

August 3, 2020

Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was held at the Zettel Memorial Airport pavilion located 735 S State Street in Gladwin Michigan and was called to order by Mayor Darlene Jungman at 5:00 p.m.

Present: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Absent: None

Staff Present: Christopher Shannon, Bernadette Weaver, Angela Bigham, George Alward

Also Present: Mayor Darlene Jungman, County Commissioner Ron Taylor, Brandon Dorsey, Gary Riggs, Bob Schafer, Don Tennant, David Richmond, Michael Perry, Jerome Allen, James Volant, Dr. Bratton, and one other

Mayor Jungman led the Pledge of Allegiance and Pastor Brandon Dorsey gave the invocation.

Motion by Council Member Darlington, supported by Council Member Caffrey to approve the minutes from the Regular Council Meeting on July 20, 2020. All Ayes. Motion Carried.

Motion by Council Member Crawford, supported by Council Member Gardner to approve warrant #21-002 in the amount of \$382,023.53 and warrant #21-003 in the amount of \$45,268.90, with payroll for the period ending 7/12/20 in the amount of \$32,436.45, payroll ending 7/26/20 in the amount of \$34,233.94 Question from Council Member Bodnar on \$500.00 to Burt Watson for deposit on dump truck and inquired on old truck being used at the park. Also asked what APM check was for. Council Member Kile inquired on the purchase of the golf cart for the City Park and the dollars spent, which was forty-five hundred (\$4500.00). All Ayes. Motion Carried.

Hearing of Delegations: County Commissioner Ron Taylor gave a big thank you from Emergency Manager, Robert North, to City Administrator Christopher Shannon and the City crew who helped during the flooding. Damage Report: FEMA had 472 people registered; 218 people appropriated to receive 2.6 million for the area. The Gladwin County Road Commission has completed the Estey Road bridge. Approximately one million to fix, may get some dollars back for the Federal Government. There currently are two roads to the north that are still in need of repair, no estimate or time frame. All individuals affected by the flood need to register with FEMA. Can call 211 for help. There are 328 wells around Wixom Lake that are not working, in order to receive potential dollars, the home must be a primary residence. There are loans available to help for those not covered.

Airport Manager Mike Hargrave: The Airport purchased a John Deere mower, cost of fourteen thousand (\$14,000.00). The Airport received twenty thousand (\$20,000.00) from the CARES ACT which was used to make the purchase. Also purchased a gas power washer, a push mower, weed whacker and covered some wages with the remaining balance of fifty-eight hundred (\$5800.00). Currently there is a hanger available for storage and there are two (2) pallets of drywall available for those in need.

Establish Agenda: Motion by Council Member Darlington, supported by Council Member Gardner to approve the agenda. All ayes. Motion carried.

Consent Agenda: Motion by Council Member Caffrey, supported by Council Member Bodnar to approve the Consent Agenda as follows: a. Communications: i.) Charter Communication-Upcoming Changes ii.) Library June Usage Statistics. b. Meetings: i.) Gladwin Board of Review-July 21, 2020 ii.) Zoning Board of Appeals-July 29, 2020. All Ayes. Motion Carried

Public Comment: None

Old Business: a.) Resolution-Vacate a Portion of Bruce Street. Assessing & Zoning Administrator Bernadette Weaver informed the Council of the Planning Commission meeting on July 27,2020. A request by McDonald Corporation to vacate a portion of Bruce St would take place. McDonald's Representative Pat Druchey was in attendance. The franchise is selling the restaurant, the corporation is acquiring the property back and the Title Company is requesting a transfer and clear title for the transfer. Would not be able to obtain insurance without vacating.

RESOLUTION

VACATION OF A PORTION OF BRUCE STREET

WHEREAS, the City of Gladwin has received a request from McDonald's USA, LLC to vacate a portion of Bruce Street in Hanna's Addition, between Lots 3 and 4, Block 3 and Lots 5 & 6, Block 4 and

WHEREAS, a Public Hearing was held on July 28, 2020 in regard to this request, and the Planning Commission has reviewed and recommends approval of this request with the resulting legal description being vacated: Bruce Street between Lot 5, Block 4 and Lot 4, Block 3 and the South one-half of Bruce Street adjacent to Lot 3, Block 3, Hanna's Addition to the City of Gladwin, and

WHEREAS, it has been determined to be in the best interest of the City of Gladwin to vacate that portion of the Hanna's Addition alley described above;

NOW THEREFORE BE IT RESOLVED, that this request be granted and the portion of the Hanna's Addition alley as described above be vacated excepting and reserving to the City a utility easement for the maintenance of sanitary sewer located in said street.

