

September 8, 2020

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was held via Go To Meeting in Gladwin Michigan and was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Absent: None

Staff Present: Christopher Shannon, Bernadette Weaver, Angela Bigham, Marietta Andrist

Also Present: Unknown

Mayor Jungman led the Pledge of Allegiance and Council Member Sarah Kile gave the invocation.

Motion by Council Member Kile, supported by Council Member Smith to approve the minutes from the Regular Council Meeting on August 17, 2020, the Committee of the Whole on August 20, 2020 and the Joint Meeting on August 25, 2020

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

Motion by Council Member Caffrey, supported by Council Member Darlington to approve warrant #21-005 in the amount of \$1,218,389.96, payroll ending 8/23/2020 in the amount of \$34,748.57 and warrant #21-006 in the amount of \$82,430.96. All Ayes. Motion Carried. Council Member Gardner questioned the professional services amount of one million two hundred thousand. (\$1,200,000.00) Stated he has not seen cost that high for services. City Administrator clarified and stated that was from the water treatment plant and will see dollars coming back from a grant.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

Hearing of Delegations: None

Establish Agenda: Motion by Council Member Crawford, supported by Council Member Gardner to approve the agenda as presented.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

Consent Agenda: Motion by Council Member Caffrey, supported by Council Member Crawford to approve the Consent Agenda as follows: a. Communications: i.) Consumers Energy Case No. U-20722 ii.) Gladwin County Library July Statistics Usage iii.) Gladwin County Chamber of Commerce iv.) Traffic Control Order 26-39-005 b. Meetings: i.) Airport Commission Minutes-August 13, 2020 ii.) Gladwin County Trail Authority Minutes-August 13, 2020. iii.) Parks & Recreation Minutes-August 24, 2020

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

Public Comment: None

Old Business: None

New Business: a.) Approval for Street Closure Request-Festival of Lights. Motion by Council Member Kile, supported by Council Member Winarski to approval the request for the street closure.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

b.) Approval for Farmer's Market Change Order. City Administrator Christopher Shannon stated the change order from Gerber reflects a cost of over three thousand dollars to add soffit and fascia to the Farmer's Market, currently is being disputed. Those cost should be included in the bid. Currently asking for the change order for the fabric netting to go under the trusses to prevent birds from landing in the rafters and leaving droppings on vendors and the products. The recommendation is to approve the cost for the is four hundred dollars (\$400.00) for the netting. Motion by Council Member Kile and supported by Council Member Caffrey to approve the change order for the fabric netting.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

c.) Approval of Ballot Proposal Language. Motion be Council Member Bodnar, supported by Council Member Gardner to approve the ballot language.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

d.) Appointments. Motion by Council Member Darlington, supported by Council Member Caffrey to approve the mayor's appointments as follows:

**Airport Commission** **Expiration Date**  
**3 YEAR TERM**

John Caffrey\* 5/3/23

Michael Smith 5/3/23

**Downtown Development Authority Board** **Expiration Date**

**4 YEAR TERM**

Priscilla Szerdi 5/6/24

Jeff Zettel\* 5/6/24

**Housing Development Corporation** **Expiration Date**

**5 YEAR TERM**

Vacancy (Charles Peters will not return)

**EDC Committee** **Expiration Date**

**6 YEAR TERM**

Doug Jacobson 4/21/26

Dee Jungman 4/21/25

Earl Schuster\* 4/21/26

Tom Winarski 4/21/25

Vacancy

Vacancy

Vacancy

Vacancy

**Zoning Board of Appeals** **Expiration Date**

Don Kehoe (Resignation, effective 11/20) 7/31/21

Recommendation to appoint Mike Shearer for the remainder of Don Kehoe's term

A second person for the Zoning Board of Appeals will still need to be appointed to fill the resignation of Lori Stout.

