

March 05, 2018

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski,

Absent: None

Staff Present: Administrator Robert Moffit, Deputy Clerk Kim Bruner, Assessor Bernadette Weaver

Also Present: Mayor Dee Jungman, City Attorney Doug Jacobson, Pastor Dave Amstutz, Commissioner Terry Walters, Dan Svectos, Kathie Grinzinger

Motion by Council Member Kile, seconded by Council Member Gardner to approve the minutes of the regular meeting held on February 19, 2018. All ayes. Motion carried

Motion by Council Member Caffrey, seconded by Council Member Bodnar to approve warrant #18-024 in the amount of \$223,904.56 and payroll for the period ending February 25, 2018 in the amount of \$54,801.71 and warrant #18-025 in the amount of \$27,894.70. All ayes. Motion carried

Hearing of Delegations:

Commissioner Terry Walters stated that this is an election year and he hopes everyone gets out and votes. The dam opening created issues for the City Park and hoping to work with the drain commissioner to help resolve those issues.

Kathie Grinzinger from the MML was here to present the executive search proposal to the Council and explained in depth how the MML helps with the search to find a match to fill the City Administrator position and the different areas they offer help in.

Motion by Council Member Kile, seconded by Council Member Winarski to approve the agenda. All ayes. Motion carried.

Motion by Council Member Darlington, seconded by Council Member Gardner to approve the Consent Agenda: Communications: i.) Planning Commission Annual Report 2017 ii.) Don Kehoe Letter - Recycling iii.) Art & Cyndi Adamec Letter - Flooding iv.) Utility Billing Delinquency information v. Administrator updates. Meetings: Housing Commission – February 13, 2018 ii.) Parks Commission – February 26, 2018 iii.) Planning Commission Meeting – February 27, 2018 iv.) Personnel/Finance Committee Meeting – March 01, 2018. All ayes. Motion carried.

Old Business:

Motion by Council Member Kile, seconded by Council Member Darlington to approve the appointment of Kimberly A Bruner to the position of Clerk for the City of Gladwin. All ayes. Motion carried.

Motion by Council Member Caffrey, seconded by Council Member Gardner to approve the Clerk's compensation in the amount of \$17.22 per hour. All Ayes. Motion carried.

New Business:

**RESOLUTION  
PERSONS AUTHORIZED TO CARRY ON BANK BUSINESS**

**WHEREAS**, it has become necessary to change the persons authorized to act for and on behalf of the City of Gladwin in any of its business with the bank and any other financial institution.

**BE IT RESOLVED**, that the following persons are so authorized to act for and on behalf of the City of Gladwin effective March 5, 2018:

Mayor	Darlene Jungman
Mayor Pro-tem	John Caffrey
City Administrator	Robert L. Moffit
Deputy City Clerk	Kimberly Bruner
City Treasurer	Bonnie S. Klein

**BE IT FURTHER RESOLVED**, that the City Clerk and City Administrator are hereby authorized to execute any additional paperwork required by the bank or other financial institution to facilitate these changes.

The foregoing resolution was offered by Council Member Winarski and supported by Council Member Gardner.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski  
Nays: NONE  
Absent: NONE  
Abstain: NONE

Resolution declared adopted this the 5<sup>th</sup> day of March.

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Kimberly Bruner, Deputy Clerk

CERTIFICATE

I, Kimberly Bruner, Deputy Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held March 5, 2018 at 5:00 p.m.

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Kimberly Bruner, Deputy Clerk

Motion by Council Member Caffrey, seconded by Council Member Crawford to approve the purchase from USA Bluebook for an Autoclave for the Wastewater Treatment Plant in the amount of \$3,150. All ayes. Motion carried.

Motion by Council Member Crawford, seconded by Council Member Kile to approve the quote from DuBois-Cooper for the purchase of a rotating assembly for transfer pumps for the Wastewater Treatment Plant in the amount of \$4,668. All ayes. Motion carried.

Motion by Council Member Gardner, seconded by Council Member Bodnar to approve the budget recommendation for the City Park for \$15,000 for a park truck. All ayes. Motion carried.

Comments:

Mayor Jungman - Stated the young hockey team were state champions and would like to congratulate them on their victory. She would also like to see the council work together to help find a replacement to fill the City Administrator position.

Council Member Darlington – Would like to thank everyone for come to the joint meeting and to thank Bernie for all that she had done getting everything prepared for the meeting.

Council Member Kile – Stated there will be a charity event at the Doherty Hotel in Clare benefitting the Big Brothers and Big Sisters and thank you for putting the United Way information in the packet.

Council Member Bodnar – Stated she attend the MML conference and felt it was a really good conference to attend

Assessor Weaver – Stated the organizational board of review meeting will be tomorrow and the March board of review will be Monday 12<sup>th</sup> and Tuesday 13<sup>th</sup>. The taxable value increased for the City by \$930,000 and will put an increase to the general fund taxable by \$13,500

Administrator Moffit – Stated there will be a budget workshop April 19<sup>th</sup> at 5:00 p.m. He would like for someone to take the redevelopment ready classes to keep certification current to help with the ice grant once he retires.

Motion by Council Member Caffrey, seconded by Council Member Bodnar to adjourn. All ayes. Motion carried.

Meeting adjourned at 6:32 p.m.

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Darlene Jungman, Mayor

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Kimberly Bruner, Deputy City Clerk