

May 1, 2017

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Darlene Jungman at 5:01 p.m.

Present: Stout, Smith, Mienk, Gardner, Crawford, Persky, Bodnar, Caffrey

Absent: None

Staff Present: Administrator Robert Moffit, Bonnie Klein

Also Present: Mayor Dee Jungman, Pastor Scott Bradstreet, Doug Jacobson (City Attorney), Josh Christensen, Mike Kruckow, Kelly Gower, Carol Darlington

Mayor Jungman led the Pledge of Allegiance and Pastor Bradstreet gave the Invocation.

Motion by Council Member Smith, supported by Council Member Mienk to recess the regular meeting and enter into the 2017/2018 Budget public hearing at 5:04 p.m. All ayes. Motion carried.

The City Administrator explained the proposed budget.

Public remarks: none

Motion by Council Member Gardner, supported by Council Stout to adjourn the public hearing for the 2017/2018 Budget Public Hearing and resume the regular meeting at 5:06 p.m. All ayes. Motion carried.

Minutes of March 20, 2017 were approved as presented.

Motion by Council Member Stout, supported by Council Member Gardner to approve warrant #17-030 in the amount of \$17,963.28 and payroll for the period ending April 23, 2017 in the amount \$56,000 and warrant #17-031 in the amount of \$42,054.42. All ayes. Motion carried.

Hearing of Delegations:

Josh Christensen – Introduced himself as the new high school cross country coach and is wanting to start an Annual 5K Run as a fundraiser for the Gladwin Cross Country Team. The secondary goal of the run is to help community by bringing runners and spectators to Gladwin that will stay in the hotels and eat in the restaurants as well. The 5k Run will be held on Saturday, June 24, 2017. No road closure will be necessary.

Motion by Council Member Mienk, supported by Council Member Caffrey to approve the 5k Run for the Gladwin Cross Country Team. All ayes. Motion carried.

Mike Kruchkow – Mike is the Gladwin Soil Conservation District Director. The Soil Conservation District is working on a number of projects, The Conservation District has purchased the property on Clendening Rd. behind the Gladwin Soil Conservation District Office. This property is for an Educational Demonstration Park. The park will contain several gardens one of which will be a Children’s Educational Garden working with the Elementary and Intermediate schools. Mike stated that Gaylord has had a Educational Demonstration Park for about 20 years. The District is looking to the council to see whether a shallow water well could be placed on the property to water the gardens. The District is working with Master Gardeners and Little Forks Conservancy who are concerned about using chlorinated water for the garden. The District is willing to look at all options. He stated this will not be for drinking but for watering.

Doug Jacobson (City Attorney)– Stated several individuals have requested shallow wells and have been denied because of the standing City Ordinance 52.22, which states if utility is available private wells are prohibited. Sewer not part of the equation. Doug state if a positive response is given it sets precedence to allow other wells within the City. The only way would be to write a broader ordinance.

The Consensus of the Council is to not allow the well and to work toward a viable solution.

Robert Moffit (City Administrator) – Stated the City will work with the Soil Conservation District for a mutually agreeable solution.

Motion by Council Member Caffrey, supported by Council Member Stout to establish the agenda with the change of item f. from Administrator – Evaluation Summary to the Appointment to Personnel & Finance Committee. All ayes. Motion carried.

Motion by Council Member Caffrey, supported by Council Member Smith to approve the Consent Agenda with the additions of Communications: Blight Report and Meeting: iv.) Zoning Board of Appeals – April 27, 2017. Communications: i.) Chamber of Commerce – Business Over Breakfast ii.) MidMichigan Health – Camp Warm Hearts iii.) Chamber of Commerce – Golf Outing iv.) State of Michigan – Notice of Hearing – Consumers Energy Case No. U-18322 v.) CTE – WBL Work Based Learning Questionnaire vi.) EDA Grant – email from Sue Fortune – Status of Grant vii.) Consumers Energy – Rebate available viii.) Planning Commission Letter to County Commissioner Terry Walters ix.) Commissioner Terry Walters’ Letter – Re: Veteran’s Sign x.) GBPA – After Hours – Bonham Heating and Cooling. Meetings: i.) Trails and Recreation Authority – April 12, 2017 ii.) Parks Commission – April 24, 2017 iii.) Planning Commission – April 25, 2017 All ayes. Motion carried.

