

June 26, 2014  
Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Thomas L. Winarski at 5:00 p.m.

Present: Caffrey, Crawford, Jungman, Mienk, Smith, Stout

Absent: Hawblitzel, Rowley

Staff Present: Bob Moffit, Elizabeth Barnebee, Dave Haag

Also Present: Mayor Thomas L. Winarski, Nancy Bodnar

Mayor Winarski led the Pledge of Allegiance and gave the invocation.

Minutes of the June 16, 2014 were approved as presented.

Motion by Council Member Caffrey, supported by Council Member Jungman to authorize Warrant #14-36 in the amount of \$43665.58 and payroll for pay period ending June 22, 2014 in the amount of \$59,726.39, Warrant #14-037 in the amount of \$34,484.51 and Warrant #15-001 in the amount of \$57,882.54. All ayes. Motion carried.

#### Hearing of Delegations

There were no delegations to be heard.

Motion by Council Member Jungman, supported by Council Member Caffrey to establish the agenda with the following addition: Consent Agenda – Miscellaneous – Summary of Supreme Court Decision on Town of Greece vs. Galloway. Mayor Winarski commented that the Court held that short prayers at local government meetings did not run afoul of the Constitution. The Court did set some limits, however, and he recommended that Council Members read the summary. All ayes. Motion carried.

Motion by Council Member Crawford, supported by Council Member Jungman to approve the consent agenda as follows: Communications – (i) 2014 Household Hazardous Materials Collection Program, (ii) Gladwin County Historical Society – Carriage Festival Meetings – (i) Fair Board May 20, 2014, (ii) Arena Board – June 23, 2014, (iii) Parks Commission – June 23, 2014; and Miscellaneous – (i) Supreme Court Decision – May 5, 2014. All ayes. Motion carried.

#### Old Business

There was no old business to come before the Council.

## New Business

### **RESOLUTION 2013-2014 Budget Amendment**

**WHEREAS**, the City Council adopted a budget for the 2013-2014 fiscal year on May 6, 2013 as required by Article XIV, Section 14.2 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

**WHEREAS**, the City Council in accordance with Act 2 Michigan Public Acts of 1968, as amended, held a public hearing at 5:00 o'clock PM, on that date to receive citizen comment on the proposed budget. The notice of public hearing was published in a newspaper of general circulation on April 10, 2013 and April 24, 2013. A copy of the affidavits of publication of said public hearing are on file with the City Clerk, and

**WHEREAS**, the City of Gladwin adopts the 2013-2014 fiscal year budgets for the various funds by Activity/Department. City officials responsible for the expenditures authorized in the budget may expend city funds up to, but not to exceed, the total appropriation authorized for each Activity/Department, and

**WHEREAS**, the City Council, after such hearing thereon and consideration thereof, did adopt said budget as represented herein and fixed the tax of 15 mills for general operating purposes, and 1.8560 mills for Sewer Debt, to be raised by a general ad valorem tax upon owners of Real and Personal Property in the City, by the authority granted, and in accordance with the Michigan Constitution, the General Property Tax Act 206, Michigan Public Acts of 1893, as amended, and City Charter, Article XIV, and

**WHEREAS**, all claims (bills) against the City shall be approved by the Gladwin City Council prior to being paid, with the exception of certain bills approved by the Gladwin City Council to avoid late penalties, service charges and interest and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The City Council shall receive a list of claims (bills) paid prior to approval for approval at the next Council meeting, and

**WHEREAS**, the City Treasurer was authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget as follows, and

**WHEREAS**, the City Administrator was authorized to transfer up to \$5,000.00 from any function of this budget to any other function of the budget within the same fund without further approval.

**NOW, THEREFORE, BE IS RESOLVED**, that the following amendment be adopted to correct some clerical errors that were discovered subsequent to the adoption of the original 2013-2014 fiscal year budget.

