

November 18, 2019

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Absent: None

Staff Present: Christopher Shannon, Kimberly Bruner, Bernadette Weaver, Gale Inscho

Also Present: Mayor Dee Jungman, County Commissioner Ron Taylor, Kaitlin Thorne, Kelly Gower, Joe Frey, Cristy Gutierrez, Pastor Brad Withrow, Teresa Nims, Becky Hodgins, Steve Schaefer

Mayor Jungman led the Pledge of Allegiance and Pastor Withrow gave the invocation.

Clerk Bruner gave the Oath of Office to Mayor Dee Jungman and to Council Members Bodnar, Caffrey, Crawford, and Smith.

Motion by Council Member Caffrey, seconded by Council Member Bodnar to approve the minutes of the November 04, 2019 regular City Council meeting as presented. All ayes. Motion carried.

Motion by Council Member Gardner, seconded by Council Member Caffrey to approve warrant #20-014 in the amount of \$57,112.53 and payroll for the period ending November 03, 2019 in the amount of \$60,752.52. All ayes. Motion carried.

Hearing of Delegations:

County Clerk Laura Brandon-Maveal was here to give the report cards for the November election, precinct 2 received 100% this election and precinct 1 just had a couple of things to work on for the next election but overall a very good job was done and nothing effected the outcome of the election. She also went over the cost saving for the City if they are to change the election years to even year elections.

County Commissioner Ron Taylor stated that the Veteran's Assembly at both Gladwin and Beaverton Schools had wonderful turn outs and they had a very nice assembly to honor the Veteran's and then they had the Veteran's Assembly at the Veteran's wall at the Court House. If anyone has any questions for him to please let him know.

Motion by Council Member Caffrey, seconded by Council Member Kile to approve the agenda. All ayes. Motion carried.

Motion by Council Member Crawford, seconded by Council Member Darlington to approve the Consent Agenda as follows: Communications: None. Meetings: i.) Gladwin Housing Commission Meeting – October 15, 2019, ii.) Gladwin Rural Fire Protection Meeting – November 06, 2019. All ayes. Motion carried.

Public Comment:

Cristy Gutierrez asked questions in regards to lights on the trees and wondering if residents/business owners could add lights to the base of the trees.

It was discussed and stated that the DPW put up the lights on the whole tree and they have not been done yet due to the trees getting trimmed this week.

Steve Schaefer brought up the meeting being on live feed and was shocked about the fact that less than 20% of the registered voters turned out to vote. He feels that the Charter needs to be updated for the cost savings to the City for the cost of the election.

Old Business:

ORDINANCE NUMBER 343

AN ORDINANCE TO AMEND THE CODE OF THE CITY OF GLADWIN BY ADDING A NEW CHAPTER IN THE CITY CODE WHICH SHALL BE DESIGNATED AS TITLE III – ADMINISTRATION, CHAPTER 36, PARKS AND RECREATION COMMISSION.

Section 36.01. **Title of ordinance.**

This ordinance shall be known as and may be cited as the “City of Gladwin Parks and Recreation Ordinance”.

Section 36.02. **Creation; purpose.**

A City of Gladwin Parks Commission was created, by action of the City Council on December 20, 1982 which was by Resolution and Ordinance according to the Minutes. The Ordinance cannot be found. Therefore, City of Gladwin Parks is hereby abolished and repealed as of the effective date of this ordinance. The City of Gladwin Parks and Recreation Commission is created as of January 1, 2020, which commission shall seek to provide various recreational opportunities for children and adults of the Gladwin area, furthering the general welfare of the residents in the Gladwin area.

Section 36.03. **Appointment.**

The Parks and Recreation Commission members shall be appointed by the Mayor, with the advice and approval of the City Council, to act in an advisory capacity in matters pertaining to the operation of the Parks and Recreation assets and activities of the City of Gladwin.

Section 36.04. **Membership; terms of office; vacancies; quorum; compensation.**

- A. The Parks and Recreation Commission shall consist of five members, all of whom shall be residents of the City of Gladwin except as set forth herein. Of these five members, one shall be a City of Gladwin Council Member, acting as a liaison with voting privileges. One shall be a school district representative with voting privileges who need not be a resident of the City of Gladwin. Three shall be residents of the City of Gladwin with voting privileges. To appoint as one of the above members, the Mayor and the City Council may elect to appoint a representative from the Gladwin City Housing Commission to represent the aging population within the community, within its sole discretion from time to time. The City Council may appoint a reasonable number of alternate members to serve in the absence of a commission member or when a conflict of interest arises as needs may be. The Mayor shall be an ex-officio member with no voting rights.

