

June 24, 2015  
Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Pro-Tem Thomas L. Mienk at 5:00 p.m.

Present: Dee Jungman, Nancy Bodnar, Tom Mienk, Dave Crawford, and Mike Smith.

Absent: Mayor Thomas Winarski, John Caffrey and Lori Stout.

Staff Present: Bob Moffit, Bernadette Weaver, Doug Jacobson and Dave Haag.

Also Present: John Rhode, Pastor Brad Withrow, Bruce Guy and Mike Brown.

Mayor Pro-Tem Mienk led the Pledge of Allegiance and the Invocation was given by Pastor Brad Withrow.

Minutes approved as presented.

Motion by Council Member Crawford supported by Council Member Gardner to approve warrant #15-037 in the amount of \$ 26,844.19 and warrant #16-001 in the amount of \$3,399.00 and payroll in the amount of \$ 53,132.04. All ayes. Motion carried.

Hearings of Delegations: No one was present for hearing of delegations.

Motion by Council Member Gardner, supported by Council Member Bodnar to establish the agenda with addition of the following items: d) Purchase Agreement (City of Gladwin and Gladwin County Library) and e) DPW truck purchase. All ayes. Motion carried.

Motion by Council Member Crawford, supported by Council Member Jungman to approve the Consent Agenda: Communications: i.) State of Michigan – Notice of Hearing – Consumers Energy Case No. U-17792 ii.) Gladwin County Chamber of Commerce iii.) Midland Area Foundation: i.) Fair Board – May 19, 2015 ii.) Downtown Development Authority – June 3, 2015 iii.) City Housing Commission – May 18, 2015. All ayes. Motion carried.

Old Business: None

New Business:

Motion by Council Member Jungman, supported by Council Member Bodnar to approve the change order to the State Street Drainage Project 14C0085 to a contract price of \$148,233.59 and approve a final payment of \$6,500 to Bilacic Trucking regarding the storm sewer project from last fall. All ayes. Motion carried.

**RESOLUTION**  
**2014-2015 Budget Amendment**

**WHEREAS**, the City Council adopted a budget for the 2014-2015 fiscal year on May 5, 2014 as required by Article XIV, Section 14.2 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

**WHEREAS**, the City Council in accordance with Act 2 Michigan Public Acts of 1968, as amended, held a public hearing at 5:00 o'clock PM, on that date to receive citizen comment on the proposed budget. The notice of public hearing was published in a newspaper of general circulation on April 23, 2014. A copy of the affidavits of publication of said public hearing are on file with the City Clerk, and

**WHEREAS**, the City of Gladwin adopts the 2014-2015 fiscal year budgets for the various funds by Activity/Department. City officials responsible for the expenditures authorized in the budget may expend city funds up to, but not to exceed, the total appropriation authorized for each Activity/Department, and

**WHEREAS**, the City Council, after such hearing thereon and consideration thereof, did adopt said budget as represented herein and fixed the tax of 15 mills for general operating purposes, and 1.8580 mills for Sewer Debt, to be raised by a general ad valorem tax upon owners of Real and Personal Property in the City, by the authority granted, and in accordance with the Michigan Constitution, the General Property Tax Act 206, Michigan Public Acts of 1893, as amended, and City Charter, Article XIV, and

**WHEREAS**, all claims (bills) against the City shall be approved by the Gladwin City Council prior to being paid, with the exception of certain bills approved by the Gladwin City Council to avoid late penalties, service charges and interest and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The City Council shall receive a list of claims (bills) paid prior to approval for approval at the next Council meeting, and

**WHEREAS**, the City Treasurer was authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget as follows, and

**WHEREAS**, the City Administrator was authorized to transfer up to \$5,000.00 from any function of this budget to any other function of the budget within the same fund without further approval.

