

September 21, 2020

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was held the Gladwin City Park Pavilion and was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Winarski

Absent: Smith

Staff Present: Christopher Shannon, Bernadette Weaver, Angela Bigham, Marietta Andrist

Also Present: Commissioner Ron Taylor, Doug Jacobson

Mayor Jungman led the Pledge of Allegiance and Council Member Sarah Kile gave the invocation.

Motion by Council Member Gardner, supported by Council Member Crawford to approve the minutes from the Regular Council Meeting on September 8, 2020. All ayes. Motion Carried.

Motion by Council Member Caffrey, supported by Council Member Gardner to approve warrant #20-007 in the amount of \$60,365.71 and payroll ending 9/6/2020 in the amount of \$32,622.85 All ayes. Motion Carried.

Hearing of Delegations: Commission Ron Taylor stated he heard from Emergency Manager Robert North that the county had received half a million in flood relief. There is criteria on how the monies could be spent and allocated. The Task Force continues to work on the dams. The State of Michigan notifies Boyce Electric to make repairs. Concern from the State that the river has changed course due to the dams not being repaired.

Establish Agenda: Motion by Council Member Darlington, supported by Council Member Bodnar to approve the agenda as presented. All ayes. Motion Carried.

Consent Agenda: Motion by Council Member Darlington, supported by Council Member Crawford to approve the Consent Agenda as follows: a. Communications: i.) Thank you for Gladwin High School ii.) Gladwin County Library August Statistics Usage and October calendar b. Meetings: i.) Airport Commission Minutes-September 10, 2020 ii.) Gladwin County Trail Authority Minutes-September 9, 2020. All ayes. Motion Carried.

Public Comment: None

Old Business: Meeting Expense Policy Review. For information only. The policy currently in place was adopted twenty (20) years ago. Has not been updated. Discussion followed. No vote required.

New Business: a.) Request for Payment-Lapham. City Administrator Christopher Shannon stated the request is the first request for payment for the Farmer's Market. Was reviewed by the USDA and was approved. Has been submitted for reimbursement. Motion by Darlington, supported by Gardner to approve the payment to Lapham in the amount of thirty-four thousand ninety-five dollars (\$34,095.00). All ayes. Motion Carried.

b.) Farmer's Market Update. The project is moving slow. Waiting on materials. There is also a problem with the elevation on the south end. Proposing a green space to help absorb water. It is a compromise. Will continue to work on the sight. Mayor Darlene Jungman asked what the total project cost is. City Administrator Christopher Shannon stated it was one hundred and twenty-five thousand (\$125,000.00), The USDA is covering sixty-six percent (66%) of the cost and the City is responsible for the remaining thirty-four percent (34%). City Administrator Christopher Shannon stated the roof water will now be directed into storm drains.

c.) USDA-Partial Payment Request-Farmer's Market. City Administrator Christopher Shannon asked for approval to make payments as they come in for the Farmer's Market without bringing every payment to Council. This will help to make payments in a timely manner. Motion by Council Member Kile, supported by Council Member Caffrey to allow City Administrator Christopher Shannon to approve invoices for the Farmer's Market without exceeding the project amount approved by the City Council.

d.) City Hall Furnace. City Administrator Christopher Shannon informed the Council of the furnace having a small fire. The current furnace is twenty (20) years old and have had repairs. It may be starting to nickel and dime the City. Discussion followed. At this time, it is for information only. Will seek other bids.

e.) Appointments. Motion by Council Member Bodnar, supported by Council Member Winarski to approve the mayor's appointments as follows:

**Housing Commission**

Donna Alward  
(Filling vacated seat of Holly Smith)

**Expiration Date**

11/5/24

**Zoning Board of Appeals**

Carol Darlington  
(Filling vacated seat of Lori Stout)

**Expiration Date**

6/30/22

Mayor's Comments: Mayor Darlene Jungman gave an update on her daughter and asked for continued prayers.

Council Member Comments: Council Member Caffrey asked about an update for the election cycle. Council Member Winarski asked if City Administrator Christopher Shannon would be giving an update on the house on Silverleaf. Council Member Kile reminded everyone the FEMA deadline to file is the end of the month. At the next committee of the whole would like to talk about diversity, equality and exclusion. Asked for prayers for her Little Sister. Her mother passed away. Council Member Bodnar asked how Chief Eric Killian was doing with the blight. Still seeing problem areas several weeks later. Council Member Gardner asked about the mobile home at Bowery and First Street. Assessor Weaver stated after looking further into the inspection on mobile homes she found LARA (Licensing and Regulatory Affairs) only inspects whole mobile home parks, not individual mobile home. The City would need to create an ordinance to do mobile home inspections. Would probably need to contract with someone they do the inspections. Council member Darlington stated the Planning Commission meeting is coming up and a combination of in person and virtual audience will take place.

Administrator Reports/ Comments: City Administrator Christopher Shannon stated the auditors were at city hall this past week. Had a really good experience. They were glad with the progress that has been made. Pretty well aligned financially. City Administrator Christopher Shannon gave thanks to Interim Treasurer Julie Shearer and Treasurer Angela Bigham for their work. Future

meetings are being planned as virtual. Cold weather is approaching. The attorney's opinion is due to Governors Executive Order to have no more than ten (10) people meeting indoors at an event. Discussion followed. The CARES Act monies has requirements. Technology is one area those dollars can be spent. Looking to purchase laptops. Arcade Street has been delayed. A miscommunication between contractor and Miss Dig stalled the project, but should be starting soon. Council Member Gardner asked about the curbs for the water treatment plant. City Administrator Christopher Shannon stated it was not a true curb, but rather shaped asphalt to help with directing water run off to prevent erosion. The website will be going live. Give your feedback to Karen at city hall. Working with FEMA on the flooding. Had a meeting with the library director, GAFT and FED. Trying to determine what the future may hold for a community center. Discussion followed. The house on Silverleaf has been deemed unsafe by the health department. The tenant is now at a shelter. Concern from the Mayor about the possibly have animals still at the home was discussed.

Public Comment: Doug Jacobson gave a report, his seat on the college board was up for re-election. A new president was hired and much of the process was conduct through Zoom.

Motion by Council Member Caffrey, supported by Council Member Darlington to adjourn.

Meeting ended at 6:00p.m.

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Mayor Darlene Jungman

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Marietta Andrist, City Clerk