

May 15, 2017

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Smith, Gardner, Crawford, Persky, Caffrey, Bodnar, Mienk, Stout

Absent: None

Staff Present: Administrator Robert Moffit, Bonnie Klein, Bernadette Weaver

Also Present: Mayor Dee Jungman, Pastor Scott Bradstreet, Doug Jacobson  
(City Attorney), Kelly Gower

Mayor Jungman led the Pledge of Allegiance and Pastor Bradstreet gave the Invocation.

Minutes of May 15, 2017 were approved as presented.

Motion by Council Member Stout, supported by Council Member Gardner to approve warrant #17-032 in the amount of \$40,146.53 and payroll for the period ending May 7, 2017 in the amount \$53,922.090. All ayes. Motion carried.

Hearing of Delegations:  
None

Motion by Council Member Smith, supported by Council Member Caffrey to establish the agenda with the deletion of e. Resolution Authorizing Notice of Intent to Issue Water Supply System Revenue Bonds and the addition of j. Hiring of Truman Bean. All ayes. Motion carried.

Motion by Council Member Crawford, supported by Council Member Gardner to approve the Consent Agenda: Communications: i.) Charter Communications – Channel line-up change ii.) MSU – Water School – Resources for Local Officials iii.) Thank You – Gladwin High School Echo Yearbook & Sparks Newspaper iv.) State of Michigan – Notice of Hearing – Consumer Energy Case No. U-17918-R v.) Gladwin Area Hospice – Duck Race vi.) Library Circulation Report vii.) State of Michigan – Notice of Hearing – Consumers Energy Case U-18261 Meetings: i.) Personnel & Finance – April 27, 2017 All ayes ii.) Fire Board – May 3, 2017 iii.) Wellhead Protection Team – May 10, 2017. All ayes. Motion carried.

Old Business:

**RESOLUTION  
RESOLUTION TO AMEND CITY OF GLADWIN  
SCHEDULE OF FEES AND CHARGES**

**WHEREAS**, the City Council of the City of Gladwin established a Schedule of Fees and Charges for the City of Gladwin at a regular meeting held March 2, 1998; and

**WHEREAS**, any changes or additions to this Schedule require a resolution; and

**WHEREAS**, the rising costs of providing services has made it necessary to increase utility rates as authorized by resolution adopted May 15, 2017; and

**WHEREAS**, other fees and charges have been reviewed and adjusted as needed.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Gladwin Schedule of Fees and Charges be adopted in its entirety, as attached.

The foregoing resolution was offered by Council Member Mienk, supported by Council Member Gardner.

Roll Call Vote:

Ayes: Crawford, Gardner, Mienk, Persky, Smith, Stout, Bodnar, Caffrey  
Nays: None  
Absent: None  
Abstain: None

Resolution declared adopted this 15<sup>th</sup> day of May, 2017.

\_\_\_\_\_  
Bonnie S. Klein, City Clerk

CERTIFICATE

I, Bonnie S. Klein, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 15, 2017.

\_\_\_\_\_  
Bonnie S. Klein, City Clerk

**SCHEDULE OF FEES AND CHARGES**

Adopted by resolution of the City Council on

**PUBLIC WORKS**

<b>UTILITY RATES – EFFECTIVE JULY 1, 2017</b>
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<b>WATER RATES</b>
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Monthly Base Rate		
	Non-metered services	11.00
	Less than 1" meter	5.85
	1" meter	8.05
	1.5" meter	10.45
	2" meter	16.45
	3" meter	61.10
	4" meter	78.25
	6" meter	103.50
	Fire suppression - 4" service	17.75
	Fire suppression – 6" service	23.75
	Fire suppression – 8" service	35.50
	Bulk 25.00/Tank + Volume Charge/1,000 gal	
Other Charges		
	17,000 gallons or less (per thousand gallons)	2.60
	Over 17,000 gallons (per thousand gallons)	1.90
	Turn on fee	25.00
	Turn off fee	25.00
	Turn on or off fee - after regular business hours Plus applicable employee hourly rate	75.00
	Thawing frozen water service	150.00
	Water meter removal	150.00
	Re-install water meter	65.00
Tap Fees – Additional connection fees may apply as established by City Council		
	Less than 1"	600.00
	1"	725.00
	1.5"	950.00
	2"	1750.00
	3"	2100.00