**NOW, THEREFORE, BE IS RESOLVED**, that the following amendment be adopted to correct some clerical errors that were discovered subsequent to the adoption of the original 2014-2015 fiscal year budget.

|         |          |         |
|---------|----------|---------|
|         | Original | 2014-15 |
| 2013-14 | 2014-15  | Amended |

**GENERAL FUND**

|                                 | Actual       | Budget       | Budget       |
|---------------------------------|--------------|--------------|--------------|
| <b>REVENUE</b>                  |              |              |              |
| Taxes                           | \$ 828,700   | \$ 828,790   | \$ 790,800   |
| Licenses                        | 36,900       | 4,450        | 2,500        |
| Federal Grants                  | 0            | 8,000        | 2,500        |
| State Grants                    | 218,565      | 288,675      | 225,150      |
| Local Unit Contributions        | 26,000       | 11,300       | 47,361       |
| Charges for Services            | 550          | 1,000        | 671          |
| Interest and Rents              | 1,400        | 1,000        | 700          |
| Other Revenues                  | 6,300        | 4,230        | 9,500        |
| Department Revenues             | 349,110      | 591,960      | 457,679      |
| Other Financing Sources         | 136,565      | 136,565      | 138,650      |
| Total Revenue and Other Sources | \$ 1,604,090 | \$ 1,875,970 | \$ 1,675,511 |

**EXPENDITURES**

|     |                                   |              |            |              |
|-----|-----------------------------------|--------------|------------|--------------|
| 101 | General Government                | \$ 584,535   | \$ 608,115 | \$ 650,794   |
| 276 | Cemetery                          | 48,080       | 75,355     | 55,829       |
| 301 | Public Safety                     | 558,110      | 563,710    | 524,622      |
| 441 | Public Works                      | 352,500      | 286,585    | 153,405      |
| 602 | Health and Welfare                | 0            | 85,300     | 0            |
| 751 | Parks and Recreation              | 122,480      | 235,810    | 247,326      |
|     | Debt Service                      | 19,065       | 19,065     | 20,650       |
|     | Other Financing Uses              | 2,500        | 32,560     | 22,600       |
|     | Total Expenditures and Other Uses | \$ 1,687,270 | 1,906,500  | \$ 1,675,226 |
|     | Net Revenues (Expenditures)       | (83,180)     | (30,530)   | 285          |
|     | Beginning Fund Balance            | 929,324      | 846,144    | 815,614      |
|     | Ending Fund Balance               | 846,144      | 815,614    | 815,899      |

**MAJOR STREET FUND****REVENUE**

|                                  |            |            |            |
|----------------------------------|------------|------------|------------|
| Federal Grants                   | \$ 0       | \$ 12,000  | \$ 0       |
| State Grants                     | 173,385    | 188,760    | 153,024    |
| Interest                         | 300        | 300        | 300        |
| Other Revenues                   | 0          | 3,000      | 1,537      |
| Other Financing Sources          | 5,000      | 5,000      | 5,000      |
| Total Revenues and Other Sources | \$ 178,685 | \$ 209,060 | \$ 159,861 |

**EXPENDITURES**

|                                   |    |         |    |         |    |          |
|-----------------------------------|----|---------|----|---------|----|----------|
| Highways. Streets and Bridges     | \$ | 118,000 | \$ | 121,595 | \$ | 210,224  |
| Other Financing Uses              |    | 25,000  |    | 25,000  |    | 25,000   |
| Total Expenditures and Other Uses | \$ | 143,000 | \$ | 146,595 | \$ | 235,224  |
| Net Revenues (Expenditures)       |    | 35,685  |    | 62,465  |    | (75,363) |
| Beginning Fund Balance            |    | 261,334 |    | 297,019 |    | 359,484  |
| Ending Fund Balance               |    | 297,019 |    | 359,484 |    | 284,121  |

**LOCAL STREET FUND**

## REVENUE

|                                  |    |         |    |         |    |         |
|----------------------------------|----|---------|----|---------|----|---------|
| State Grants                     | \$ | 69,725  | \$ | 71,200  | \$ | 78,540  |
| Interest                         |    | 100     |    | 50      |    | 60      |
| Other Financing Sources          |    | 65,000  |    | 85,000  |    | 85,000  |
| Total Revenues and Other Sources | \$ | 134,825 | \$ | 156,250 | \$ | 163,600 |