- B. The terms of office for the members of the Recreation Board shall be two years. Initial appointments to the Board shall be staggered, such that all of the Commissioners are not appointed in the same year.
- C. The Commission shall elect its Chair, Vice Chair, and Secretary from among its members at the first meeting of the Commission at which a quorum is present after January 1st of each year.
- D. The members of the Commission shall be appointed on or before the second meeting of the City of Gladwin City Council for each calendar year.
- E. In the event of a vacancy on the Commission, the Mayor of the City of Gladwin shall appoint a new member to serve the remainder of the unexpired term.
- F. All members appointed to the Commission are to serve without compensation, except as otherwise provided for City Council members.

Section 36.05. **Meetings.**

- A. The Commission shall meet monthly on a day to be decided by the Commission at the first meeting, at which a quorum is present. All meetings shall be open to the public and are subject to the Open Meetings Act.
- B. If a member has four unexcused absences in a calendar year, a report shall be made to the Mayor of the City of Gladwin, which shall appoint a replacement for said member.
- C. The Commission shall not take action without a concurrence of the majority of the members appointed and serving on the Commission.

Section 36.06. **Powers and duties.**

- A. The Commission shall maintain a Parks and Recreation Plan which shall be updated and presented to the City Council for review and approval at least every fifth year.
- B. The Commission shall present a proposed recreation budget to the Gladwin City Council for ratification, said budget to be submitted on a yearly basis.
- C. The Commission has the authority to recommend to the Gladwin City Council regulations concerning parks and recreational buildings, said regulations to become effective upon approval by the Gladwin City Council.
- D. The Commission shall adopt its own internal rules and procedures and keep a public record, filed with the Gladwin City Clerk, of its proceedings.
- E. The Commission has the authority to regulate the physical conditions within City recreation facilities.

Section 36.07. **Removal from office.**

The City of Gladwin may remove a member of the Parks and Recreation Commission for misfeasance, malfeasance, or nonfeasance in office upon written charges and after a public hearing. Failure to disclose a potential conflict of interest shall be considered

malfeasance in office. Repeated failure to attend Parks and Recreation Commission meetings shall be considered nonfeasance in office.

The secretary of the Parks and Recreation Commission shall report any member who has missed three regular meetings in a row to the Mayor.

Section 36.08. **Effective Date.**

This ordinance shall take effect thirty (30) days following date of publication as required by law. All Ordinances or part Ordinances in conflict with any of the provisions of this Ordinance are hereby repealed.

First Reading
Dated: November 04, 2019

Second Reading
Dated: November 18, 2019

The forgoing Ordinance was offered by Council Member Caffrey and seconded by Council Member Gardner.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski
Nays: None
Absent: None
Abstain: None

Adopted by the City Council of the City of Gladwin this 18th day of November, 2019.

Darlene Jungman, Mayor

Kimberly Bruner, City Clerk

Motion by Council Member Crawford, seconded by Council Member Winarski to rescind the motion from the November 06, 2017 council meetings:

Motion by Council Member Caffrey, seconded by Council Member Crawford to approve the transfer of \$20,000 from the General Fund to the Water Fund for the expenses incurred to Rowe Professional Services for the Iron Removal Plant. All ayes. Motion carried.

All ayes. Motion carried.

New Business:

Mayor Jungman stated that she would like to make the following appointments:
Mayor Pro Tem – Sarah Kile

Airport Commission – Roger Gardner term expiring 12/2022
 Planning Commission – Rick Auer, Steve Czape, Cristy Gutierrez replacing Joan David terms expiring 12/2022.

Motion by Council Member Winarski, seconded by Council Member Gardner to approve the Mayor’s appointments for Airport Commission and Planning but not Mayor Pro Tem.

Motion by Council Member Bodnar, seconded by Council Member Kile to support the Mayor’s appointment for Council Member Kile as Mayor Protem.

Roll call vote:

Bodnar – yes, Caffrey – no, Crawford – no, Darlington – no, Gardner – no, Kile – yes, Smith – no, Winarski – no. Motion failed.

Much discussion regarding the appointment for Mayor Protem.

Mayor Jungman make the recommendation of Council Member Smith to be Mayor Protem.

Roll call vote:

Bodnar – yes, Caffrey – yes, Crawford – yes, Darlington – yes, Gardner – yes, Kile- yes, Smith – yes, Winarski – yes. Motion carried.

**RESOLUTION
 REGULAR MEETING SCHEDULE**

WHEREAS, the City Council of the City of Gladwin, Gladwin County, Michigan, pursuant to Act 267 of the Michigan Public Acts of 1976, as amended, and in accordance with Section 7.1 of the Gladwin City Charter, hereby gives notice to the public of the regular meeting schedule for the calendar year 2020.