Discussion: Veterans Administration Sign at the County Annex Building.

Old Business:

None

New Business:

**RESOLUTION  
CITY OF GLADWIN  
2017-2018 BUDGET  
ADOPTING RESOLUTION**

**WHEREAS**, the City Administrator has submitted and filed with the City Council a proposed budget estimating revenues and expenditures for 2017-2018 fiscal year as required by Article XIV, Section 14.2 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

**WHEREAS**, the City Council in accordance with Act 2 Michigan Public Acts of 1968, as amended, has set the date May 1, 2017 for a public hearing at 5:00 o'clock PM, or as soon thereafter as the agenda permits, to receive citizen comment on the proposed budget as presented herein. The notice of public hearing was published in a newspaper of general circulation on April 26, 2017 and a public hearing on the proposed budget was held on May 1, 2017. A copy of the affidavit of publication of said public hearing is on file with the City Clerk.

**WHEREAS**, the City of Gladwin adopts the 2017-2018 fiscal year budgets for the various funds by Activity/Department. City officials responsible for the expenditures authorized in the budget may expend city funds up to, but not to exceed, the total appropriation authorized for each Activity/Department.

**NOW, THEREFORE, BE IT RESOLVED**, the City Council, after such hearing thereon and consideration thereof, does hereby adopt said budget as represented herein and fixes the tax of 14.6457 mills for general operating purposes, and 1.8580 mills for Sewer Debt, to be raised by a general ad valorem tax upon owners of Real and Personal Property in the City, by the authority granted, and in accordance with the Michigan Constitution, the General Property Tax Act 206, Michigan Public Acts of 1893, as amended, and City Charter, Article XIV.

**BE IT FURTHER RESOLVED**, that pursuant to MCLA 41.75 all claims (bills) against the City shall be approved by the Gladwin City Council prior to being paid. The City Clerk and Treasurer may pay certain bills prior to approval by the Gladwin City Council to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The City Council shall receive a list of claims (bills) paid prior to approval for approval at the next Council meeting.

**BE IT FURTHER RESOLVED**, that the City Treasurer be authorized and directed to amend the 2017-2018 budget in accordance with the projected budget as follows, and

**BE IT FURTHER RESOLVED**, that the City Treasurer be authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget as follows, and

**BE IT FURTHER RESOLVED**, that the City Administrator be authorized to transfer up to \$5,000.00 from any function of this budget to any other function of the budget within the same fund without further approval.

<b>GENERAL FUND</b>	2015-16	2016-17	2017-18
	Actual	Amended Budget	Budget
REVENUE			
Taxes	\$ 933,385	\$ 931,670	\$ 944,219
Licenses	47,431	45,561	45,561
Federal Grants	0	0	0
State Grants	293,685	308,694	295,543
Charges for Services	1,035	626	890
Interest and Rents	1,660	2,800	2,000
Other Revenues	42,276	39,185	35,406

Department Revenues	324,649	297,212	296,763
Other Financing Sources	118,000	118,000	118,000
<b>Total Revenue and Other Sources</b>	<b>\$ 1,762,121</b>	<b>\$ 1,743,748</b>	<b>\$ 1,738,382</b>

EXPENDITURES

101	General Government	\$ 586,690	\$ 611,507	\$ 599,978
272	Code Enforcement	0	4,552	9,100
276	Cemetery	0	61,143	53,565
301	Public Safety	538,784	593,887	546,497
441	Public Works	294,772	307,824	330,780
602	Health and Welfare	0	0	0
751	Parks and Recreation	133,593	124,435	167,195
	Debt Service	20,163	19,675	20,188
	Other Financing Uses	0	31,000	31,500
	<b>Total Expenditures and Other Uses</b>	<b>\$ 1,623,657</b>	<b>\$ 1,754,023</b>	<b>\$ 1,758,803</b>

**Net Revenues (Expenditures) 138,464 (10,275) (20,421)**

**Beginning Fund Balance 1,014,369 1,15,2833 1,142,558**

**Ending Fund Balance 1,152,833 \$ 1,142,558 \$ 1,122,137**

**MAJOR STREET FUND**

	2015-16	2016-17	2017-18
	Actual	Amended Budget	Budget
REVENUE			
Federal Grants	\$ 0	\$ 0	\$ 0
State Grants	29,141	9,800	0
Interest	164	285	250
Other Revenues	296,851	220,142	231,946
Other Financing Sources	135,000	50,000	50,000
<b>Total Revenues and Other Sources</b>	<b>\$ 461,156</b>	<b>\$ 280,227</b>	<b>\$ 282,196</b>

