

June 27, 2017

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Gardner, Persky, Mienk, Winarski, Bodnar, Smith

Absent: Caffrey

Staff Present: Administrator Robert Moffit, Clerk Bonnie Klein

Also Present: Mayor Dee Jungman, Pastor Dave Amstutz, Officer Mary Wroth, Sargent Killian

Mayor Jungman led the Pledge of Allegiance and Pastor Amstutz gave the Invocation.

Approval the minutes of June 19, 2017 City Council meeting as presented.

Motion by Council Member Gardner, seconded by Council Member Mienk to approve warrant #17-036 in the amount of \$12,617.49, warrant #17-037 in the amount of \$15,931.51 payroll for the period ending May 31, 2017 in the amount of \$2,345.78 and payroll for period ending June 18, 20147 in the amount \$60,120.70 and warrant #18-001 for the amount of \$55,640.00. All ayes. Motion carried.

Hearing of Delegations:
None

Motion by Council Member Mienk, seconded by Council Member Crawford to establish the agenda with the addition of e.) Resolution – T-hanger signer. All ayes. Motion carried.

Motion by Council Member Crawford, seconded by Council Member Mienk to approve the Consent Agenda: Communications: i.) State of Michigan – Notice of Hearing – Consumers Energy Case No. U-18381 ii.) Charter Communications – Channel line-up change iii.) Administrator Recommendation Meetings: i.) Airport Commission – June 8, 2017 ii.) Gladwin City Housing Commission – June 13, 2017 iii.) Fair Board – June 20, 2017 iv.) Parks Commission – June 26, 2017. All ayes. Motion carried.

Old Business:
None

New Business:

RESOLUTION
2016-2017 Budget Amendment

WHEREAS, the City Council adopted a budget for the 2016-2017 fiscal year on May 2, 2016 as required by Article XIV, Section 14.2 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

WHEREAS, the City Council in accordance with Act 2 Michigan Public Acts of 1968, as amended, held a public hearing at 5:00 o'clock PM, on that date to receive citizen comment on the proposed budget. The notice of public hearing was published in a newspaper of general circulation on April 27, 2016. A copy of the affidavits of publication of said public hearing are on file with the City Clerk, and

WHEREAS, the City of Gladwin adopts the 2016-2017 fiscal year budgets for the various funds by Activity/Department. City officials responsible for the expenditures authorized in the budget may expend city funds up to, but not to exceed, the total appropriation authorized for each Activity/Department, and

WHEREAS, the City Council, after such hearing thereon and consideration thereof, did adopt said budget as represented herein and fixed the tax of 15 mills for general operating purposes, and 2.0240 mills for Sewer Debt, to be raised by a general ad valorem tax upon owners of Real and Personal Property in the City, by the authority granted, and in accordance with the Michigan Constitution, the General Property Tax Act 206, Michigan Public Acts of 1893, as amended, and City Charter, Article XIV, and

WHEREAS, all claims (bills) against the City shall be approved by the Gladwin City Council prior to being paid, with the exception of certain bills approved by the Gladwin City Council to avoid late penalties, service charges and interest and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The City Council shall receive a list of claims (bills) paid prior to approval for approval at the next Council meeting, and

WHEREAS, the City Treasurer was authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget as follows, and

WHEREAS, the City Administrator was authorized to transfer up to \$5,000.00 from any function of this budget to any other function of the budget within the same fund without further approval.

NOW, THEREFORE, BE IS RESOLVED, that the following amendment be adopted to correct some clerical errors that were discovered subsequent to the adoption of the original 2016-2017 fiscal year budget.