The foregoing resolution was offered by Council Member Kile and supported by Council Member Caffrey.

Resolution declared adopted this 3rd day of August, 2020.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays:

Absent:

Abstain:

Marietta Andrist, City Clerk

CERTIFICATION

I, Marietta Andrist, City Clerk of the City of Gladwin, Michigan, do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Gladwin City Council at a regular meeting held on August 3, 2020.

Marietta Andrist

Drafted by: Marietta Andrist
1000 W. Cedar Ave.
Gladwin, MI 48624
(989) 426-9231 ext. 11

New Business: a.) Council Chamber Chair Replacement. City Administrator Christopher Shannon stated the original chairs were from 1977 and the current quote was from the same company that the City of Beaverton used. Council Member Winarski asked if it was needed to buy the chairs now since City Hall was currently unavailable to hold meetings due to COVID-19 restrictions. City Administrator Christopher Shannon stated the City of Gladwin was given Beaverton pricing and was not sure how long the pricing would last. Council Member Kile asked if the vote from last year was included in the thirty-eight hundred (\$3800.00) budget for the office supplies or whether this would be an additional cost. It would be an additional cost to the budget. Motion by Council Member Crawford, supported by Council Member Darlington to approve the purchase of the new Council Chamber chairs. 7 ayes, 1 nay. Motion Carried.

b.) Approval to Act on Behalf of the City-FEMA Grant: City Administrator Christopher Shannon informed the Council that public entities can now apply. The FEMA Grant deadline for phase 1 was August 8, 2020 to apply. Motion by Council Member Caffrey to have the City Administrator act on behalf of the City, supported by Council Member Smith. All ayes. Motion Carried.

c.) Approve P.O. 20-001029 from PVS Technologies Inc: Purchase of Ferric Chloride Solution in the amount of four thousand five hundred forty-four dollars and eighty-four cents (\$4,544.84) The city has had several inquiries on smell & taste in the current water. Still are working on perfecting the water system. Motion by Council Member Caffrey, supported by Council Member Gardner. All ayes. Motion Carried.

d.) American Legion Contract: City Administrator Christopher Shannon stated they were finishing up their first year. Both parties met. The American Legion was requesting exclusive use of the facility, City Administrator Christopher Shannon thought it may be best to retain access for use in

the event of an emergency. Council Member Darlington noted it may not be possible to give a forty-eight to seventy-two (48-72) notice and also wanted clarification on sub-leasing. Questioned if these were cleared with the City if sub leasing occurred. Do other organizations use the facility? City Administrator Christopher Shannon stated he was not aware of another group using the facility. Consensus of the Council was the American Legion has done a great job maintaining the building. American Legion Member Dr. Bratton stated they had no problem with a twenty-four-hour (24) notice for use of the facility. Council Member Kile recommend staying with the one (1) dollars rental agreement. Council Member Bodnar questioned how this would come into play if the American Legion no longer want to use the facility and other groups then requested using it. Would they also only pay a one (\$1.00) dollar rental agreement? Council Member Darlington stated, the loss of the Community Center in the Park will affect the City in regards to revenue. Motion by Council Member Caffrey, supported by Council Member Bodnar to approve the contract with the addition to a twenty-four-hour (24) notice from the City for use and understanding that may not always be possible and no sub-leasing. All ayes. Motion Carried.

e.) Committee of the Whole (Finance & Personnel) In March 2020 a vote to try every other month for six (6) months. The next meeting scheduled is for August 20, 2020. Recommendation by Council Member Bodnar to continue for the six (6) month. The meeting is designed for Council Member to have a better understanding of the workings of the City finances. Motion by Council Member Bodnar, supported by Council Member Smith. 7 Ayes, 1 Nay. Motion Carried.

f.) Resolution-Person Authorized Signatory Michigan Class. Treasurer Angela Bigham stated some signers were no longer with the City and was requesting to make a change. Would add Treasurer Angela Bigham, Clerk Marietta Andrist, and City Administrator Christopher Shannon to the list. This would allow access to three (3) CD accounts. Motion by Council Member Caffrey, supported by Council Member Crawford to approve the change. All ayes. Motion Carried.