			2012-13	Original	2013-2014	2013-2014
			Actual	Budget	Amended	Budget
<b>GENERAL FUND</b>						
<b>REVENUE</b>						
	Taxes	\$	877,912.26	\$	828,700	\$ 828,790
	Licenses		43,395.16		36,900	4,450
	Federal Grants		-		-	8,000
	State Grants		279,242.00		218,565	288,675
	Local Unit Contributions		27,500.73		26,000	11,300
	Charges for Services		551.17		550	1,000
	Interest and Rents		1,675.69		1,400	1,000
	Other Revenues		58,997.51		6,300	4,230
	Department Revenues		406,146.88		349,110	591,960
	Other Financing Sources		93,071.00		136,565	136,565
	Total Revenue and Other Sources	\$	1,788,492.40	\$	1,604,090	\$ 1,875,970
<b>EXPENDITURES</b>						
	101 General Government	\$	564,417.54	\$	584,535	\$ 608,115
	276 Cemetery		73,828.87		48,080	75,355
	301 Public Safety		576,247.74		558,110	563,710
	441 Public Works		313,248.03		352,500	286,585
	602 Health and Welfare		-		-	85,300
	751 Parks and Recreation		179,719.84		122,480	235,810
	Debt Service		16,849.43		19,065	19,065
	Other Financing Uses		14,350.00		2,500	32,560
	Total Expenditures and Other Uses	\$	1,738,661.45		1,687,270	\$ 1,906,500
	Net Revenues (Expenditures)		49,830.95		(83,180)	(30,530)
	Beginning Fund Balance		879,492.81		929,324	929,324
	Ending Fund Balance		929,323.76		846,144	898,794
<b>MAJOR STREET FUND</b>						
<b>REVENUE</b>						
	Federal Grants	\$	1,000.00	\$	-	\$ 12,000
	State Grants		174,933.79		173,385	188,760
	Interest		276.40		300	300
	Other Revenues		13,004.30		-	3,000
	Other Financing Sources		5,000.00		5,000	5,000
	Total Revenues and Other Sources	\$	194,214.49	\$	178,685	\$ 209,060
<b>EXPENDITURES</b>						
	Highways, Streets and Bridges	\$	205,675.45	\$	118,000	\$ 121,595
	Other Financing Uses		25,000.00		25,000	25,000
	Total Expenditures and Other Uses	\$	230,675.45	\$	143,000	\$ 146,595
	Net Revenues (Expenditures)		(36,460.96)		35,685	62,465
	Beginning Fund Balance		297,795.06		261,334	261,334
	Ending Fund Balance		261,334.10		297,019	323,799

<b>LOCAL STREET FUND</b>							
<b>REVENUE</b>							
	State Grants	\$	70,258.20	\$	69,725	\$	71,200
	Interest		54.56		100		50
	Other Financing Sources		65,000.00		65,000		85,000
	Total Revenues and Other Sources	\$	135,312.76	\$	134,825	\$	156,250
<b>EXPENDITURES</b>							
	Highways, Streets and Bridges	\$	221,236.04	\$	114,505	\$	130,330
	Other Financing Uses		-		-		-
	Total Expenditures and Other Uses	\$	221,236.04	\$	114,505	\$	130,330
	Net Revenues (Expenditures)		(85,923.28)		20,320		25,920
	Beginning Fund Balance		106,540.63		20,617		20,617
	Ending Fund Balance		20,617.35		40,937		46,537
<b>MUNICIPAL STREET FUND</b>							
<b>REVENUE</b>							
	Taxes	\$	114,620.47	\$	105,205	\$	107,490
	Interest		216.17		200		300
	Other Financing Sources		-		-		-
	Total Revenues and Other Sources	\$	114,836.64	\$	105,405	\$	107,790
<b>EXPENDITURES</b>							
	Highways, Streets and Bridges	\$	-	\$	-	\$	-
	Other Financing Uses		55,500.00		55,500		75,500
	Total Expenditures and Other Uses	\$	55,500.00	\$	55,500	\$	75,500
	Net Revenues (Expenditures)		59,336.64		49,905		32,290
	Beginning Fund Balance		179,972.65		239,309		239,309
	Ending Fund Balance		239,309.29		289,214		271,599
<b>LIQUOR LAW ENFORCEMENT FUND</b>							
<b>REVENUE</b>							
	State Grants	\$	4,723.95	\$	5,000	\$	5,000
	Interest		9.68		25		10
	Total Revenues and Other Sources	\$	4,733.63	\$	5,025	\$	5,010
<b>EXPENDITURES</b>							
	Personnel Services	\$	5,356.91	\$	4,500	\$	6,500
	Miscellaneous		-		-		-
	Equipment		-		-		-
	Capital Outlay		-		-		-
	Total Expenditures and Other Uses	\$	5,356.91	\$	4,500	\$	6,500
	Net Revenues (Expenditures)		(623.28)		525		(1,490)
	Beginning Fund Balance		6,219.30		5,596		5,596
	Ending Fund Balance		5,596.02		6,121		4,106