## EXPENDITURES

|                                   |    |         |    |         |    |         |
|-----------------------------------|----|---------|----|---------|----|---------|
| Highways. Streets and Bridges     | \$ | 114,505 | \$ | 130,330 | \$ | 99,071  |
| Other Financing Uses              |    | 0       |    | 0       |    | 0       |
| Total Expenditures and Other Uses | \$ | 114,505 | \$ | 130,330 | \$ | 99,071  |
| Net Revenues (Expenditures)       |    | 20,320  |    | 25,920  |    | 64,529  |
| Beginning Fund Balance            |    | 20,617  |    | 40,937  |    | 66,857  |
| Ending Fund Balance               |    | 40,937  |    | 66,857  |    | 131,386 |

**MUNICIPAL STREET FUND**

## REVENUE

|                                  |    |         |    |         |    |         |
|----------------------------------|----|---------|----|---------|----|---------|
| Taxes                            | \$ | 105,205 | \$ | 107,490 | \$ | 107,338 |
| Interest                         |    | 200     |    | 300     |    | 300     |
| Other Financing Sources          |    | 0       |    | 0       |    | 569     |
| Total Revenues and Other Sources | \$ | 105,405 | \$ | 107,790 | \$ | 108,207 |

## EXPENDITURES

|                                   |    |         |    |         |    |         |
|-----------------------------------|----|---------|----|---------|----|---------|
| Highways, Streets and Bridges     | \$ | 0       | \$ | 0       | \$ | 0       |
| Other Financing Uses              |    | 55,500  |    | 75,500  |    | 75,500  |
| Total Expenditures and Other Uses | \$ | 55,500  | \$ | 75,500  | \$ | 75,500  |
| Net Revenues (Expenditures)       |    | 49,905  |    | 32,290  |    | 32,707  |
| Beginning Fund Balance            |    | 239,309 |    | 289,214 |    | 321,504 |
| Ending Fund Balance               |    | 289,214 |    | 321,504 |    | 354,211 |

### LIQUOR LAW ENFORCEMENT FUND

#### REVENUE

|                                  |    |       |    |       |    |       |
|----------------------------------|----|-------|----|-------|----|-------|
| State Grants                     | \$ | 5,000 | \$ | 5,000 | \$ | 5,000 |
| Interest                         |    | 25    |    | 10    |    | 10    |
| Total Revenues and Other Sources | \$ | 5,025 | \$ | 5,010 | \$ | 5,010 |

#### EXPENDITURES

|                                   |    |       |    |         |    |       |
|-----------------------------------|----|-------|----|---------|----|-------|
| Personnel Services                | \$ | 4,500 | \$ | 6,500   | \$ | 5,500 |
| Miscellaneous                     |    | 0     |    | 0       |    | 0     |
| Equipment                         |    | 0     |    | 0       |    | 0     |
| Capital Outlay                    |    | 0     |    | 0       |    | 0     |
| Total Expenditures and Other Uses | \$ | 4,500 | \$ | 6,500   | \$ | 5,500 |
| Net Revenues (Expenditures)       |    | 525   |    | (1,490) |    | (490) |
| Beginning Fund Balance            |    | 5,596 |    | 6,121   |    | 4,631 |
| Ending Fund Balance               |    | 6,121 |    | 4,631   |    | 4,141 |

### DOWNTOWN DEVELOPMENT AUTHORITY

#### REVENUE

|                                  |    |         |    |         |    |         |
|----------------------------------|----|---------|----|---------|----|---------|
| Taxes                            | \$ | 235,500 | \$ | 240,230 | \$ | 207,369 |
| Federal Grants                   |    | 0       |    | 0       |    | 0       |
| Interest Earnings                |    | 500     |    | 500     |    | 500     |
| Other Revenues                   |    | 0       |    | 0       |    | 4,945   |
| Other Financing Sources          |    | 0       |    | 0       |    | 0       |
| Total Revenues and Other Sources | \$ | 236,000 | \$ | 240,730 | \$ | 212,814 |