GENERAL FUND	2015-16 Actual	2016-17 Original Adopted	2016-17 Yr End Final adopted
REVENUE			
Taxes	\$ 933,385	\$ 885,891	\$ 933,850
Licenses	47,431	45,536	49,429
Federal Grants	0	0	0
State Grants	293,685	308,694	308,694
Charges for Services	1,035	866	731

Interest and Rents	1,660	1,150	3,409
Other Revenues	42,276	29,236	47,170
Department Revenues	324,649	349,451	299,714
Other Financing Sources	118,000	118,000	118,000
Total Revenue and Other Sources	\$ 1,762,121	\$ 1,738,824	\$ 1,760,997

EXPENDITURES

101 General Government	\$ 586,690	\$ 603,567	\$ 633,193
272 Code Enforcement	0	0	4,732
276 Cemetery	49,655	51,445	62,548
301 Public Safety	538,784	635,191	597,216
441 Public Works	294,772	323,586	316,076
602 Health and Welfare	0	0	0
751 Parks and Recreation	133,593	226,507	145,894
Debt Service	20,163	16,338	19,675
Other Financing Uses	0	31,000	31,000

Total Expenditures and Other Uses	\$ 1,623,657	\$ 1,887,634	\$ 1,810,334
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Net Revenues (Expenditures)	138,464	(148,810)	(49,337)
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Beginning Fund Balance	1,014,369	1,152,833	1,004,023
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Ending Fund Balance	- 1,152,833	- 1,004,023	- 954,686
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MAJOR STREET FUND

	2015-16 Actual	2016-17 Original Adopted	2016-17 Yr End Final Adopted
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REVENUE

Federal Grants	\$ 0	\$ 0	\$ 0
State Grants	29,141	0	9,800
Interest	164	150	380
Other Revenues	296,851	221,642	223,253
Other Financing Sources	135,000	50,000	50,000
Total Revenues and Other Sources	\$ 461,156	\$ 271,792	\$ 283,433

EXPENDITURES

Highways. Streets and Bridges	\$ 339,981	\$ 217,388	\$ 158,620
Other Financing Uses	25,000	25,000	25,000
Total Expenditures and Other Uses	\$ 364,981	\$ 242,388	\$ 183,620

Net Revenues (Expenditures)	96,175	29,404	99,813
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Beginning Fund Balance	238,862	335,037	364,441
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Ending Fund Balance	335,037	364,441	464,254
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LOCAL STREET FUND

	2015-16 Actual	2016-17 Original Adopted	2016-17 Yr End Final adopted
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REVENUE						
State Grants/misc revenue	\$	77,985	\$	94,634	\$	94,634
Interest		53		50		80
Other Financing Sources		127,000		50,000		85,000
Total Revenues and Other Sources	\$	205,038	\$	144,684	\$	179,714

EXPENDITURES						
Highways. Streets and Bridges	\$	230,363	\$	90,918	\$	246,421
Other Financing Uses		0		0		0
Total Expenditures and Other Uses	\$	230,363	\$	90,918	\$	246,421
Net Revenues (Expenditures)		(25,325)		53,766		(66,707)
Beginning Fund Balance		151,624		126,299		180,065
Ending Fund Balance		126,299		180,065		113,358

MUNICIPAL STREET FUND				
		2015-16	2016-17	2016-17
		Actual	Original	Yr End
			Adopted	Final
				Adopted

REVENUE						
Taxes	\$	108,597	\$	108,368	\$	107,763
Interest		166		200		180
Other Financing sources		0		0		0
Total Revenues and Other Sources	\$	108,763	\$	108,568	\$	107,943

EXPENDITURES						
Highways. Streets and Bridges	\$	0	\$	0	\$	0
Other Financing Uses		247,500		110,500		120,500
Total Expenditures and Other Uses	\$	247,500	\$	110,500	\$	120,500
Net Revenues (Expenditures)		(138,737)		(1,932)		(12,557)
Beginning Fund Balance		304,330		165,593		163,661
Ending Fund Balance		165,593		163,661		151,104

LIQUOR LAW ENFORCEMENT FUND				
		2015-16	2016-17	2016-17
		Actual	Original	Yr End
			Adopted	Final
				Adopted

