

January 3, 2018

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Kile, Darlington, Gardner, Crawford, Winarski, Smith

Absent: Caffrey, Bodnar

Staff Present: Administrator Robert Moffit, Clerk Bonnie Klein, Assessor Bernadette Weaver

Also Present: Mayor Dee Jungman, Pastor Emily Olsen, Chris Germain (RRC) , Josh Reid, Joe Myers, Jeff Zettel, ~~Kathryn~~ Kaitlin Thorne

Mayor Jungman led the Pledge of Allegiance and Pastor Olsen gave the Invocation.

Robert Moffit introduced Chris Germain from Redevelopment Ready

Council Members Winarski and Smith arrived at 5:03

Motion by Council Member Darlington, seconded by Council Member Gardner to approve the minutes from the December 18, 2017 regular City Council meeting with the following corrections of Smith was present, insert time of arrival as 5:25 p.m.; In the Hearing of Delegations Council Member Sarah Kile asked Doug Scott if the new Iron Removal Plant could cause any lead problems and Doug answered it would not; A correction to the vehicle purchase motion to indicate that there were two dissenting votes. With corrections all ayes. Motion carried.

Motion by Council Member Crawford, seconded by Council Member Gardner to approve warrant #18-018 in the amount of \$90,241.58 and payroll for the period ending 12/17/2017 in the amount of \$58,175.69 and warrant #18-019 in the amount of \$18,792.44. All ayes. Motion carried.

Hearing of Delegations:

Josh Reid (Gladwin City/County Transit Director) – Read the statistics of how the transit has been used in the past year. He stated the transit has been working with the County Road Commission on several funding projects. One project will allow the use on credit cards on the transit busses, another is funding of van #2. He stated it is continually difficult to run the Transit Authority and to expect a millage proposal in August. Josh also stated that the July 15, 2015 Federal Transportation Rules state that reasonable modifications must be made to provide door to door service to the community the transit serves The mandate is hard to meet during the winter when sidewalks are not cleared to allow access especially to those with mobility issues. Josh shared a series of pictures with the City Council with problem areas. These pictures are from 6 days after the snow event. He asked the City Council to help with better coordination between the contracted snow removal in the DDA district and the street snow removal provided by the County Road Commission to be in compliance with the ADA rules for snow removal

for the approaches to the sidewalks. Josh suggested that a committee make a list of core snow routes throughout the City Limits. It was discussed that it would be reasonable to work on having a single side of M-18 (Silverleaf) and M-61 (Cedar Ave.) cleared of snow.

Robert Moffit – Stated that the Downtown Development Authority (DDA) has been focusing on improving the snow removal in the core area downtown. It has been discussed about expanding but not until a satisfactory snow removal method is developed for the core DDA district. Robert stated that having the County Road Commissions taking snow onto side streets instead of the parking spaces has made things better. Stated that a proposal will be requested from our current snow removal contractor to determine the cost of expanding the snow removal corridor. Stated that he would work with the City Attorney to develop a similar letter for snow removal as to that of the noxious weed.

Roger Gardner – Asked who is responsible for the removal of snow in front of empty store fronts. It was stated that it is the responsible property owner.

Linda Winarski – Stated that property owners that do not shovel their sidewalks should be receiving a letter similar to noxious weeds letter for not mowing lawn, especially since this is a larger safety issue.

Joe Myers (DDA Vice Chair.) – Suggested that the DDA look at adding to the snow removal contract

Jeff Zettel (DDA Chairman) – Suggest that a thorough look at ordinance and determining how the ordinance should be enforced should be the first step. He stated that the DDA core area having snow removal is at about a 70% satisfaction rate and when a greater degree of completion is achieved then additions could be looked at.

Carol Darlington – Stated that the noxious weed ordinance is enforced first by a letter then by the City staff mowing the area and the billed to property owner and finally put on the taxes if left unpaid. Asked approval of the letter be an agenda item for the next City Council meeting.