NOW THEREFORE BE IT RESOLVED, the dates for holding regular meetings shall be as follows:

January	6	April	6	June	15	September (Tuesday)	8	December	7
January	20	April	20	June (Wednesday)	24	September	21	December	21
February	3	April	29	July	20	October	5		
February	17	May	4	August	3	October	19		
March	2	May	18	August	17	November	2		
March	16	June	1			November	16		

BE IT FURTHER RESOLVED, that the City Council hereby establishes as its place and time for holding aforesaid regular meetings at the City Council Chambers, City Hall, 1000 West Cedar Avenue, Gladwin, Michigan at 5:00 p.m.

The foregoing resolution was offered by Council Member Bodnar and seconded by Council Member Caffrey.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Resolution declared adopted this 18th day of November, 2019.

Kimberly Bruner, City Clerk

CERTIFICATE

I, Kimberly Bruner, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held on November 18, 2019.

Kimberly Bruner, City Clerk

Motion by Council Member Caffrey, seconded by Council Member Crawford to approve change order no. 1 for Lapham Associates for the Farmer's Market expansion project in the amount of \$3,500.00. All ayes. Motion carried.

Motion by Council Member Smith, seconded by Council Member Caffrey to approve option 2 in the amount of approximately \$15,000 - \$20,000 for the Rowe proposal for additional construction observation services for the iron removal plant. All ayes. Motion carried.

Motion by Council Member Caffrey, seconded by Council Member Winarski to approve the following budget amendments for the DPW Contract changes:

DPW Contract Cost Changes		Contact	New	Budget
GL NUMBES		Pay Rate	Employee	Amendment
		Chg Total	Drew	Totals
Wages				
101-276-702-000		1696	1503	3199
101-441-702-000		2837	751	3588
101-528-702-000		822	751	1573
101-751-702-000		0	376	376
202-463-702-000		1872		1872
202-475-702-000		62		62
202-478-702-000		2201		2201
202-522-702-000		77		77
203-450-702-000		0		0
203-463-702-000		2074		2074
203-475-702-000		62		62
203-478-702-000		1954		1954
248-665-702-000		421		421
590-536-702-000		9241	33809	43050
591-536-702-000		10184	375	10559
661-536-702-000		1878		1878
Wage Benefit Totals		35381	37565	72946
Fringe Benefits				
101-276-719-000		183	435	618
101-441-719-000		345	109	454
101-528-719-000		83	326	409
101-751-719-000		0	218	218
202-463-719-000		140		140
202-475-719-000		9		9
202-478-719-000		205		205
202-522-719-000		0		0
203-450-719-000		0		0
203-463-719-000		204		204
203-475-719-000		9		9
203-478-719-000		193		193
248-665-719-000		50		50
590-536-719-000		1365	9681	11046
591-536-719-000		1534	109	1643
661-536-719-000		179		179
Fringe Benefit Totals		4499	10878	15377

All ayes. Motion carried.

Comments:

Mayor Jungman stated she would like to thank all the voters for voting for her and she is looking forward to seeing Council to all work together.

Council Member Smith would like to thank the voters for voting him for another 4-year term and would like to congratulate those who were also reelected.

Council Member Gardner would like to congratulate all those who were reelected.

Council Member Crawford would also like to thank the voters for reelecting him and congratulations to everyone reelected.

Council Member Darlington would also like to congratulate all those who were reelected.

Council Member Winarski would also like to congratulate all those who were reelected and glad to see the businesses getting involved in decorating downtown.

Council Member Kile would like to congratulate all those who were elected and would like to wish everyone a Happy Thanksgiving!

Council Member Bodnar would like to thank the voters who reelected her and she is thankful to continue to be on the Council.

Council Member Caffrey would also like to thank the voters who reelected him.

Assessor Weaver stated that the 911 signs have been a success and are out and installed and only received one refusal.

Clerk Bruner stated that the election went well with only one little issue and the election workers did a wonderful job she was very thankful for the ladies and the hard work they do for the election.

Joe Frey Rising Tide Fellow went over the wrap up dates and that he will be done as of December 18th and would like to set up a date for a wrap up with Council. He is working on a Community celebration for December 18th and will bring for information at a later date.

Motion by Council Member Caffrey, seconded by Council Member Gardner to have a wrap up with Council on December 2nd after the regular Council meeting. All ayes. Motion carried.

Administrator Shannon stated that the City was asked to allow a gentleman to practice hunting within the City with a hawk.

The tree trimming within the downtown that was approved by the DDA will be taking place this week.

He stated that he received a resignation letter from the Treasurer and asking to be allowed to contract with Julie Shearer to interim until we fill the position.

Motion by Council Member Caffrey, seconded by Council Member Gardner to approve the City contracting with Julie Shearer to interim as City Treasurer. All ayes. Motion carried.

Motion by Council Member Crawford, seconded by Council Member Bodnar to adjourn. All ayes. Motion carried.

Meeting adjourned at 6:02 p.m.

Darlene Jungman, Mayor

Kimberly Bruner, City Clerk