	4"	2,450.00	
	6"	3,550.00	
	8"	4,650.00	
	For all services over 1" pipe, property owner furnishes meter to City specifications		
Additional fee for water connection that crosses street		750.00	
<b>SEWER RATES</b>			
Monthly Sewer Base Rate		11.25	
Per Thousand Usage		6.70	
Sewer Flat Rate - Laundromats		407.00	
Sewer Non-metered		29.60	
Pre-Treatment		81.90	
Tap Fees - Additional connection fees may apply as established by City Council			
	Sewer Tap Fee - in assessed district	4"	1,000.00
	and Riverview Sub	6"	2,000.00
		8"	3,000.00
	Lennon Lane - tap fee plus connection fee schedule		
	Other Areas	4"	1,800.00
		6"	2,800.00
		8"	3,800.00
Additional fee for sewer connection that crosses street		750.00	
<b>GARBAGE</b>			
Monthly garbage fee		16.75	
Extra Carts		6.50	

Code of ordinances ' 52.14 states "shall be established from time to time by resolution of the City Council."

<b>WASTEWATER CONTRIBUTION PERMITS</b>
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Residential	100.00
Commercial or Industrial	500.00
IPP	250.00

As established by ordinance [see Code of Ordinances ' 51.076(B)]

In addition, as stated in ' 51.125 of the Code of Ordinances, “The POTW may adopt charges and fees which may include:

- (a) Fees for reimbursement of costs of setting up and operating the POTW pretreatment program;
- (b) Fees for monitoring, inspection and surveillance procedures including the cost of reviewing monitoring reports submitted by the IU;
- (c) Fees for reviewing accidental discharge procedures and construction;
- (d) Fees for permit applications including the cost of processing such applications
- (e) Fees for filing appeals;
- (f) Other fees as the POTW may deem necessary to carry out the requirements contained herein. The fees relate solely to the matters covered by this chapter and are separate from all other fees chargeable by the POTW.

At the current time, no record has been found adopting and charges or fees for the pretreatment program.

<b>STREET OPENINGS</b>	
Permit for individual street opening	25.00

**GENERAL REGULATIONS**

Abandoned and Junked Vehicles (Code of Ordinances ' 90.04) permit required	\$20.00
Animals (Code of Ordinances ' 91.09) license required	\$10.00
<i>Parks and Recreation (Code of Ordinances '95.25)</i>	
Dumping Fee	\$5.00
Camping per night	\$27.00 *No change through 12/31/2015
Camping – Monthly	\$510.00
Wilderness Cabin Rental	\$45.00 per day or \$250.00 for seven nights *Maximum rental is 14 consecutive days.
Pavilion Reservations (non-refundable)	50.00
NorthPark Pavilion - Deposit	75.00
NorthPark Pavilion – Rental	50.00
Park Entry – Annual	12.00

Park Entry – Daily	3.00
Park Entry – Senior (Gladwin County Resident) Annual	12.00

### **BUSINESS REGULATIONS**

Used Auto Dealers (Code of Ordinances `111.04) license required	No fee established
<i>Peddlers (Code of Ordinances `112.03) license required</i> By motion of City Council on March 17, 1997	
Per day	25.00
Per week	50.00
Per Month	100.00
Per Quarter	150.00
Per Annum	250.00
Junk Yards (Code of Ordinances `113.02) license required	No fee established
<i>Yard Sales &amp; License Fees</i>	
Yard Sale Permit (Code of Ordinances `114.03) permit required	\$3.00
Failure to remove yard sale signs (Code of Ordinances `114.07(b))	\$10.00
Liquor license – Police Investigation/Resolution	50.00
Precious Gem License (annual fee)	50.00
Second Hand License (annual fee)	50.00

### **OTHER MISCELLANEOUS CHARGES AND FEES NOT ESTABLISHED BY ORDINANCE**

#### **HIGHLAND CEMETERY**

Lot Prices (includes \$350.00 for perpetual care)	
Resident	\$400.00
Non-resident	550.00
Non-resident taxpayer	450.00
Grave Openings	
Adults (effective 10/1/02 resolution)	450.00

