

January 15, 2018

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Smith, Gardner, Crawford, Darlington, Caffrey, Bodnar, Kile, Winarski

Absent: None

Staff Present: Administrator Robert Moffit, Clerk Bonnie Klein, Assessor Bernadette Weaver

Also Present: Mayor Dee Jungman, City Attorney Doug Jacobson, Terry Walters (County Commissioner), Kelly Gower, Kaitlin Thorne

Mayor Jungman led the Pledge of Allegiance and Robert Moffit gave the Invocation.

Accepted the minutes from the January 3, 2018 for the regular City Council meeting as presented with the spelling correction of Kaitlyn Thorne name.

Motion by Council Member Crawford, seconded by Council Member Gardner to approve warrant #18-020 in the amount of \$18,213.84 and payroll for the period ending 12/31/2017 in the amount of \$58,291.63. All ayes. Motion carried.

Hearing of Delegations:

Terry Walters (County Commissioner) – Stated that the County budget has been completed. The County now has nine unions instead of seven to negotiate with. Terry stated a new Veterans Affairs Director has been hired. His name is Charles Culmer. He is a retired Marine. Terry stated that the Equalization Director will be out on medical leave. He hopes to have more information on her status on January 18th. Right now the county is trying to get assistance for the equalization department, but anyone with assessing background must be from outside the county, which is proving to be difficult. Terry stated that there is structural damage at the Road Commission building. The Road Commission is looking at bond or a loan to replace the structure. The Road Commission will have their meetings at the Courthouse for the time being. He stated that the County is looking for a manager to handle the day to day running of the county. As far as the surrounding counties all but Ogemaw have a controller or manager. There are distinct differences of the duties of a controller and/or an administrator/manager. It was said that the County is going to be looking for an administrator, it is a better fit for the needs of the County. The Municipal Employee Retirement Service (MERS) account funding for the County has been increased. There have been many wage changes throughout the county personnel.

Robert Moffit – Stated that the County only budgeted \$12,500 for airport instead of the contractual amount of \$25,000. Terry Walters stated that is an area for which more is being worked on.

Motion by Council Member Gardner, seconded by Council Member Kile to establish the agenda. Removing item c. Approval of Board Appointments and adding f. Approve – Ferguson Meter and Automation – Handheld meter reader -\$2,534.00. All ayes. Motion carried.

Robert Moffit – Stated that the Capital Improvement Plan is in packet to prepare Council Members for the joint meeting with the Planning Commission on February 27, 2018. He asked the Council Members to review and give suggestions at the joint meeting.

Motion by Council Member Crawford, seconded by Council Member Caffrey to approve the Consent Agenda: Communications: i.) Waste Management letter ii.) City of Gladwin Capital Improvement Plan iii.) Michigan Department of Treasury – Basics of Assessing for Local Units Officials. All ayes. Motion carried.

Old Business:

Sidewalks

Robert Moffit – Stated that he and Doug talked about snow removal from sidewalks and reviewed the current ordinance.

Doug Jacobson – Discussion on the current ordinance. He suggest that the City develop a plan of what we want to do and develop an ordinance from the basic plan.

Robert Moffit – Stated he will have a follow up with Josh Reid and Bill von Mott. He will ask Bill von Mott to develop a price for clearing additional sidewalks focusing on the west end of the city. He stated that the City will need to sort this out over the next several months, so a comprehensive plan will be in place for the next snow season.

Sarah Kile – Stated that this is a safety issue that we cannot ignore.

New Business:

RESOLUTION
CITY OF GLADWIN

A Resolution authorizing the implementation of recommendations necessary to receive a Redevelopment Ready Communities Certification from the Michigan Economic Development Corporation (MEDC)

WHEREAS, the City of Gladwin has participated in the MEDC Redevelopment Ready Communities Program, including entering into a Memorandum of Understanding with the MEDC and undergoing an evaluation of the City's redevelopment practices as reported in the Redevelopment Ready Communities Baseline Report of December 2017; and

WHEREAS, the City of Gladwin in the MEDC Redevelopment Ready Communities Baseline Report has completed 34 percent of the Redevelopment Ready Communities criteria, which indicates the best practice component is currently being met by the City; and

WHEREAS, MEDC identifies another 39 percent, of which some of the best practice components may be in place, but additional action is required and 27 percent of the criteria where further work is needed to meet redevelopment ready best practices; and

WHEREAS, the program includes evaluating the strong partnerships with city boards and commissions related to development including the City Council, City Planning Commission, Zoning Board of Appeals and Downtown Development Authority; and

WHEREAS, the MEDC has developed a program for certifying Redevelopment Ready Communities, and the City of Gladwin desires to achieve that certification by implementing best practices and recommended strategies for redevelopment as outlined in the Baseline Report; and

WHEREAS, certain recommendations have and will be made by the MEDC that are required in order for the for the City to attain Redevelopment Ready Communities Certification;

NOW, THEREFORE, BE IT RESOLVED, THAT the City of Gladwin, Michigan, through its City Council authorizes the implementation of recommendations made by MEDC and that are necessary to receive Redevelopment Ready Communities Certification from MEDC.

