

May 4, 2015
Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Thomas L. Winarski at 5:00 p.m.

Present: Lori Stout, Nancy Bodnar, Dee Jungman, Dave Crawford, Roger Gardner, Mike Smith, Tom Mienk, John Caffrey

Absent:

Staff Present: Bob Moffit, Bonnie Klein

Also Present: Mayor Thomas L. Winarski, Pastor Amstutz, Doug Jacobson

Mayor Winarski led the Pledge of Allegiance and the Invocation was given by Pastor Armstutz.

Motion by Council Member Mienk, supported by Crawford to close Public meeting. All ayes. Motion carried.

Public Hearing – Budget Hearing and on Increasing Property Taxes.

Mayor Thomas Winarski opened public hearing and asked for public comments.

Motion by Council Member Crawford, supported by Council Member Mienk to close public hearing. All ayes. Motion carried.

Minutes approved with the correction of adding Pastor Andrew Dear in attendance.

Motion by Council Member Mienk, supported by Council Member Jungman to approve warrant #15-031 in the amount of \$22,106.42 and payroll in the amount of \$ 54,287.80 and warrant #15-032 in the amount of \$ 15,677.51. All ayes. Motion carried.

Hearings of Delegations:

None

Motion by Council Member Jungman, supported by Council Member Bodnar to establish the Agenda. All ayes. Motion carried.

Motion by Council Member Crawford, supported by Council Member Gardner to approve the Consent Agenda: Communications: i.) Gladwin District Library Minutes & Circulation Report ii.) Rowe Pre-construction Meeting Notice iii.) Business After Hours, iv.) MSU Extension – Understanding Tourism for Michigan Communities. Meetings: i.) Airport Commission – April 9, 2015. All ayes. Motion carried.

Old Business

None

New Business

**RESOLUTION
CITY OF GLADWIN
2015-2016 BUDGET
ADOPTING RESOLUTION**

WHEREAS, the City Administrator has submitted and filed with the City Council a proposed budget estimating revenues and expenditures for 2015-2016 fiscal year as required by Article XIV, Section 14.2 of the City Charter and Act 2, Michigan Public Acts of 1968, as amended, and

WHEREAS, the City Council in accordance with Act 2 Michigan Public Acts of 1968, as amended, has set the date May 4, 2015 for a public hearing at 5:00 o'clock PM, or as soon thereafter as the agenda permits, to receive citizen comment on the proposed budget as presented herein. The notice of public hearing was published in a newspaper of general circulation on April 29, 2015 and a public hearing on the proposed budget was held on May 4, 2015. A copy of the affidavit of publication of said public hearing is on file with the City Clerk.

WHEREAS, the City of Gladwin adopts the 2015-2016 fiscal year budgets for the various funds by Activity/Department. City officials responsible for the expenditures authorized in the budget may expend city funds up to, but not to exceed, the total appropriation authorized for each Activity/Department.

NOW, THEREFORE, BE IT RESOLVED, the City Council, after such hearing thereon and consideration thereof, does hereby adopt said budget as represented herein and fixes the tax of 15 mills for general operating purposes, and 1.8580 mills for Sewer Debt, to be raised by a general ad valorem tax upon owners of Real and Personal Property in the City, by the authority granted, and in accordance with the Michigan Constitution, the General Property Tax Act 206, Michigan Public Acts of 1893, as amended, and City Charter, Article XIV.

BE IT FURTHER RESOLVED, that pursuant to MCLA 41.75 all claims (bills) against the City shall be approved by the Gladwin City Council prior to being paid. The City Clerk and Treasurer may pay certain bills prior to approval by the Gladwin City Council to avoid late penalties, service charges and interest (primarily utilities) and payroll in accordance with the approved salaries and hourly rates adopted in this appropriations act. The City Council shall receive a list of claims (bills) paid prior to approval for approval at the next Council meeting.

BE IT FURTHER RESOLVED, that the City Treasurer be authorized and directed to amend the 2015-2016 budget in accordance with the projected budget as follows, and

BE IT FURTHER RESOLVED, that the City Treasurer be authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget as follows, and

BE IT FURTHER RESOLVED, that the City Administrator be authorized to transfer up to \$5,000.00 from any function of this budget to any other function of the budget within the same fund without further approval.