REVENUE						
State Grants/ license	\$	4,844	\$	4,900	\$	4,900
Interest		7		10		10
Total Revenues and Other Sources	\$	4,851	\$	4,910	\$	4,910

EXPENDITURES						
Personnel Services	\$	4,787	\$	5,000	\$	7,291

Miscellaneous expenses	0	3,000	0
Total Expenditures and Other Uses	\$ 4,787	\$ 5,000	\$ 7,291
Net Revenues (Expenditures)	64	(90)	(2,381)
Beginning Fund Balance	5,841	5,905	5,815
Ending Fund Balance	5,905	5,815	3,434

DOWNTOWN DEVELOPMENT AUTHORITY	2015-16 Actual	2016-17 Original Adopted	2016-17 Yr End Final Adopted
REVENUE			
Taxes	\$ 215,426	\$ 215,962	\$ 190,493
Interest Earnings	153	200	130
Other Revenues	0	0	0
Total Revenues and Other Sources	\$ 215,579	\$ 216,162	\$ 190,623
EXPENDITURES			
Personnel Services	\$ 10,385	\$ 7,800	\$ 13,950
Supplies and Materials	408	3,000	1,400
Services	53,955	140,550	98,050
Capital Outlay	5,400	20,000	38,037
Other Financing Uses	81,900	79,992	79,992
Total Expenditures and Other Uses	\$ 152,048	\$ 251,342	\$ 231,429
Net Revenues (Expenditures)	63,531	(35,180)	(40,806)
Beginning Fund Balance	151,903	215,434	180,254
Ending Fund Balance	215,434	180,254	139,448

DRUG LAW ENFORCEMENT FUND	2015-16 Actual	2016-17 Original Adopted	2016-17 Yr End Final Adopted
REVENUE			
Federal Grants	\$ 0	\$ 0	\$ 0
Drug Forfeitures	118,409	10,000	9,500
Other Revenues	60	250	130
Other Financing Sources	0	0	0
Total Revenues and Other Sources	\$ 118,469	\$ 10,250	\$ 9,630

EXPENDITURES

Personnel Services	\$	5,372	9,000	2,975
Services		3,221	3,000	6,500
Other Expenditures		0	100	3,028
Capital Outlay		0	9,000	0
Total Expenditures and Other Uses	\$	8,593	\$ 21,100	\$ 12,503
Net Revenues (Expenditures)		109,876	(10,850)	(2,873)
Beginning Fund Balance		34,422	144,298	133,448
Ending Fund Balance		144,298	133,448	130,575

The foregoing resolution was offered by Council Member Mienk and supported by Council Member Gardner.

Roll Call Vote:

Ayes: Mienk, Persky, Smith, Winarski, Bodnar, Crawford, Gardner
Nays: None
Absent: Caffrey
Abstain: None

Resolution declared adopted this 27th day of June, 2017.

Bonnie S. Klein, City Clerk

CERTIFICATE

I, Bonnie S. Klein, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held June 27, 2017 at 5:00 PM.

Bonnie S. Klein, City Clerk

Motion by Council Member Crawford, seconded by Council Member Smith to approve the bid for seal coating of three (3) City parking lots 1.) Silverleaf Ave. & Grout St. behind Mack's on Main, 2.) Small lot on Grout & Antler St used by Council on Aging and 3.) Grout St. between Antler and Arcade Streets by Horizon Seal Coating for an amount of \$5,987.00; work to begin after September 4, 2017. Funds to be paid from General funds.

RESOLUTION
CITY OF GLADWIN
Application for CHP Grant

WHEREAS, the City of Gladwin desires to apply for a CHP Grant; and

WHEREAS, the Gladwin City Council desires to apply for a CHP Grant for one (1) sworn police officer position; and

WHEREAS, the City of Gladwin is applying for a CHP Grant in the amount of \$125,000.00 over a three (3) year period; and

NOW, THEREFORE BE IT RESOLVED, by the Gladwin City Council, of Gladwin County, Michigan as follows:

That the City of Gladwin here by approves the application for a CHP Grant for an award of \$125,000.00 for a three (3) year period, which will provide funding to hire and re-hire entry level career law enforcement officers in order to preserve jobs, increase community policing capacities and support crime prevention efforts.