e.) Planning Commission Recommendation-Riverview Condominium Phase III. Assessor Administrator Bernadette Weaver spoke and stated in the joint session discussion on the Riverview Addition (Phase III on agenda, is being called Addition) was approved by the Planning Commission, after the public meeting, with conditions. The first condition is to change the leads lines for the sewer, to run on the outside of the units and not under each unit and to have access / clean outs at each unit. The second condition is to have a legal document stating City of Gladwin is not responsible for any problems/blockage/etc. with the sewage lines. Motion by Council Member Kile, supported by Council Member Winarski to approve the recommendation from the Planning Commission for the Riverview Condominium Addition.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

f.) Resolution-Fundraising Policy. Motion by Council Member Gardner, supported by Council Member Crawford to approve the fund-raising policy. Discussion followed. Council Member Kile asked if in number one (1) the word "encouraged" could be "required" and if number four (4) should state city staff or city officials shall not collect and hold funds directly. Council Member Michael Smith stated the city staff have the public bring funds to city hall to pay bills. The change would not allow them to handle funds. City Administrator Christopher Shannon stated

he connect with other cities and got zero response back on fund raising polices. The City was left to craft their own and the policy before them was reviewed by the attorney. She did make some changes. The recommendation from the attorney on fund-raising language is before the council. Council Member Crawford stated accepting funds is the same as paying a bill.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Smith, Winarski

Nays: Kile

Absent: None

Abstain: None

Motion Carried.

Mayor Comments: Will not be home for a while, her daughter is having cancer surgery. Would like prayers.

Council Member Comments: Council Member Kile gave thanks to Heather Arnold from DeShano for work on the Riverview Condominiums. Also stated she drove through Beaverton and it looks nice, doing a great job. Would like to see a recommendation to go live with council meetings. FEMA has extended the deadline date till the end of September. It is suicide prevention week, she attended a mandatory staff meeting and there was discussion on diversity, equality and exclusion took place. Maybe have a discussion with city staff. Lastly, need to determine where to have council meetings, some sort of schedule. Mayor Darlene Jungman stated Fire Chief George Alward offered the use of the fire hall for meetings. Council Member Darlington stated the fire board met there and they sanitize after the meetings. City Administrator Christopher Shannon stated the Governor's executive order states no more than ten (10) people for indoor meetings. Some additional funding is available through the CARES Act and currently are looking into upgrading technology. Discussion followed. Council Member Darlington gave thoughts and prayers to the mayor and her daughter. Council Member Bodnar asked what was found out about the flower fund. Treasurer Angela Bigham stated there was eighty (\$80.00) dollars in the flower fund. Council Member Winarski gave best wishes to Mayor Darlene Jungman and her daughter and mentioned Dan Svetcos wife had passed away. Council Member Dave Crawford gave prayers to Mayor and her daughter. Questioned if a vote was for all appoints given by Mayor Darlene Jungman. City Clerk Andrist stated there was no vote for all appoints, only Mike Shearer. Motion by Council Member Caffrey, supported by Council Member Crawford to accept the appointments as presented.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

Administrators Report: City Administrator Christopher Shannon stated the GPBA speaker project was moving forward, which is grant funded. Master Electric has ordered the equipment and will install once it arrives. Should be installed and working for the Festival of Lights Parade. Trying to get larger grant for the historic market place, was on hold due to the pandemic. Concern with the Farmer's Market paving area, the south end extends sixty (60) feet and there is a difference of six (6) inches in between the parking areas. This could cause water to drive into the floor and cause cracking and heaving of concrete. Green space on the south side for about ten (10) feet will help absorb some water. Council Member Kile commented the full project was never

approved. City Administrator Christopher Shannon stated this is the best with what we have to work with. All water will go into the storm catches, not into the pavement. Council Member Gardner gave a heartfelt thinking of you to Mayor Darlene Jungman and her daughter. Asked if we should put the fund-raising policy on our website so people know and be transparent. City Administrator Christopher Shannon stated we could and could also possibly be put it in the paper. City Administrator Christopher Shannon also stated the Arcade Street project started today. Probably would not see a lot of activity till next week. If any council member has questions about the warrants please feel free to call or email him and he could explain. Mayor Darlene Jungman gave thanks to everyone.

Motion by Council Member Caffrey, supported by Council Member Crawford to adjourn.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Kile, Gardner, Smith, Winarski

Nays: None

Absent: None

Abstain: None

Motion Carried.

Meeting ended at 5:55p.m.

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Mayor Darlene Jungman

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Marietta Andrist, City Clerk