GENERAL FUND		2013-14	2014-15	2015-16
		Actual	Amended Budget	Budget
REVENUE				
Taxes	\$	838,617	\$ 802,260	\$ 900,566
Licenses		33,723	36,900	36,900
Federal Grants		-	5,000	-
State Grants		289,937	225,150	232,084
Charges for Services		1,304	565	565
Interest and Rents		946	1,800	1,800
Other Revenues		3,980	4,615	4,937
Department Revenues		573,471	348,830	360,496
Other Financing Sources		65,500	118,000	118,000
Total Revenue and Other Sources	\$	1,886,544	\$ 1,580,027	\$ 1,675,511
EXPENDITURES				
101 General Government	\$	575,601	\$ 574,450	\$ 561,677
276 Cemetery		73,767	49,880	52,490
301 Public Safety		548,064	574,352	614,991
441 Public Works		273,854	345,680	343,600
602 Health and Welfare		85,300	-	-
751 Parks and Recreation		136,370	120,080	128,374
Debt Service		19,063	20,650	20,163
Other Financing Uses		32,559	22,600	2,678
Total Expenditures and Other Uses	\$	1,640,215	\$ 1,657,142	\$ 1,680,010
Net Revenues (Expenditures)		246,329	(77,115)	(4,499)
Ending Fund Balance		1,192,502	115,387	1,186,058
MAJOR STREET FUND				
		2012-13	2013-14	2014-15
		Actual	Amended Budget	Budget
REVENUE				
Federal Grants	\$	-	\$ -	\$ -
State Grants		190,125	178,050	181,666
Interest		274	300	300
Other Revenues		-	-	-
Other Financing Sources		5,000	5,000	5,000
Total Revenues and Other Sources	\$	215,032	\$ 183,350	\$ 186,966
EXPENDITURES				
Highways, Streets and Bridges	\$	115,684	\$ 154,755	\$ 194,688
Other Financing Uses		25,000	25,000	25,000
Total Expenditures and Other Uses	\$	140,683	\$ 179,755	\$ 219,688
Net Revenues (Expenditures)		74,349	3,595	(32,722)
Ending Fund Balance		335,683	339,278	137,478
LOCAL STREET FUND				
		2012-13	2013-14	2014-15
		Actual	Amended Budget	Budget
REVENUE				
State Grants	\$	76,933	\$ 71,680	\$ 73,726
Interest		36	80	100
Other Financing Sources		85,000	85,000	100,000
Total Revenues and Other Sources	\$	161,969	\$ 156,760	\$ 173,826
EXPENDITURES				
Highways, Streets and Bridges	\$	131,013	\$ 102,315	\$ 165,458
Other Financing Uses		-	-	-
Total Expenditures and Other Uses	\$	131,013	\$ 102,315	\$ 165,458
Net Revenues (Expenditures)		30,956	54,445	8,368
Ending Fund Balance		51,573	106,018	148,001