Infants (under 1 year of age)	300.00
Saturdays and weekdays after 4:00 PM	650.00
Sundays and paid holidays	750.00
Cremation	125.00
Saturdays and weekdays after 4:00 PM	450.00
Sundays and paid holidays	550.00
Disinterment	750.00
Cremation Disinterment	200.00
Foundations	
Veteran Marker	50.00
Marker size 24" and under	75.00
Over 24" but less than 48"	100.00
48" and over	150.00
Use of Chapel	No charge
Crypt Opening	225.00
Crypt Lettering (per letter)	10.00
Bar for Crypt Lettering	36.00
Perpetual Care (lots sold before perpetual care was included)	150.00
Over Street Banners (Adopted by resolution of City Council 3/21/94)	\$ 50.00
Administrative Charges and Fees	
Code of Ordinances Book	75.00
Zoning Board of Appeals Publication Fee	250.00
Zoning Ordinance Book	35.00
Zoning Permit Fee	25.00
Site Plan Review Fee (Requiring Plan Review by Engineer/Professional Planner)	Any Consulting Fees for Plan Review (Engineering/Professional Planning)
Sign Permit – Temporary	5.00
Sign Permit – Permanent	25.00
Master Plan Change Filing Fee	250.00

Master Plan Copy	25.00
Special Use Request Filing Fee	250.00
Planning Unit Development/Subdivision	250.00
Police Reports – Accident Report	Per FOIA Requirements
Police Reports – Incident Report	Per FOIA Requirements
Notary Fee – Non Residents	5.00
Copy of Tax Receipt	2.00
Copies – each	.50
Returned Check Charge	25.00
Fax - first page	3.00
Fax - each additional page	1.00
Charter Booklet	3.00
Gladwin County Maps	1.50
Freedom of Information Act – Requests for information may be charged according to the statute under the Freedom of Information Act.	
<i>Community Center Rental</i>	
Refundable deposit	50.00
Not-for-profit organizations	50.00
For private use	75.00

New Business:

**RESOLUTION**  
**SPECIAL ASSESSMENT FOR**  
**DELINQUENT UTILITY ACCOUNTS**

**WHEREAS**, the City of Gladwin has attempted without success to collect certain delinquent utility accounts receivable, and

**WHEREAS**, a Special Assessment to the tax roll is necessary to place these delinquent utility accounts on the City tax roll;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Assessor is hereby authorized and instructed to spread upon the Summer 2017 tax roll, Special Assessments in the amounts as indicated herein:

170-080-022-004-00	Kim Holtz	445 N Silverleaf	541.47
170-080-060-005-00	Terry Card	505 W Deer	284.32
170-080-072-003-00	Matthew Bovan	335 N Bowery	284.32



170-110-000-016-00	Jon Smith	605 Parkway	246.26
170-155-000-016-00	Linda Bilow	1118 E Cedar Ave	140.72
170-155-000-017-00	George Valiant	1126 E Cedar Ave	610.32
170-156-000-003-00	Habitat for Humanity	306 E May	413.59
170-160-004-004-00	William Siebert	740 N Silverleaf	284.32
170-170-006-003-00	Sally Evans	330 E Beech	406.19
170-180-011-005-00	Terry Lavere	304 Sherman	247.09

Total: 3458.60

The foregoing resolution was offered by Council Member Caffrey, supported by Council Member Stout.

Roll Call Vote

Ayes: Gardner, Mienk, Persky, Smith, Stout, Bodnar, Caffrey, Crawford  
 Nays: None  
 Absent: None  
 Abstain: None

Resolution declared adopted this 15th day of May, 2017.

\_\_\_\_\_  
 Bonnie Klein, City Clerk

**CERTIFICATE**

I, Bonnie S. Klein, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 15, 2017.