<b>DOWNTOWN DEVELOPMENT AUTHORITY</b>							
<b>REVENUE</b>							
	Taxes		\$ 264,649.91	\$ 235,500	\$ 240,230		
	Federal Grants		-	-	-		
	Interest Earnings		449.17	500	500		
	Other Revenues		11,000.00	-	-		
	Other Financing Sources		17,247.00	-	-		
	<b>Total Revenues and Other Sources</b>		<b>\$ 293,346.08</b>	<b>\$ 236,000</b>	<b>\$ 240,730</b>		
<b>EXPENDITURES</b>							
	Personnel Services		\$ 3,555.77	\$ 4,500	\$ 3,900		
	Supplies and Materials		2,900.27	3,000	3,000		
	Services		73,633.49	94,350	96,150		
	Other Expenses		650.81	1,000	300		
	Capital Outlay		71,712.66	50,000	-		
	Other Financing Uses		91,784.13	82,165	107,665		
	<b>Total Expenditures and Other Uses</b>		<b>\$ 244,237.13</b>	<b>\$ 235,015</b>	<b>\$ 211,015</b>		
	<b>Net Revenues (Expenditures)</b>		<b>49,108.95</b>	<b>985</b>	<b>29,715</b>		
	<b>Beginning Fund Balance</b>		<b>172,899.33</b>	<b>222,008</b>	<b>222,008</b>		
	<b>Ending Fund Balance</b>		<b>222,008.28</b>	<b>222,993</b>	<b>251,723</b>		
<b>DRUG LAW ENFORCEMENT FUND</b>							
<b>REVENUE</b>							
	Federal Grants		\$ -	\$ -	\$ -		
	Drug Forfeitures		3,234.73	3,500	2,250		
	Other Revenues		36.36	50	5,050		
	Other Financing Sources		-	-	1,725		
	<b>Total Revenues and Other Sources</b>		<b>\$ 3,271.09</b>	<b>\$ 3,550</b>	<b>\$ 9,025</b>		
<b>EXPENDITURES</b>							
	Personnel Services		\$ -	\$ 3,000	2,200		
	Services		-	-	300		
	Other Expenditures		12,022.14	2,500	2,500		
	Capital Outlay		-	-	-		
	<b>Total Expenditures and Other Uses</b>		<b>\$ 12,022.14</b>	<b>\$ 5,500</b>	<b>\$ 5,000</b>		
	<b>Net Revenues (Expenditures)</b>		<b>(8,751.05)</b>	<b>(1,950)</b>	<b>4,025</b>		
	<b>Beginning Fund Balance</b>		<b>36,766.31</b>	<b>28,015</b>	<b>28,015</b>		
	<b>Ending Fund Balance</b>		<b>28,015.26</b>	<b>26,065</b>	<b>32,040</b>		

The foregoing resolution was offered by Council Member Jungman and supported by Council Member Crawford.

Roll Call Vote:

Ayes: Caffrey, Crawford, Jungman, Mienk, Smith, Stout  
Nays: None  
Absent: Hawblitzel, Rowley  
Abstain: None

Resolution declared adopted this 26th day of June, 2014.