EXPENDITURES

Highways, Streets and Bridges	339,981	148,438	333,388
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Other Financing Uses	25,000	25,000	25,000
<b>Total Expenditures and Other Uses</b>	<b>\$ 364,981</b>	<b>\$ 173,438</b>	<b>\$ 358,388</b>
<b>Net Revenues (Expenditures)</b>	<b>96,175</b>	<b>106,789</b>	<b>(76,192)</b>
<b>Beginning Fund Balance</b>	<b>238,862</b>	<b>335,037</b>	<b>441,826</b>
<b>Ending Fund Balance</b>	<b>\$ 335,037</b>	<b>\$ 441,826</b>	<b>\$ 365,634</b>
<b>LOCAL STREET FUND</b>	2015-16	2016-17	2017-18
	Actual	Amended Budget	Budget
REVENUE			
State Grants	77,985	94,634	104,212
Interest	53	60	60
Other Financing Sources	127,000	85,000	50,000
<b>Total Revenues and Other Sources</b>	<b>\$ 205,038</b>	<b>\$ 179,694</b>	<b>\$ 154,272</b>
EXPENDITURES			
Highways. Streets and Bridges	230363	202869	151518
Other Financing Uses	0	0	0
<b>Total Expenditures and Other Uses</b>	<b>\$ 230,363</b>	<b>\$ 202,869</b>	<b>\$ 151,518</b>
<b>Net Revenues (Expenditures)</b>	<b>(25,325)</b>	<b>(23,175)</b>	<b>2754</b>
<b>Beginning Fund Balance</b>	<b>\$ 151,624</b>	<b>\$ 126,299</b>	<b>\$ 103,124</b>
<b>Ending Fund Balance</b>	<b>\$ 126,299</b>	<b>\$ 103,124</b>	<b>\$ 105,878</b>
<b>MUNICIPAL STREET FUND</b>	2015-16	2016-17	2017-18
	Actual	Amended Budget	Budget
REVENUE			
Taxes	108,597	107,338	107,848
Interest	166	180	200
<b>Total Revenues and Other Sources</b>	<b>\$ 108,763</b>	<b>\$ 107,518</b>	<b>\$ 108,048</b>
EXPENDITURES			
Highways. Streets and Bridges	0	0	0

Other Financing Uses		247,500		120,500		605,00
<b>Total Expenditures and Other Uses</b>	<b>\$</b>	<b>247,500</b>	<b>\$</b>	<b>120,500</b>	<b>\$</b>	<b>60,500</b>
<b>Net Revenues (Expenditures)</b>		<b>(138,737)</b>		<b>(12,982)</b>		<b>47,548</b>
<b>Beginning Fund Balance</b>		<b>304,330</b>		<b>165,593</b>		<b>152,611</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>165,593</b>	<b>\$</b>	<b>152,611</b>	<b>\$</b>	<b>200,159</b>
<b>LIQUOR LAW ENFORCEMENT FUND</b>		2015-16		2016-17		2017-18
		Actual		Amended Budget		Budget
REVENUE						
State Grants	\$	4,844	\$	4,900	\$	4,900
Interest		7		10		10
<b>Total Revenues and Other Sources</b>	<b>\$</b>	<b>4,851</b>	<b>\$</b>	<b>4,910</b>	<b>\$</b>	<b>4,910</b>
EXPENDITURES						
Personnel Services		4,787		5,000		5,000
<b>Total Expenditures and Other Uses</b>	<b>\$</b>	<b>4,787</b>	<b>\$</b>	<b>5,000</b>	<b>\$</b>	<b>5,000</b>
<b>Net Revenues (Expenditures)</b>		<b>64</b>		<b>(90)</b>		<b>(90)</b>
<b>Beginning Fund Balance</b>		<b>5,841</b>		<b>5,905</b>		<b>5,815</b>
<b>Ending Fund Balance</b>	<b>\$</b>	<b>5,905</b>	<b>\$</b>	<b>5,815</b>	<b>\$</b>	<b>5,725</b>
<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>		2015-16		2016-17		2017-18
		Actual		Amended Budget		Budget
REVENUE						
Taxes	\$	215,426	\$	190,493	\$	194,337
Interest Earnings		153		130		200
Other Revenues		0		0		0
<b>Total Revenues and Other Sources</b>	<b>\$</b>	<b>215,579</b>	<b>\$</b>	<b>190,623</b>	<b>\$</b>	<b>194,537</b>
EXPENDITURES						
Personnel Services	\$	10,385	\$	10,950	\$	11,300
Supplies and Materials		408		1,400		3,000