MUNICIPAL STREET FUND		2012-13	2013-14	2014-15
		Actual	Amended Budget	Budget
REVENUE				
Taxes	\$	107,481	\$ 105,040	\$ 109,431
Interest		237	250	250
Total Revenues and Other Sources	\$	107,807	\$ 105,290	\$ 109,681
EXPENDITURES				
Highways, Streets and Bridges	\$	-	\$ -	-
Other Financing Uses		75,500	75,500	90,500
Total Expenditures and Other Uses	\$	75,500	\$ 75,500	\$ 90,500
Net Revenues (Expenditures)		32,307	29,790	19,181
Ending Fund Balance		271,616	301,406	356,285
LIQUOR LAW ENFORCEMENT FUND		2012-13	2013-14	2014-15
		Actual	Amended Budget	Budget
REVENUE				
State Grants	\$	4,779	\$ 5,000	\$ 4,900
Interest		8	15	15
Total Revenues and Other Sources	\$	4,787	\$ 5,015	\$ 4,915
EXPENDITURES				
Personnel Services	\$	6,313	\$ 6,500	\$ 6,500
Total Expenditures and Other Uses	\$	6,313	\$ 6,500	\$ 6,500
Net Revenues (Expenditures)		(1,526)	(1,485)	(1,585)
Ending Fund Balance		4,070	2,585	2,643
DOWNTOWN DEVELOPMENT AUTHORITY		2012-13	2013-14	2014-15
		Actual	Amended Budget	Budget
REVENUE				
Taxes	\$	240,194	\$ 232,950	\$ 218,236
Interest Earnings		491	500	500
Other Revenues		-	-	500
Total Revenues and Other Sources	\$	240,711	\$ 218,450	\$ 219,336
EXPENDITURES				
Personnel Services	\$	3,029	\$ 4,500	\$ 4,500
Supplies and Materials		2,640	3,000	3,000
Services		95,603	125,850	108,850
Capital Outlay		-	50,000	20,000
Other Financing Uses		-	83,860	81,757
Total Expenditures and Other Uses	\$	208,872	\$ 266,210	\$ 218,107
Net Revenues (Expenditures)		31,839	(47,760)	1,229
Ending Fund Balance		253,847	206,087	112,082
DRUG LAW ENFORCEMENT FUND		2012-13	2013-14	2014-15
		Actual	Amended Budget	Budget
REVENUE				
Federal Grants	\$	-	\$ -	-
Drug Forfeitures		1,948	3,500	9,000
Other Revenues		5,039	1,300	150
Other Financing Sources		-	-	-
Total Revenues and Other Sources	\$	6,987	\$ 4,800	\$ 9,150
EXPENDITURES				
Personnel Services	\$	1,787	\$ 5,500	\$ 8,000
Services		1,937	3,500	2,600
Other Expenditures		-	-	-
Capital Outlay		-	-	-
Total Expenditures and Other Uses	\$	3,725	\$ 9,000	\$ 10,600
Net Revenues (Expenditures)		3,263	(4,200)	(1,450)
Ending Fund Balance		31,278	27,078	35,558

The foregoing resolution was offered by Council Member Mienk, supported by Council Member Jungman.

Roll Call Vote:

Ayes:	Bodnar, Caffrey, Crawford, Gardner, Jungman, Mienk, Smith, Stout
Nays:	None
Absent:	None
Abstain:	None

Resolution declared adopted this 4th day of May, 2015.

Bonnie S. Klein, City Clerk

CERTIFICATE

I, Bonnie S. Klein, Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 4, 2015 at 5:00 PM.

Bonnie S. Klein, City Clerk

**RESOLUTION
RESOLUTION TO AMEND CITY OF GLADWIN
SCHEDULE OF FEES AND CHARGES**

WHEREAS, the City Council of the City of Gladwin established a Schedule of Fees and Charges for the City of Gladwin at a regular meeting held March 2, 1998; and

WHEREAS, any changes or additions to this Schedule require a resolution; and

WHEREAS, the rising costs of providing services has made it necessary to increase utility rates as authorized by resolution adopted May 4, 2015; and

WHEREAS, other fees and charges have been reviewed and adjusted as needed.

NOW, THEREFORE, BE IT RESOLVED, the City of Gladwin Schedule of Fees and Charges be adopted in its entirety, as attached.

The foregoing resolution was offered by Council Member Smith, supported by Council Member Caffrey.

Roll Call Vote:

Ayes: Caffrey, Crawford, Gardner, Jungman, Smith, Stout
Nays: Mienk
Absent: None
Abstain: None

Resolution declared adopted this 4th day of May, 2015.

Bonnie S. Klein, City Clerk

CERTIFICATE

I, Bonnie S. Klein, City Clerk of the City of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the Gladwin City Council at a regular meeting held May 4, 2015.