Motion by Council Member Gardner, seconded by Council Member Winarski to establish the agenda. All ayes. Motion carried.

Motion by Council Member Crawford, seconded by Council Member Gardner to approve the Consent Agenda: Communications: i.) office of Emergency Management – NIMS Courses ii.) Business After Hours – Stanford – January 4, 2017 from 5-7 p.m. iii.) Charter Communications – Channel Line-up iv.) Winter Roads Letter – Ben Gutierrez Meetings: i.) Planning Commission – December 14, 2017. All ayes. Motion carried.

Old Business:

None

New Business:

Chris Germain (Michigan Economic Development Corporation – Senior Redevelopment Ready Communities Planner) – introduced himself and what RRC can do. Chris review the City of Gladwin's RRC – Baseline report. He spoke of the City's strength of the Zoning Ordinance as a great foundation to RRC Certification. He stated that there is not a set timeline in within certification is accomplished. Each RRC plan is developed to the individual needs of each community. The goal of RRC is to develop plans and procedures to prepare for what type of development the City would like and not waiting on a developer to decide what they want to put in our community. RRC will be working with the City on preparing updates to the existing plans and ordinances. The planners at RRC are willing to take any questions from the council at any time. There is funding available through the RRC to help cover the cost of professional review of the Zoning Ordinance and Master Plan. RRC also encourages training of staff, volunteers and elected officials and funding is available to help offset the cost to the community. Chris stated that the RRC is looking most for steady communication between the City and the planner and understands there will be times when progress will be slow due to other needs of the City. The RRC hoping to get the County and Chamber of Commerce involved in the development plans. Chris state that Elizabeth King will be the planner assigned to work with the City of Gladwin in the future, although Chris will still be available as he is the Senior Planner of this region. The next item for the City to do is to pass the resolution of intent to engage in the RRC Certification Program. Copies of the RRC Baseline report are available at City Hall.

Joe Myers (DDA Vice Chair) – Requested to meet with a RRC representative at the next DDA meeting.

Robert Moffit – thanked Chris for his presentations and all the information he has provided to the City and the help RRC provides.

Motion by Council Member Kile, seconded by Council Member Smith to approve the budget recommendation of a 1% wage increase for all permanent employees. All ayes. Motion carried.

Comments:

Mayor Dee Jungman –Stated she had a card for the Council Members to sign to be sent to Chris Wentz. She suggested that everyone run their water for the next few days.

Robert Moffit – Stated if we have a mandatory for drip then is must be kept on until spring which causes addition work load to the staff.

Roger Gardner – Stated he has talked to the Gladwin Business and Professional Association about the Santa House. He stated he is willing to help with snow removal.

Dave Crawford – Stated he will make a list of blocked sidewalks

Sarah Kile – Stated that January is National Mentoring month and that Big Brothers Big Sisters is one of the best organizations for mentoring and she would recommend to anyone to get involved with a little brother or sister. It is very rewarding. She thanked Bernadette Weaver for her time in help with understanding how the City works.

~~Kaitlyn~~ *Kaitlin* Thorne (Gladwin County Record) – Stated the meeting provided good information.

Robert Moffit – Stated his vacation didn't go according to plan but was a good to have a break. He stated that the Public Notice for the Sale of Property will be in the next edition of the Gladwin County Record as requested by the City Council at the last council meeting. He stated that Dave Pettersch (Gladwin County Road Commission Manager) had contacted him and that there have significant structural problems with the Road Commission office and the building inspector had to condemn it. The Road Commission has installed a temporary beam and has been issued a temporary certificate of occupancy. The Road Commission will now be looking at building a office across the road. This may require a temporary office trailer until all construction and repairs are complete.

Motion by Council Smith, seconded by Council Member Kile to adjourn. All ayes. Motion carried.

Meeting adjourned at 6:23 p.m.

Darlene Jungman, Mayor

Bonnie S. Klein, City Clerk