

January 20, 2020

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Absent: None

Staff Present: Christopher Shannon, Kimberly Bruner, Bernadette Weaver

Also Present: Mayor Dee Jungman, County Commissioner Ron Taylor, Pastor Brad Withrow, Kelly Gower, Cristy Gutierrez, Teresa Nims, Donna Alward, Diane Kitts, Jeff Csernyik

Mayor Jungman led the Pledge of Allegiance and Pastor Withrow gave the invocation.

Motion by Council Member Caffrey, seconded by Council Member Darlington to approve the minutes of the January 06, 2020 regular City Council meeting as presented. All ayes. Motion carried.

Motion by Council Member Caffrey, seconded by Council Member Crawford to approve warrant #20-020 in the amount of \$74,329.81 and payroll for pay period ending 1/12/2020 in the amount of \$56,159.41. All ayes. Motion carried.

Hearing of Delegations:

County Commissioner Ron Taylor passed out a copy of the new County logo for everyone to have a chance to look at. He stated that things are continuing to move forward with the 4 lakes task force.

Council Member Darlington asked County Commissioner Taylor to give an update on how the Committee of the Whole is working for the County.

County Commissioner Taylor stated that it works well for the County and feels that Council should contact Commissioner Chair Smith to come and speak about the Committee and how it works. He also stated if you are not sure about it maybe try it for a period to see how it works out for the City Council.

Motion by Council Member Kile, seconded by Council Member Caffrey to approve the agenda with the removal of item A.) Planning Commission Appointment to be tabled until a later date. All ayes. Motion carried.

Motion by Council Member Crawford, seconded by Council Member Smith to approve the Consent Agenda as follows: Communications: i.) Charter Communications – Upcoming changes, ii.) Dave Crawford. Meetings: i.) Gladwin City Housing Meeting – December 10, 2019, ii.) Gladwin Rural Urban Fire Department Meeting – January 07, 2020, iii.) Gladwin County Trail Authority Meeting – January 09, 2020, iv.) Gladwin Airport Commission Meeting – January 09, 2020. All ayes. Motion carried.

Public Comment:

Kelly Gower stated that she attended the City County Transit meeting and it was a very good meeting.

New Business:

**RESOLUTION
RESOLUTION TO AMEND CITY OF GLADWIN
SCHEDULE OF FEES AND CHARGES**

WHEREAS, the City Council of the City of Gladwin established a Schedule of Fees and Charges for the City of Gladwin at a regular meeting held March 2, 1998; and

WHEREAS, any changes or additions to this Schedule require a resolution; and

WHEREAS, the rising costs of providing services has made it necessary to increase sign permit fees as authorized by resolution adopted January 20, 2020; and

WHEREAS, other fees and charges have been reviewed and adjusted as needed.

NOW, THEREFORE, BE IT RESOLVED, the City of Gladwin Schedule of Fees and Charges be adopted in its entirety, as attached.

The foregoing resolution was offered by Council Member Darlington, seconded by Council Member Gardner.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski
Nays: None
Absent: None
Abstain: None

Resolution declared adopted this 20th day of January 2020.

Kimberly Bruner, City Clerk

CERTIFICATE

I, Kimberly Bruner, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held January 20, 2020.

Kimberly Bruner, City Clerk

SCHEDULE OF FEES AND CHARGES
Adopted by resolution of the City Council on 1/20/2020

PUBLIC WORKS

UTILITY RATES – EFFECTIVE JANUARY 20, 2020		
WATER RATES		
Monthly Base Rate		
	Non-metered services	12.50
	Less than 1” meter	7.65
	1" meter	10.55
	1.5” meter	13.75
	2” meter	21.80
	3" meter	80.10
	4” meter	102.65
	6” meter	135.75
	Fire suppression – 4” service	18.10
	Fire suppression – 6” service	24.25
	Fire suppression – 8” service	36.20
	Bulk 25.00/Tank + Volume Charge/1,000 gal	
Other Charges		
	17,000 gallons or less (per thousand gallons)	3.65
	Over 17,000 gallons (per thousand gallons)	2.95
	Turn on fee	25.00
	Turn off fee	25.00
	Turn on or off fee - after regular business hours Plus applicable employee hourly rate	75.00
	Thawing frozen water service	150.00
	Water meter removal	150.00
	Re-install water meter	65.00
Tap Fees – Additional connection fees may apply as established by City Council		
	Less than 1”	600.00
	1”	725.00
	1.5”	950.00
	2”	1750.00