Bonnie S. Klein, City Clerk

SCHEDULE OF FEES AND CHARGES

Adopted by resolution of the City Council on 5/5/14

PUBLIC WORKS

UTILITY RATES - EFFECTIVE JULY 1, 2014		
WATER RATES		
Monthly Base Rate		
	Non-metered services	10.90
	Less than 1" meter	5.80
	1" meter	8.00
	1.5" meter	10.35
	2" meter	16.50
	3" meter	60.50
	4" meter	77.50

	6" meter	102.50
	Fire suppression - 4" service	17.70
	Fire suppression - 6" service	23.50
	Fire suppression - 8" service	35.15
	Bulk 25.00/Tank + Volume Charge/1,000 gal	
Other Charges		
	17,000 gallons or less (per thousand gallons)	2.55
	Over 17,000 gallons (per thousand gallons)	1.85
	Turn on fee	25.00
	Turn off fee	25.00
	Turn on or off fee - after regular business hours Plus applicable employee hourly rate	75.00
	Thawing frozen water service	150.00
	Water meter removal	130.00
	Re-install water meter	55.00
Tap Fees – Additional connection fees may apply as established by City Council		
	Less than 1"	600.00
	1"	725.00
	1.5"	950.00
	2"	1750.00
	3"	2100.00
	4"	2,450.00
	6"	3,550.00
	8"	4,650.00
	For all services over 1" pipe, property owner furnishes meter to City specifications	
Additional fee for water connection that crosses street		700.00
SEWER RATES		

Monthly Sewer Base Rate		11.25
Per Thousand Usage		6.70
Sewer Flat Rate - Laundromats		407.00
Sewer Non-metered		29.60
Pre-Treatment		81.90
Tap Fees - Additional connection fees may apply as established by City Council		
	Sewer Tap Fee - in assessed district	
	and Riverview Sub	
	4"	1,000.00
	6"	2,000.00
	8"	3,000.00
	Lennon Lane - tap fee plus connection fee schedule	
	Other Areas	
	4"	1,800.00
	6"	2,800.00
	8"	3,800.00
Additional fee for sewer connection that crosses street		700.00
GARBAGE		
Monthly garbage fee		16.75
Extra Carts		5.50
Bag Tags		1.00

Code of ordinances ' 52.14 states "shall be established from time to time by resolution of the City Council."

WASTEWATER CONTRIBUTION PERMITS	
Residential	100.00
Commercial or Industrial	500.00
IPP	250.00

As established by ordinance [see Code of Ordinances ' 51.076(B)]

In addition, as stated in ' 51.125 of the Code of Ordinances, "The POTW may adopt charges and fees which may include:

- (a) Fees for reimbursement of costs of setting up and operating the POTW pretreatment program;

- (b) Fees for monitoring, inspection and surveillance procedures including the cost of reviewing monitoring reports submitted by the IU;
- (c) Fees for reviewing accidental discharge procedures and construction;
- (d) Fees for permit applications including the cost of processing such applications
- (e) Fees for filing appeals;
- (f) Other fees as the POTW may deem necessary to carry out the requirements contained herein. The fees relate solely to the matters covered by this chapter and are separate from all other fees chargeable by the POTW.

At the current time, no record has been found adopting and charges or fees for the pretreatment program.

STREET OPENINGS	
Permit for individual street opening	25.00

GENERAL REGULATIONS

Abandoned and Junked Vehicles (Code of Ordinances '90.04) permit required	\$20.00
Animals (Code of Ordinances '91.09) license required	\$10.00

<i>Parks and Recreation (Code of Ordinances '95.25)</i>	
Dumping Fee	\$5.00
Camping per night	\$25.00 *No change through 12/31/2015
Camping – Monthly	\$410.00
Wilderness Cabin Rental	\$45.00 per day or \$250.00 for seven nights *Maximum rental is 14 consecutive days.
Pavilion Reservations (non-refundable)	50.00
NorthPark Pavilion - Deposit	75.00
NorthPark Pavilion - Rental	50.00
Park Entry - Annual	12.00
Park Entry - Daily	3.00
Park Entry - Senior (Gladwin County Resident) Annual	12.00