The foregoing resolution was offered by Council Member Caffrey and seconded by Council Member Gardner.

Roll Call Vote:

Ayes: Kile, Smith, Winarski, Bodnar, Caffrey, Crawford, Darlington, Gardner
Nays: None
Absent: None
Abstain: None

Resolution declared adopted this 15th day of January, 2018.

Bonnie S. Klein, City Clerk

CERTIFICATE

I, Bonnie S. Klein, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held January 15, 2018.

Bonnie S. Klein, City Clerk

Motion by Council Member Caffrey, supported by Council Member Smith to approve to apply for funding with USDA for funding of the Farmers Market Expansion for an amount up to \$99,900. All ayes. Motion carried.

Motion by Council Member Gardner, seconded by Council Member Bodnar to approve the repair bid from Triple M Collision in the amount of \$2,725.05 to make repairs to the Waste Water Treatment Plant Truck. Ayes: four (4) Nays: three (3). Motion carried.

**RESOLUTION TO WAIVE INTEREST AND PENALTY
ASSOCIATED WITH PROPERTY TRANSFER AFFIDAVITS (FORM 2766) NOT
TIMELY FILED**

WHEREAS, pursuant to MCL 211.27b that local units require interest and penalty be levied for the failure of a property owner to file a Form 2766 (Property Transfer Affidavit), or the adoption and filing of a resolution to the contrary; and

WHEREAS, MCL 211.27b requires the levy of interest and penalty upon the buyers of property if said Form 2766 (Property Transfer Affidavit) is not filed within 45 days of all transfers of ownership; and

WHEREAS, MCL 211.76b also provides for the waiver of the interest and penalty via a local unit resolution if deemed necessary; and

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Gladwin has deemed that the waiver of all interest and penalty for not filed Property Transfer Affidavits – Form 2766 is necessary and practical.

The foregoing resolution was offered by Council Member Smith and supported by Council Member Caffrey.

Roll Call Vote:

Ayes: Gardner, Kile, Smith, Winarski, Bodnar, Caffrey, Crawford,
Darlington

Nays: None

Absent: None

Abstain: None

Resolution declared adopted this 15th day of January, 2018.

Bonnie S. Klein, City Clerk

CERTIFICATE

I, Bonnie S. Klein, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held January 15, 2018.

Bonnie S. Klein, City Clerk

Motion by Council Member Darlington, seconded by Council Member Crawford to approve the purchase from Ferguson Meter & Automation of a Neptune beltclip RF

Transceiver (hand held water meter reader) for the amount of \$2,534.00. All ayes.
Motion carried.

Comments:

Robert Moffit – Stated that Treasurer David Haag has turned in resignation effective January 18, 2018. The Personnel and Finance Committee will meet and his recommendation will be put forth at the next City Council meeting.

Roger Gardner – Stated that the funeral service for Bruce Guy was very nice. He reminded everyone that quotes are needed for a generator at City Hall.

Carol Darlington – Asked how board appointments are determined and what the procedure is to fill positions. It was stated that all terms are located in the directory and that the Mayor secures the appointments as needed and gives recommendation to the City Council for approval. She stated that there will be a meeting with Bernadette Weaver and a couple Planning Commissioners to review the Capital Improvement Plan. Robert Moffit stated that there are some recommendations by the MDEQ that he will provide.

Linda Winarski – Stated that Bruce Guy, Gladwin District Library Director will be a difficult person to replace. He was a big promoter of the Gladwin County Historical Society. She reminded the Council it is important not to forget our past and offered Historical Society membership forms.

Sarah Kile – Reminded that January is Mentoring Month and that there are many children waiting for a mentor. She suggested Big Brothers/Big Sister as a great way of mentoring kids. She has fundraiser raffle tickets for Big Brothers/Big Sisters if anyone is interested. She also stated that there is a Parks Commission meeting at 5p.m. on Monday, January 22, 2018. The Joint meeting with Planning, Council and Parks Commission is Tuesday, February 27, 2018.

John Caffrey – Stated that the T-hangers are also most complete. He also stated that this will increase revenue for the Airport and that six hangers have been rented and rent has been increased.

Robert Moffit – Thanked Sarah Kile for facilitating the Leadership module last month. He stated that the Leadership Coordinator position may be opening and that there is an opening on the Leadership board, if anyone is interested in those positions contact Robert Moffit.

Motion by Council Caffrey, seconded by Council Member Bodnar to adjourn. All ayes.
Motion carried.

Meeting adjourned at 6:07 p.m.

Darlene Jungman, Mayor

Bonnie S. Klein, City Clerk