	3"	2100.00
	4"	2,450.00
	6"	3,550.00
	8"	4,650.00
	For all services over 1" pipe, property owner furnishes meter to City specifications	
Additional fee for water connection that crosses street		750.00
SEWER RATES		
Monthly Sewer Base Rate		11.35
Per Thousand Usage		6.75
Sewer Flat Rate - Laundromats		407.00
Sewer Non-metered		29.60
Pre-Treatment		81.90
Tap Fees - Additional connection fees may apply as established by City Council		
	Sewer Tap Fee - in assessed district	
	and Riverview Sub	
	4"	1,000.00
	6"	2,000.00
	8"	3,000.00
	Lennon Lane - tap fee plus connection fee schedule	
	Other Areas	
	4"	1,800.00
	6"	2,800.00
	8"	3,800.00
Additional fee for sewer connection that crosses street		750.00
GARBAGE		
Monthly garbage fee		17.00
Extra Carts		6.50

Code of ordinances ' 52.14 states "shall be established from time to time by resolution of the City Council."

WASTEWATER CONTRIBUTION PERMITS	
Residential	100.00
Commercial or Industrial	500.00

IPP	250.00
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As established by ordinance [see Code of Ordinances ' 51.076(B)]

In addition, as stated in ' 51.125 of the Code of Ordinances, “The POTW may adopt charges and fees which may include:

- (a) Fees for reimbursement of costs of setting up and operating the POTW pretreatment program;
- (b) Fees for monitoring, inspection and surveillance procedures including the cost of reviewing monitoring reports submitted by the IU;
- (c) Fees for reviewing accidental discharge procedures and construction;
- (d) Fees for permit applications including the cost of processing such applications
- (e) Fees for filing appeals;
- (f) Other fees as the POTW may deem necessary to carry out the requirements contained herein. The fees relate solely to the matters covered by this chapter and are separate from all other fees chargeable by the POTW.

At the current time, no record has been found adopting and charges or fees for the pretreatment program.

STREET OPENINGS	
Permit for individual street opening	25.00

GENERAL REGULATIONS

Abandoned and Junked Vehicles (Code of Ordinances ' 90.04) permit required	20.00
Animals (Code of Ordinances ' 91.09) license required	10.00
<i>Parks and Recreation (Code of Ordinances '95.25)</i>	
Dumping Fee	5.00
Camping per night Effective Jan. 1, 2020	28.00
Camping – Weekly (50% Reservation)	150.00
Camping – Monthly (50% Reservation)	510.00
Cancelations – 36 hours 100% refund 24 hours 50% refund Less than 24 hours or no contact \$0	
Wilderness Cabin Rental	45.00 per day or 250.00 for seven nights *Maximum rental is 14 consecutive days.
Pavilion Reservations (non-refundable)	50.00
NorthPark Pavilion - Deposit	75.00
NorthPark Pavilion – Rental (Non-Refundable)	50.00
Park Entry – Annual Effective Jan. 1, 2020	15.00
Park Entry – Daily	3.00

BUSINESS REGULATIONS

Used Auto Dealers (Code of Ordinances ` 111.04) license required	No fee established
<i>Peddlers (Code of Ordinances ` 112.03) license required</i> By motion of City Council on March 17, 1997	
Per day	25.00
Per week	50.00
Per Month	100.00
Per Quarter	150.00
Per Annum	250.00
Junk Yards (Code of Ordinances ` 113.02) license required	No fee established
<i>Yard Sales & License Fees</i>	
Yard Sale Permit (Code of Ordinances ` 114.03) permit required	\$3.00
Failure to remove yard sale signs (Code of Ordinances ` 114.07(b))	\$10.00
Liquor license – Police Investigation/Resolution	50.00
Precious Gem License (annual fee)	50.00
Pawnbrokers License (annual fee)	100.00