Services	53,955	93,050	174,950
Capital Outlay	5,400	38,037	60,000
Other Financing Uses	81,900	79,992	79,372
<b>Total Expenditures and Other Uses</b>	<b>\$ 152,048</b>	<b>\$ 223,429</b>	<b>\$ 328,622</b>

**Net Revenues (Expenditures) 63,531 (32,806) (134,085)**

**Beginning Fund Balance 151,903 215,434 182,628**

**Ending Fund Balance \$ 215,434 \$ 182,628 \$ 48,543**

**DRUG LAW ENFORCEMENT FUND**

	2015-16	2016-17	2017-18
	Actual	Amended Budget	Budget

REVENUE

Federal Grants	0	0	0
Drug Forfeitures	118,409	9,500	7,000
Other Revenues	60	110	310
Other Financing Sources	0	0	0
<b>Total Revenues and Other Sources</b>	<b>\$ 118,469</b>	<b>\$ 9,610</b>	<b>\$ 7,310</b>

EXPENDITURES

Personnel Services	\$ 5,372	\$ 2,975	\$ 8,350
Services	3,221	6,000	3,000
Other Expenditures	0	3,028	100
Capital Outlay	0	0	0
<b>Total Expenditures and Other Uses</b>	<b>\$ 8,593</b>	<b>\$ 12,003</b>	<b>\$ 11,450</b>

**Net Revenues (Expenditures) 109,876 (2,393) (4,140)**

**Beginning Fund Balance 34,422 144,298 141,905**

**Ending Fund Balance \$ 144,298 \$ 141,905 \$ 137,765**

The foregoing resolution was offered by Council Member Caffrey, supported by Council Member Smith.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Gardner, Mienk, Persky, Smith, Stout  
Nays: None

Absent: None  
Abstain: None  
Resolution declared adopted this 1st day of May, 2017.

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Bonnie S. Klein, City Clerk

**CERTIFICATE**

I, Bonnie S. Klein, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 1, 2017 at 5:00 PM.

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Bonnie S. Klein, City Clerk

**RESOLUTION  
RESOLUTION TO AMEND CITY OF GLADWIN  
SCHEDULE OF FEES AND CHARGES**

**WHEREAS**, the City Council of the City of Gladwin established a Schedule of Fees and Charges for the City of Gladwin at a regular meeting held March 2, 1998; and

**WHEREAS**, any changes or additions to this Schedule require a resolution; and

**WHEREAS**, the rising costs of providing services has made it necessary to increase utility rates as authorized by resolution adopted May 1, 2017; and

**WHEREAS**, other fees and charges have been reviewed and adjusted as needed.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Gladwin Schedule of Fees and Charges be adopted in its entirety, as attached.

The foregoing resolution was offered by Council Member Smith, supported by Council Member Caffrey.

Roll Call Vote:

Ayes: Caffrey, Smith, Stout, Bodnar  
Nays: Crawford, Gardner, Mienk, Persky  
Absent: None  
Abstain: None

Resolution failed do to tie vote this 1<sup>st</sup> day of May, 2017.

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Bonnie S. Klein, City Clerk



## SCHEDULE OF FEES AND CHARGES

Adopted by resolution of the City Council on

### PUBLIC WORKS

<b>UTILITY RATES – EFFECTIVE JULY 1, 2017</b>		
<b>WATER RATES</b>		
Monthly Base Rate		
	Non-metered services	11.10
	Less than 1" meter	5.90
	1" meter	8.15
	1.5" meter	10.55
	2" meter	16.80
	3" meter	61.70
	4" meter	79.00
	6" meter	104.50
	Fire suppression - 4" service	17.95
	Fire suppression – 6" service	24.00
	Fire suppression – 8" service	35.85
	Bulk 25.00/Tank + Volume Charge/1,000 gal	
Other Charges		
	17,000 gallons or less (per thousand gallons)	2.65
	Over 17,000 gallons (per thousand gallons)	1.95
	Turn on fee	25.00
	Turn off fee	25.00
	Turn on or off fee - after regular business hours Plus applicable employee hourly rate	75.00
	Thawing frozen water service	150.00
	Water meter removal	150.00
	Re-install water meter	65.00