\_\_\_\_\_  
 Bonnie Klein, City Clerk

**RESOLUTION  
 SPECIAL ASSESSMENT FOR REMOVAL OF WEEDS**

**WHEREAS**, the City of Gladwin has attempted without success to collect certain delinquent accounts receivable for removal of noxious weeds per Ordinance 290 and

**WHEREAS**, section 94.38 of the Code of Ordinances of the City of Gladwin provides that such delinquent accounts shall be returned to the Assessor of the City, and the same, together with the interest at the rate of 6% per annum, shall be placed upon the tax roll next in course of preparation as a charge against the property upon which such order was carried out, and the same shall become a lien upon the land and shall be assessed and collected in the same manner as a special assessment of the City, and

**WHEREAS**, a Special Assessment to the tax roll is necessary to place this delinquent account receivable on the City tax roll;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Assessor is hereby authorized and instructed to spread upon the July 2017 tax roll:

- 1) **McKeever, Barry & Jenna** 605 W Martin 170-080-064-005-01 & \$210.00  
 Inv# 640, #670 and #676 170-080-064-005-00

The foregoing resolution was offered by Council Member Gardner supported by Council Member Caffrey.

Roll Call Vote:

Ayes: Mienk, Persky, Smith, Stout, Bodnar, Caffrey, Crawford, Gardner  
Nays: None  
Absent: None  
Abstain: None

Resolution declared adopted this 15<sup>th</sup> day of May, 2017.

\_\_\_\_\_  
Bonnie S. Klein, City Clerk

**CERTIFICATE**

I, Bonnie Klein, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 15, 2017 at 5:00 PM.

\_\_\_\_\_  
Bonnie S. Klein, City Clerk

Motion by Council Member Smith, supported by Council Member Stout to approve the 10 Unit T-hanger Site Work bid by Crawford Contracting, Inc. for the amount of \$225,377.82 T-Hanger project will be paid with 90% Federal Funding 5% State Funding and a 5% local match from Airport Funds. All ayes. Motion carried.

Motion by Council Member Gardner, supported by Council Member Caffrey to approve the 10 Unit T-hanger construction bid by G.P. Construction for the amount of \$397,500.00. All ayes. Motion carried.

The following resolution was offered by Council Member Gardner, and supported by Council Member Crawford.

**RESOLUTION**

**WHEREAS**, the City of Gladwin Board of Review has completed its review and correction of the Assessment Roll for 2017; and

**WHEREAS**, said Assessment Roll shows the taxable value of all real and personal property in the City of Gladwin subject to general Ad Valorem taxation to be as follows:

AD VALOREM TAX ROLL - REAL PROPERTY	\$ 53,787,111
AD VALOREM TAX ROLL - PERSONAL PROPERTY	\$ 6,158,100
TOTAL ASSESSMENT ROLLS	\$ 59,945,211

**WHEREAS**, the City Council has adopted a budget for the 2017-2018 fiscal year which will require the maximum allowable millage levy to adequately fund the operations of the City of Gladwin; and

**WHEREAS**, pursuant to Act 42, P.A. 1995, the City Council discussed millage rates at the May 1, 2017 public hearing to review the proposed 2017-2018 city budget; and

**WHEREAS**, the City Council, after applying all millage reduction rollbacks has complete authority to establish that 14.6457 mills be levied in 2017 for operating purposes; and

**WHEREAS**, the City Budget for the year 2017-2018 heretofore adopted by this Council shows that the amount of money needed from taxes to meet the City's requirements to be 14.6457 mills on each dollar of Taxable Value of the Real and Personal Property in the City and 2.0240 mills on each dollar of Taxable Value of the same to be levied for the 1996 Sewer Debt.

**NOW, THEREFORE BE IT RESOLVED**, by the authority granted by City Charter, Chapter 15, Section 15.8, the millage rate for 2017 is hereby set at 14.6457 mills to be levied against each dollar of Taxable Value of Real and Personal Property in the City of Gladwin for general operating purposes and 2.0240 mills levied against each dollar of Taxable Value of Real and Personal Property in the City of Gladwin for the 1996 Sewer Debt.

**BE IT FURTHER RESOLVED**, pursuant to the authority of the Gladwin City Charter, Chapter 15, Section 15.7, the City Clerk is hereby directed to certify to the Assessor the total amount \$ 999,269 to be raised by taxes.