## FAIR HOUSING RESOLUTION

WHEREAS, under the Federal Fair Housing Law, Title VIII of the Civil Rights Act of 1968, it is illegal to deny housing to any person because of race, color, religion, gender, physical or mental disabilities or national origin; and,

WHEREAS, under the Michigan Elliott-Larsen Civil Rights Act, PA 453 of 1976, as amended, it is illegal to deny the opportunity to obtain housing to any person because of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status;

LET IT BE KNOWN TO ALL PERSONS that it is the policy of **City of Gladwin** to implement programs to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, age, sex, height, weight, familial status, or marital status. Therefore, **City of Gladwin** does hereby pass the following Resolution:

BE IT RESOLVED that **in accordance with Executive Order 11063**, **City of Gladwin** shall not discriminate in the sale, rental, leasing, or financing of housing because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status;

**City of Gladwin** will assist all persons who feel they have been discriminated against because of religion, race, color, gender, physical or mental disabilities, national origin, age, height, weight, familial status, or marital status to seek equity under federal and state laws by providing information to said persons on how to file a complaint with the Michigan Department of Civil Rights.

**City of Gladwin** will at a minimum post this policy or the Fair Housing poster or other posters, flyers or other information which will bring to the attention of owners of real estate, developers and builders their respective responsibilities and rights under the Federal Fair Housing Law and Michigan Elliott Larsen Act.

The foregoing resolution was offered by Council Member Jungman and supported by Council Member Crawford.

Roll Call Vote:

Ayes: Caffrey, Crawford, Jungman, Mienk, Smith, Stout  
Nays: None  
Absent: Hawblitzel, Rowley  
Abstain: None

Resolution declared adopted this 26th day of June, 2014.

Motion by Council Member Smith, supported by Council Member Jungman to authorize Progress Payment #1 to DeShano Companies, Inc. for work done at the Community Center. Administrator Moffit recommended the payment since they have completed much more work than the \$15,000 would cover. All ayes. Motion carried.

Motion by Council Member Jungman, supported by Council Member Stout, to authorize Rowe Professional Services Company to put together a bid package for the Chatterton Street/Cemetery Street Drainage project. Administrator Moffit was asked to talk to Doug Scott to see if the work could be completed for less than the \$9,100 proposed. All ayes. Motion carried.

### Comments

Mayor Winarski stated that he intends to write a letter to GAHA requesting a payment plan to the Arena Board that covers their expenses for their use of the building. He also commented on their need to advertise more, especially the rock wall and other services available apart from the hockey arena. He also stated that he is pleased with progress on our streets.

Council Member Stout reported that she had attended a ZBA meeting today regarding setbacks.

Council Member Smith expressed his opinion that GAHA would only recognize that they use the building when there is ice on it.

Council Member Jungman agreed that we need to go to GAHA.

All Council Members, the Mayor and Administrator expressed their thanks to Treasurer Barnebee for her service to the City and wished her well in her retirement.

Administrator Moffit reported that patch crews have been delayed due to the weather, but should be here next week. Work on the Community Center is progressing and they should be painting next week. They have been informed that the bathrooms need to be ready for use by July 11, 2014. New chairs for the amphitheater should be delivered on Friday, June 27, 2014.

Administrator Moffit also reported that he has had some problems with MDOT and that they should be out of town soon.

Administrator Moffit gave an update on the Employee Handbook. Hope to be able to e-mail it to Council Members on Monday so that they will have ample time to review it before the July 21<sup>st</sup> meeting. If we do not get it in time, we will address it at the August meeting.

The Police Department will be getting new computers for their office. This is a grant and will be at no cost to the City.

Motion by Council Member Jungman, supported by Council Member Caffrey to adjourn. All ayes. Motion carried.

Meeting ended at 5:25 p.m.

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Thomas L. Winarski, Mayor

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Elizabeth Barnebee, Treasurer/Deputy Clerk