<b>Tap Fees – Additional connection fees may apply as established by City Council</b>		
	Less than 1”	600.00
	1”	725.00
	1.5”	950.00
	2”	1750.00
	3”	2100.00
	4”	2,450.00
	6”	3,550.00
	8”	4,650.00
	For all services over 1" pipe, property owner furnishes meter to City specifications	
Additional fee for water connection that crosses street		750.00
<b>SEWER RATES</b>		
Monthly Sewer Base Rate		11.25
Per Thousand Usage		6.70
Sewer Flat Rate - Laundromats		407.00
Sewer Non-metered		29.60
Pre-Treatment		81.90
Tap Fees - Additional connection fees may apply as established by City Council		
	Sewer Tap Fee - in assessed district	
	and Riverview Sub	
	4”	1,000.00
	6”	2,000.00
	8”	3,000.00
	Lennon Lane - tap fee plus connection fee schedule	
	Other Areas	
	4”	1,800.00
	6”	2,800.00
	8”	3,800.00
Additional fee for sewer connection that crosses street		750.00
<b>GARBAGE</b>		

Monthly garbage fee	16.75
Extra Carts	6.50

Code of ordinances ' 52.14 states “shall be established from time to time by resolution of the City Council.”

<b>WASTEWATER CONTRIBUTION PERMITS</b>	
Residential	100.00
Commercial or Industrial	500.00
IPP	250.00

As established by ordinance [see Code of Ordinances ' 51.076(B)]

In addition, as stated in ' 51.125 of the Code of Ordinances, “The POTW may adopt charges and fees which may include:

- (a) Fees for reimbursement of costs of setting up and operating the POTW pretreatment program;
- (b) Fees for monitoring, inspection and surveillance procedures including the cost of reviewing monitoring reports submitted by the IU;
- (c) Fees for reviewing accidental discharge procedures and construction;
- (d) Fees for permit applications including the cost of processing such applications
- (e) Fees for filing appeals;
- (f) Other fees as the POTW may deem necessary to carry out the requirements contained herein. The fees relate solely to the matters covered by this chapter and are separate from all other fees chargeable by the POTW.

At the current time, no record has been found adopting and charges or fees for the pretreatment program.

<b>STREET OPENINGS</b>	
Permit for individual street opening	25.00

**GENERAL REGULATIONS**

Abandoned and Junked Vehicles (Code of Ordinances ' 90.04) permit required	\$20.00
Animals (Code of Ordinances ' 91.09) license required	\$10.00
<i>Parks and Recreation (Code of Ordinances '95.25)</i>	
Dumping Fee	\$5.00
Camping per night	\$27.00 *No change through 12/31/2015
Camping – Monthly	\$510.00

Wilderness Cabin Rental	\$45.00 per day or \$250.00 for seven nights *Maximum rental is 14 consecutive days.
Pavilion Reservations (non-refundable)	50.00
NorthPark Pavilion - Deposit	75.00
NorthPark Pavilion – Rental	50.00
Park Entry – Annual	12.00
Park Entry – Daily	3.00
Park Entry – Senior (Gladwin County Resident) Annual	12.00

### **BUSINESS REGULATIONS**

Used Auto Dealers (Code of Ordinances `111.04) license required	No fee established
<i>Peddlers (Code of Ordinances `112.03) license required</i> By motion of City Council on March 17, 1997	
Per day	25.00
Per week	50.00
Per Month	100.00
Per Quarter	150.00
Per Annum	250.00
Junk Yards (Code of Ordinances `113.02) license required	No fee established
<i>Yard Sales &amp; License Fees</i>	
Yard Sale Permit (Code of Ordinances `114.03) permit required	\$3.00
Failure to remove yard sale signs (Code of Ordinances `114.07(b))	\$10.00
Liquor license – Police Investigation/Resolution	50.00
Precious Gem License (annual fee)	50.00
Second Hand License (annual fee)	50.00

