated that things are looking good at the Airport.

Basil Bullard stated that he believes there should be Airport stickers on the sides of the courtesy car and the truck to promote the Airport. Caffrey stated that they would look into the cost of the stickers. Bob Moffit suggested getting magnets so they can be transferred from the old car to the new car when they are replaced.

New Business

The crew is still working on cutting the trees on the east end of the runway. There was a tractor mishap and the door needed to be replaced. There will be no cutting during the first week of rifle season. Thank you to the City of Beaverton for lending two chain saws.

Mike Hargrave stated that there are trees that will need to be removed on the west end of the Airport along the drainage ditch. This project should begin in the spring.

Mike Hargrave stated that Kirtland Community College used the Airport during the government shutdown for police trainees.

Caffrey left the meeting at 8:45 a.m. Mike Smith assumed control of the meeting.

There will be a new system from AvFuel. There will be a new laptop with a card reader machine. This will only be for inside sales.

Mike Hargrave passed around the preliminary design drawings of the new T-Hangar project that will be located west of the current ones.

The NBD is now decommissioned.

The radio equipment is now gone. It has not working since last February. This will create a savings of approximately \$2,500 per year. There are two Airports that are still using this equipment that are interested in making donations for needed parts that are still in working condition.

The snow removal building is almost complete. There are still a few minor things that have to be addressed. Once those are taken care of there will be a walk through inspection completed.

Bob Moffit stated that on December 19<sup>th</sup> at 5:00 p.m., there will be a potluck. This would give everyone an opportunity to check out the new building.

Motion by Birgel, supported by Whittington to adjourn. All ayes. Motion carried.

Meeting ended at 8:58 a.m.

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Kimberly Bruner, Secretary