The foregoing resolution was offered by City Council Member Smith and seconded by Council Member Bodnar.

Roll Call Vote:

Ayes: Persky, Smith, Winarski, Bodnar, Caffrey, Crawford, Gardner
Nays: Mienk
Absent: Caffrey
Abstain: None

Resolution declared adopted this June 27, 2017.

Bonnie S. Klein, City Clerk

CERTIFICATE

I, Bonnie S. Klein, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held June 27, 2017.

Bonnie S. Klein, City Clerk

Motion by Council Member Crawford, seconded by Council Member Persky to approve proposal from Shull Transport for the furnishing and installing of a catch basin on Bower St with connection to existing storm drain in the amount of \$3,400.00 in conjunction with paving of Warren St. to be installed after July 1, 2017. Funds coming from the sewer fund. All ayes. Motion carried.

RESOLUTION

RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF THE CONTRACT(S) FOR T-HANGER CONSTRUCTION.

NOW, THEREFORE BE IT RESOLVED, by the members of the Gladwin City Council, of Gladwin County, Michigan:

That the Council Member John Caffrey or Airport Manager Michael Hargrave is hereby authorized to execute the contract(s) acting on behalf of the City of Gladwin and Gladwin Zettel Memorial Airport.

The foregoing resolution was offered by City Council Member Smith and seconded by Council Member Mienk.

Roll Call Vote:

Ayes: Smith, Winarski, Bodnar, Crawford, Gardner, Mienk, Persky,
Nays: None
Absent: Caffrey
Abstain: None

Resolution declared adopted this June 27, 2017.

Bonnie S. Klein, City Clerk

CERTIFICATE

I, Bonnie S. Klein, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held June 27, 2017.

Bonnie S. Klein, City Clerk

Comments:

Mayor Dee Jungman – Stated she attended the Council of Local Government where she received information about allowing the opening of marijuana shops. There was discussion on marijuana shops and problems that may occur. There is a Fly-in at the airport, July 7-9. A B-25 clipper & a P-13 will be there. Pancake breakfast will be served Saturday and Sunday.

Officer Mary Wroth – Stated that breathalyzers are being developed for drivers who may be under the influence of marijuana.

Roger Gardner – Stated that Saturday, July 8th at the Fly-in that breakfast and hotdogs will be served. Roger stated that he thanked the Department of Public Works (DPW)

employees that help with the handicapped parking issues. He stated he has given Josh Reid at the City/County Transit a map for a possible bus route.

Linda Winarski – Stated that the School Board has reinstated the Storm hockey team on a probationary basis. The Hockey board has been restructured with representatives from both area schools, the hockey board and the arena. New rules have been put in place.

Nancy Bodnar – Stated she has been reviewing the City Ordinances. She has question about how the removal of dead trees is handled. The Ordinance states there is a committee that can contact home owners to have them remove dead trees. She encouraged all council member to familiarize themselves with the ordinances and would like to have further discussion on this issue.

Bonnie Klein – Stated she enjoyed the Clerks Summer Conference last week has learned a lot and will be bringing new ideas to the council.

Administrator Robert Moffit – Stated he was very proud how the staff, council and community worked together this past weekend with the flooding issues. Bob Evans, County Drain Commissioner did work with him over the weekend. He stated that there is a dead tree at 725 N. Bowery Ave. and that Consumers Energy will be taking the tree down and we need to find someone to take the wood. He expressed he hoped everyone enjoys the holiday. Robert stated it has been a busy month and the fair begins in about 3 weeks.

Motion by Council Member Bodnar; seconded by Council Member Mienk to adjourn. All ayes. Motion carried.

Meeting adjourned at 5:37 p.m.

Darlene Jungman, Mayor

Bonnie S. Klein, City Clerk