### **OTHER MISCELLANEOUS CHARGES AND FEES NOT ESTABLISHED BY ORDINANCE**

## HIGHLAND CEMETERY

Lot Prices (includes \$350.00 for perpetual care)	
Resident	\$400.00
Non-resident	550.00
Non-resident taxpayer	450.00
Grave Openings	
Adults (effective 10/1/02 resolution)	450.00
Infants (under 1 year of age)	300.00
Saturdays and weekdays after 4:00 PM	650.00
Sundays and paid holidays	750.00
Cremation	125.00
Saturdays and weekdays after 4:00 PM	450.00
Sundays and paid holidays	550.00
Disinterment	750.00
Cremation Disinterment	200.00
Foundations	
Veteran Marker	50.00
Marker size 24" and under	75.00
Over 24" but less than 48"	100.00
48" and over	150.00
Use of Chapel	No charge
Crypt Opening	225.00
Crypt Lettering (per letter)	10.00
Bar for Crypt Lettering	36.00
Perpetual Care (lots sold before perpetual care was included)	150.00
Over Street Banners (Adopted by resolution of City Council 3/21/94)	\$ 50.00
Administrative Charges and Fees	
Code of Ordinances Book	75.00

Zoning Board of Appeals Publication Fee	250.00
Zoning Ordinance Book	35.00
Zoning Permit Fee	25.00
Site Plan Review Fee (Requiring Plan Review by Engineer/Professional Planner)	Any Consulting Fees for Plan Review (Engineering/Professional Planning)
Sign Permit – Temporary	5.00
Sign Permit – Permanent	25.00
Master Plan Change Filing Fee	250.00
Master Plan Copy	25.00
Special Use Request Filing Fee	250.00
Planning Unit Development/Subdivision	250.00
Police Reports – Accident Report	Per FOIA Requirements
Police Reports – Incident Report	Per FOIA Requirements
Notary Fee – Non Residents	5.00
Copy of Tax Receipt	2.00
Copies – each	.50
Returned Check Charge	25.00
Fax - first page	3.00
Fax - each additional page	1.00
Charter Booklet	3.00
Gladwin County Maps	1.50
Freedom of Information Act – Requests for information may be charged according to the statute under the Freedom of Information Act.	
<i>Community Center Rental</i>	
Refundable deposit	50.00
Not-for-profit organizations	50.00
For private use	75.00

Motion by Council Member Mienk, supported by Council Member Caffrey to approve the invoice from ESCON Group for Park Sign in Gladwin County Courthouse Lawn for the amount of \$3,074.91. Previously a \$2,800.00 proposal was approved. All ayes. Motion carried.

Motion by Council Member Gardner, supported by Council Member Caffrey to approve the proposal from R&A Environmental Rehab for 14 manhole rehabs for the amount of \$36,025.00. All ayes. Motion carried.

Motion by Council Member Crawford, supported by Council Member Mienk to approve the proposal from Global Environmental Engineering Inc. for well survey and summary report for the Sprinklers at the Airport in the amount of \$3,950.00. All ayes. Motion carried.

Motion by Council Member Gardner, supported by Council Member Mienk to appoint Tonia Persky to the Personnel and Finance Committee to replace Nancy Bodnar an at will term. All ayes. Motion carried.

#### Comments:

Mayor Dee Jungman – Discussed the review of the evaluations of Administrator Robert Moffit. Consensus of the Council to have the Mayor & Mayor Pro-tem review the evaluation with Administrator Moffit and report back to City Council at the May 15<sup>th</sup> meeting.

Roger Gardner – Stated he was asked by the Park Manager why the fees were waved for parking for the Jeep Creep. It was discussed that many people camp that would not otherwise if the event was not happening. He also stated that the door is fixed on cabin in the campground.

John Caffrey – Stated that the Airport is waiting on the adjusted engineering fees for the T-hanger project to proceed. It is currently looking like another two (2) week before board approvals can begin.

Robert Moffit – Stated volunteers are needed for Clean-up Day and that at 830 coffee and donuts will be at the Community Center anyone volunteering for the DPW drop site can arrive at 8:50 a.m. There will also be a 10 to 15 minute break for the Little League parade to make the turn onto State St.

Motion by Council Member Bodnar, supported by Council Persky to adjourn. All ayes. Motion carried.

Meeting adjourned at 6:04 p.m.

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Darlene Jungman, Mayor

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Bonnie S. Klein, City Clerk