EXPENDITURES

|                                   |            |            |            |
|-----------------------------------|------------|------------|------------|
| Personnel Services                | \$ 4,500   | \$ 3,900   | \$ 5,000   |
| Supplies and Materials            | 3,000      | 3,000      | 180        |
| Services                          | 94,350     | 96,150     | 8,100      |
| Other Expenses                    | 1,000      | 300        | 97,987     |
| Capital Outlay                    | 50,000     | 0          | 125,933    |
| Other Financing Uses              | 82,165     | 107,665    | 83,860     |
| Total Expenditures and Other Uses | \$ 235,015 | \$ 211,015 | \$ 321,060 |
| Net Revenues (Expenditures)       | 985        | 29,715     | (108,246)  |
| Beginning Fund Balance            | 222,008    | 222,993    | 252,708    |
| Ending Fund Balance               | 222,993    | 252,708    | 144,462    |

**DRUG LAW ENFORCEMENT FUND**

REVENUE

|                                  |          |          |           |
|----------------------------------|----------|----------|-----------|
| Federal Grants                   | \$ 0     | \$ 0     | \$ 0      |
| Drug Forfeitures                 | 3,500    | 2,250    | 18,912    |
| Other Revenues                   | 50       | 5,050    | 50        |
| Other Financing Sources          | 0        | 1,725    | 0         |
| Total Revenues and Other Sources | \$ 3,550 | \$ 9,025 | \$ 18,962 |

EXPENDITURES

|                                   |          |          |           |
|-----------------------------------|----------|----------|-----------|
| Personnel Services                | \$ 3,000 | \$ 2,200 | 11,800    |
| Services                          | 0        | 300      | 0         |
| Other Expenditures                | 2,500    | 2,500    | 4,675     |
| Capital Outlay                    | 0        | 0        | 0         |
| Total Expenditures and Other Uses | \$ 5,500 | \$ 5,000 | \$ 16,475 |
| Net Revenues (Expenditures)       | (1,950)  | 4,025    | 2,487     |
| Beginning Fund Balance            | 28,015   | 26,065   | 30,090    |
| Ending Fund Balance               | 26,065   | 30,090   | 32,577    |

The foregoing resolution was offered by Council Member Jungman and supported by Council Member Gardner.

Roll Call Vote:

Ayes: Bodnar, Crawford, Gardner, Jungman, Mienk, and Smith.

Nays: None.

Absent: Caffrey and Stout.

Abstain: None.

Resolution declared adopted this 24th day of June, 2015.

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Bernadette L. Weaver, Recording Secretary

### **CERTIFICATE**

I, Bernadette L. Weaver, Recording Secretary of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held June 24, 2015 at 5:00 PM.

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Bernadette L. Weaver, Recording Secretary

A purchase agreement between the City of Gladwin and the Gladwin County District Library involving the Ice Arena property was discussed including the future responsibilities of the entities involved and the positive aspects of affecting the transfer. Motion by Council Member Smith, supported by Council Member Gardner to execute the purchase agreement between the City of Gladwin and the Gladwin County District Library for the aforementioned property subject to review by bond counsel. All ayes. Motion carried.

Truck bids for a DPW vehicle were reviewed. Motion by Council Member Jungman, supported by Council Member Smith to purchase the truck from Lee Otto GMC in the amount of \$ 38,984.82 after July 1, 2015. All ayes. Motion carried.

Comments: Council Member Jungman invited everyone to the June 29, 2015 Local Council of Government meeting which will be held at the Community Center. Sara Kile will be presenting information on 2-1-1.

Attorney Jacobson provided information he discussed with the Attorney General's office regarding the city's proposal to revise the current ward / precinct system and the options the State offered in order to achieve that objective. After lengthy discussion, the Council concurred that the best course of action was to direct Mr. Jacobson to explore language that would change the council member representation to 'at large' rather than the ward / precinct structure.

Assessor Weaver and Treasurer Haag informed the Council that the city tax bills had been generated for the first time by the city and noted the time and labor saving advantages of utilizing the new tax program for not only this function but also with associated distribution of funds.

Administrator Moffit noted that the office is running very smoothly and he appreciates everyone's efforts. Park Manager Tim Ferrell announced he will be retiring in December of 2016 and Moffit noted that the search for his replacement will start soon in order to ensure a smooth transition.

Motion by Council Member Jungman, supported by Council Member Smith to adjourn. All ayes. Motion carried. Meeting adjourned at 5:37 p.m.

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Thomas Meink, Mayor Pro-Tem

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Bernadette Weaver, Recording Secretary