PERSONS AUTHORIZED SIGNATORY MICHIGAN CLASS

WHEREAS, it has become necessary to change the persons authorized to act for and on behalf of the City of Gladwin in any of its business with Michigan Class, which is the Local Government Investment Pool for the City of Gladwin.

BE IT RESOLVED, that the following persons are so authorized to act for and on behalf of the City of Gladwin effective August 3, 2020:

Mayor	Darlene Jungman
Mayor Pro-tem	Michael Smith
City Administrator	Christopher Shannon
City Clerk	Marietta Andrist
City Treasurer	Angela Bigham
Interim City Treasurer	Julie Shearer

BE IT FURTHER RESOLVED, that the City Clerk and City Administrator are hereby authorized to execute any additional paperwork required by Michigan Class to facilitate these changes.

The foregoing resolution was offered by Council Member Caffrey and supported by Council Member Crawford.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski
Nays:
Absent:
Abstain:

Resolution declared adopted this the 3th day of August, 2020.

Marietta Andrist, City Clerk

CERTIFICATE

I, Marietta Andrist, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held August 3, 2020 at 5:00 p.m.

Marietta Andrist, City Clerk

g.) Resolution-Safety Millage. Chief of Police presented information on a Public Safety Millage. The millage would allow an extra employee and cost for the school officer. Current summer pay is coming from drug forfeiture, which is slowly being depleted. Additionally, the money would help with more aggressive work towards day enforcement. Recently six (6) pound of meth were confiscated. There are currently four (4) full time and two (2) part time officers. Need approval to proceed by August 11, 2020 to allow the millage on the November ballot. The estimate for two (2) mills would generate one hundred and twenty-eight thousand (\$128,000.00) dollars. Motioned by Council Member Caffrey, supported by Council Member Gardner, All ayes. Motioned Carried.

h.) Resolution-DeShano Development Lot Split. Assessing and Zoning Administrator Bernadette Weaver stated DeShano was requesting to rescind a previous. Changing property lines to give property to his sons. Need to stay in compliance. The recommendation by the Planning Commission to proceed as outlined. Motion by Council Member Kile, supported by Council Member Caffrey. All ayes. Motioned Carries.

**RESOLUTION
DESHANO DEVELOPMENT LOT SPLIT**

WHEREAS, the City of Gladwin has received a request from Gary DeShano which rescinds his previous parcel split request of January 28, 2020 and

WHEREAS, the Planning Commission reviewed the revised request at their August 28, 2020 meeting and recommends approval of the request and

NOW, THEREFORE BE IT RESOLVED that the split of a parcel into the resulting legal descriptions as follows:

Gladwin City Sec. 31, T 19N-R 1W Part of the Southwest one-quarter beginning South 1 degree 48 minutes East along the West Section line 497 feet thence East 250 feet thence North 1 degree 48 minutes East 167 feet thence East 445.25 feet thence South 160 feet thence South 42 degrees 50 minutes 23 seconds West 140 feet thence South 170 feet thence West 328.22 feet thence North 1 degree 48 minutes West 174 feet thence West 238 feet thence North 66 feet to the Point of Beginning excepting the 66 feet wide street know as Commerce Court and excepting the following two parcels:

Gladwin City Section 31, T 19N-R 1W Commencing at the West ¼ corner of Section 31, T 19N, R1W, thence South on the West Section line 497 feet; thence East 250 feet to the Point of Beginning of this description; thence North 1 degree 48 minutes East 167 feet; thence East 440 feet along the South line of Hoskinson's Addition Subdivision; thence South 135 feet to a point; thence South 55 degrees West 82 feet more or less to the right-of-way for Commerce Court; thence along a radius curve to the West, 90 feet more or less; thence continuing West 130 feet more or less to the Point of Beginning.