OTHER MISCELLANEOUS CHARGES AND FEES NOT ESTABLISHED BY ORDINANCE

HIGHLAND CEMETERY

Lot Prices (includes \$250 for perpetual care)	
Resident	\$400.00
Non-resident	550.00
Non-resident taxpayer	450.00
Grave Openings	
Adults (effective 10/1/02 resolution)	450.00
Infants (under 1 year of age)	300.00
Saturdays and weekdays after 4:00 PM	650.00
Sundays and paid holidays	750.00
Cremation	150.00
Saturdays and weekdays after 4:00 PM	450.00
Sundays and paid holidays	550.00

Disinterment	750.00
Cremation Disinterment	200.00
Foundations	
Veteran Marker	50.00
Marker size 24" and under	75.00
Over 24" but less than 48"	100.00
48" and over	150.00
Use of Chapel	No charge
Crypt Opening	225.00
Crypt Lettering (per letter)	10.00
Bar for Crypt Lettering	36.00
Perpetual Care (lots sold before perpetual care was included)	150.00
Administrative Charges and Fees	
Code of Ordinances Book	75.00
Zoning Board of Appeals Publication Fee	250.00
Zoning Ordinance Book	35.00
Zoning Permit Fee	25.00
Site Plan Review Requiring Review by Engineer/Professional Planner	Fees as Charged to City
Sign Permit – Temporary	10.00
Sign Permit – Permanent	100.00 Plus any additional review fees
Master Plan Change Filing Fee	250.00
Master Plan Copy	25.00
Special Use Request Filing Fee/Public Hearing	250.00
Planning Unit Development/Subdivision	250.00
Police Reports – Accident Report	Per FOIA Requirements
Police Reports – Incident Report	Per FOIA Requirements

Notary Fee – Non Residents	5.00
Copy of Tax Receipt	2.00
Copies - each	.50
Returned Check Charge	25.00
Fax - first page	3.00
Fax - each additional page	1.00
Charter Booklet	3.00
Gladwin County Maps	1.50
Freedom of Information Act – Requests for information may be charged according to the statute under the Freedom of Information Act.	
<i>Community Center Rental</i>	
Refundable deposit	50.00
Rental - Not-for-profit organizations	50.00
Rental - For private use	75.00
<i>Amphitheater-Rental</i>	75.00

Much discussion in regards to the creating a Committee of the Whole for Council.

Council Member Winarski stated that she would like to see if County Commissioner Smith could attend the next meeting as discuss it with the Council.

Council Member Kile felt this was a great idea but would also like to do some research on this also before making a decision on it.

Comments:

Mayor Jungman stated that it is time to put funds back into the flower fund so if everyone would like to donate \$10.00 again that would be great. She also suggested to continue the fellowship after Council and asked around the table about continuing it. She will have the clerk make up another calendar for the fellowship and everyone can volunteer for 2 dates to bring in a snack.

Council Member Gardner stated that the County and City did a wonderful job cleaning up after the snow this weekend.

Council Member Darlington would like to welcome back Council Member Crawford and thank you to Pastor Withrow for the wonderful prayer this evening. She stated that she and Assessor Weaver met with the newest member of the Planning Commission Cristy Gutierrez and would like to welcome her aboard.

Council Member Kile stated that is was great to see Council Member Crawford after his surgery, and would like to thank Kelly for coming and keeping Council on their toes and would like to thank Assessor Weaver for her help.

Council Member Bodnar asked if the Personnel/Finance Committee will still meet this Thursday, January 23rd.

It was discussed that they will still have the meeting on Thursday at 5:15 p.m.

Administrator Shannon gave his update and went over things going on in the City as we have a water main issue in front of Thurston Glass and the DPW plans to have it repaired as long as weather permitting in the next couple of days. The Iron Removal Plant has been up and ran a couple of times to start making sure everything is coming together and working for the start up hopefully within the next month once EGLE gives the okay to go online.

Update on the tree trimming and removal program going on with the DDA has went over budget so he will be discussing with the DDA on the cost and possibly looking into purchasing our own stump grinder and doing the removal ourselves. The City is continuing to move forward with the new park program camp spot and the new City website is still moving forward also.

Discuss on have Lew Bender coming and meeting with the Council and doing a workshop with them.

Motion by Council Member Caffrey, seconded by Council Member Gardner to adjourn. All ayes. Motion carried.

Meeting adjourned at 6:08 p.m.

Darlene Jungman, Mayor

Kimberly Bruner, City Clerk