**FURTHER**, when extensions have been made by the Assessor, that the City Assessor, pursuant to City Charter, Chapter 15, Section 15.9, shall execute the necessary Warrant directing the City Treasurer to collect the tax set forth in said warrant, and that same be delivered to the Treasurer for collection, that said taxes, when collected be credited to:

2017-2018 GENERAL OPERATIONS = \$ 877,940  
2017-2018 SEWER DEBT = \$ 121,329

**FURTHER**, it is hereby certified pursuant to Act 35, Michigan Public Acts of 1979, as amended, that the requested millage had been reduced, if necessary, in compliance with Section 31, Article 9 of the State Constitution.

Ayes: Persky, Smith, Stout, Bodnar, Caffrey, Crawford, Gardner, Mienk  
Nays: None  
Absent: None  
Abstain: None

RESOLUTION DECLARED ADOPTED this 15<sup>th</sup> day of May, 2017.

\_\_\_\_\_  
Bonnie S. Klein, City Clerk

**CERTIFICATE**

I, Bonnie S. Klein, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 15, 2017 at 5:00 PM.

\_\_\_\_\_  
Bonnie S. Klein, City Clerk

Motion by Council Member Mienk, supported by Council Member Crawford to approve the invoice from Crystal Flash for gasoline in the amount of \$3712.60. All ayes. Motion carried.

Motion by Council Member Crawford, supported by Council Member Smith to approve Robert Moffit obtaining bids for the paving of:

Cayuga between Martin St. and First St.

Martin from Bowery Ave. west to Ionia St. with parking

Warren from Bowery Ave. west three quarters of a block

Clendening Rd from Spring St west to Oberlin Rd

All ayes. Motion carried.

Motion by Council Member Persky, supported by Council Member Smith to accept the resignation of Council Member Stout effective June 2, 2017 with regrets. All ayes.

Motion carried.

Motion by Council Member Smith, supported by Council Member Bodnar to approve the hiring of Truman Bean (Son of Chief Bean) for two days a week at minimum wage with duties of yard care and cleaning at the Police Department and City Hall under the direct supervision of Robert Moffit. All ayes. Motion carried.

Comments:

Mayor Dee Jungman – Stated Lori will be missed and invited everyone to stay for cake and coffee after the Council meeting. She reminded everyone of the Veteran's Poppy Drive on Friday. The poppies are made by vets. They will be sold at the corner of M-30 and M-61 and also downtown. All money collected goes to support veterans. Dee stated the Police Memorial today was very nice and drew a large crowd from many surrounding communities. City Clean-up day was a great success. The large dumpster was full and had to be crushed down with the loader. It was a fun day. A few things were salvaged from the trash to be used at Halloween by the park. The evaluations were read and discussed with City Administrator Moffit. Tonia Persky asked how improvement will be measured? Comments or complaints can be directed to Dee. She thanked those who turned in evaluations. Again she stated that Lori will be greatly missed.

Doug Jacobson – Stated that the McGladwin Tax appeal has been settled outside of tax tribunal. The final settlement paperwork was sent to Sam McClaren to be signed and returned to the State. It did not reach the State by the deadline and the Tax Tribunal dismissed the case. In best interest of the City and the tax payer the settlement will be honored.

Kelly Gower – Stated she is here to observe and brought her election paper work to get involved. Though she has gone through many medical setback she is down but not out.

Michael Smith – Stated Clean-up day was very good. He had fun doing it as well.

Roger Gardner – Thanked Mayor Jungman for representing the City so well at the Police Memorial today. Thanked Lori Stout for her service and to remember him at Christmas time for the GBPA.

Lori Stout – Stated that Thunder on the Strip is this weekend, May 19<sup>th</sup> & 20<sup>th</sup>. The GBPA is looking for help with parking.

Tom Mienk – Stated he would like to know how turmoil with the Veterans Affairs Sign happened and how it was finally resolved. Mayor Jungman stated she would meet with him and discuss the matter.

Robert Moffit – Stated to Lori Stout that she will be missed and thanked her for her service to the City.

Motion by Council Member Persky, supported by Council Member Caffrey to adjourn.

Meeting adjourned at 5:30 p.m.

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Darlene Jungman, Mayor

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Bonnie S. Klein, City Clerk