Gladwin City Section 31, T 19N-R 1W Part of the Northwest one-quarter of the Southwest one-quarter beginning South 1 degree 48 minutes East along the West Section line 563 feet and East 185 feet from the West one-quarter corner of said Section 31 thence continuing East 98 feet to the Point of Beginning of this Description: thence South 1 degree 48 minutes East parallel to the West section line 174 feet thence East 130 feet thence North 1 degree 48 minutes West 154 feet more or less to the south side of radius curve of Commerce Court thence Northwest along said radius curve 130 feet more or less, back to the Point of Beginning.

be approved.

The foregoing resolution was offered by Council Member Kile and supported by Council Member Caffrey.

Roll Call Vote:

Ayes: Bodnar, Caffrey, Crawford, Darlington, Gardner, Kile, Smith, Winarski

Nays:

Abstain:

Absent:

Resolution declared adopted this 3rd day of August, 2020.

Marietta Andrist, City Clerk

CERTIFICATE

I, Marietta Andrist, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held August 3, 2020.

Marietta Andrist, City Clerk

Drafted By: Marietta Andrist
1000 West Cedar Avenue
Gladwin, Michigan 48624
(989) 426-9231 ext. 11

Mayor Comments-Commission/ Committee Reports. Mayor Darlene Jungman informed every one of her upcoming cataract eye surgery. Please continue to wear a mask and social distance. Everyone stay safe. Thank you to the airport for the use of the pavilion

Council Member Comments- Council Member Winarski thanked the City Hall staff for set ups of the Council meetings at all the various location, going above and beyond and appreciates all the work. Council member Gardner had questioned fundraising at this time. Feels it is a bad taste to ask for money at a time when businesses are hurting. Would like to wait for one (1) year and put something in place. Stated the Mayor has been fundraising on her own. Made a Motion to have City Administrator Christopher Shannon to put together a policy on fundraising. The

motion was supported by Council Member Winarski. 5 Ayes. 3 Nays. Motion Carries. Council Member Kile questioned this not being an action item on the agenda. Stated the public did not have time to comment. Discussion followed. Council Member Darlington stated the school was finalizing details tonight for students to return to school in the fall. Council Member Caffrey started more people need to come to the airport. There is five thousand (5000) feet of runway. A study will take place to determine the finance impact from an airport perspective on the community. In 1925 the first plane landed at R.C. Zettel Airport. In the 1940's the airport was a home for WWII spotters. There have been new solar panels installed at the airport. Council Member Kile, continue to stay diligent. Tonight's meeting did not follow social distancing rules. Get out and vote, was very easy this year. Council Member Bodnar stated Cemetery Road are terrible. The rain has washed the dirt away. Council Member Smith stated to remember to vote.

Administration Reports/Comments- Assessing & Zoning Administrator Bernadette Weaver reminded everyone of the join meeting with Planning and Zoning on August 25, 2020 at 5:00pm. City Administrator Christopher Shannon cancelled the meeting with Lew Bender on August 4, 2020. Looking at rescheduling for September 3, 2020 at 9:00am. Presented the Work Place Safety and Preparedness Plan. Those needing to meeting will do so in the Council Chambers and the inter office will be closed to all groups and only open to staff working internally. The Farmer's Market construction will begin on August 10, 2020. A new (used) truck for the Park (Ford Ranger) was purchased. With the trade-in of the City vehicle (Chevy Malibu) only two thousand (\$2000.00) dollars was spent. There was a grease spill at Piper's Pub, keeping an eye on it. The water quality-new report coming out. Working with Joe Zeitz. An extension has been granted through EGLE. Waste water (dual meters)-examining, might be more expensive to maintain. Current customers are receiving a discount from May 15th through September 15th. CARES ACT is coming to the State in August. Looking at providing revenue to cities at 150%. For Gladwin, it is normally thirty thousand (\$30,000.00), in August it will be forty-five thousand (\$45,000.00).

Motion by Council Member Gardner, supported by Council Member Winarski to adjourn.
Motion Carried.

Meeting ended at 6:38p.m.

Marietta Andrist, City Clerk