BUSINESS REGULATIONS

Used Auto Dealers (Code of Ordinances '111.04) license required	No fee established
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<i>Peddlers (Code of Ordinances '112.03) license required</i> By motion of City Council on March 17, 1997	
Per day	25.00
Per week	50.00
Per Month	100.00
Per Quarter	150.00
Per Annum	250.00
Junk Yards (Code of Ordinances '113.02) license required	No fee established
<i>Yard Sales & License Fees</i>	
Yard Sale Permit (Code of Ordinances '114.03) permit required	\$3.00
Failure to remove yard sale signs (Code of Ordinances '114.07(b))	\$10.00
Liquor license – Police Investigation/Resolution	50.00
Precious Gem License (annual fee)	50.00
Second Hand License (annual fee)	50.00

OTHER MISCELLANEOUS CHARGES AND FEES NOT ESTABLISHED BY ORDINANCE

HIGHLAND CEMETERY

Lot Prices (includes \$350.00 for perpetual care)	
Resident	\$400.00
Non-resident	550.00
Non-resident taxpayer	400.00
Grave Openings	
Adults (effective 10/1/02 resolution)	450.00
Infants (under 1 year of age)	300.00
Saturdays and weekdays after 4:00 PM	650.00
Sundays and paid holidays	750.00
Cremation	125.00

Saturdays and weekdays after 4:00 PM	450.00
Sundays and paid holidays	550.00
Disinterment	750.00
Cremation Disinterment	200.00
Foundations	
Veteran Marker	50.00
Marker size 24" and under	75.00
Over 24" but less than 48"	100.00
48" and over	150.00
Use of Chapel	No charge
Crypt Opening	225.00
Crypt Lettering (per letter)	10.00
Bar for Crypt Lettering	36.00
Perpetual Care (lots sold before perpetual care was included)	150.00
Over Street Banners (Adopted by resolution of City Council 3/21/94)	\$ 50.00
Administrative Charges and Fees	
Code of Ordinances Book	75.00
Zoning Board of Appeals Publication Fee	250.00
Zoning Ordinance Book	35.00
Zoning Permit Fee	25.00
Site Plan Review Fee (Requiring Plan Review by Engineer/Professional Planner)	Any Consulting Fees for Plan Review (Engineering/Professional Planning)
Sign Permit – Temporary	5.00
Sign Permit – Permanent	25.00
Master Plan Change Filing Fee	250.00
Master Plan Copy	25.00
Special Use Request Filing Fee	250.00

Planning Unit Development/Subdivision	250.00
Police Reports – Accident Report	5.00
Police Reports – Incident Report	5.00
Copy of Tax Receipt	2.00
Copies - each	.50
Returned Check Charge	25.00
Fax - first page	3.00
Fax - each additional page	1.00
Charter Booklet	3.00
Gladwin County Maps	1.50
Freedom of Information Act – Requests for information may be charged according to the statute under the Freedom of Information Act.	
<i>Community Center Rental</i>	
Refundable deposit	50.00
Not-for-profit organizations	50.00
For private use	75.00

Comments:

Mayor Thomas Winarski – There was a good turnout for the 40th Anniversary Celebration for the transit. There will be clean up in City and at the Park on Saturday. He will be out of town Wednesday through Saturday, May 6th – May 9th.

Lori Stout – The Gladwin Business and Professional Association will be hosting Thunder on the Strip on May 16th.

Roger Gardner – The Pilots Association will be hosting the breakfast at the Fly-In during Fun Days and lunch at Thunder on the Strip in May.

Dave Crawford - City looks really good with the street being swept and all the flags out.

Dee Jungman – The amphitheater stage is to be cleaned, stained and sealed in two weeks. Reminder to City Council members that the Council of Local Government will be held on Monday June 29th at amphitheater at 7pm.

Administrator Robert Moffit - John Moolenaar will be speaking at the additional Legislative Breakfast, to be held Friday, May 8th at Riverwalk at 7a.m. Get out and vote on Tuesday, May 5th, please read the proposal carefully.

Pastor Amstutz loved the daffodils at the end of drive and said the City looks nice. He had a question on how the Gladwin/Beaverton trail how is going. He was told we are preceding.

Doug Jacobson – The Election on Tuesday, please vote. The proposal, all though advertised as a Roads proposal and there are more items written into the proposal language.

Motion by Council Member Jungman, supported by Council Member Bodnar to adjourn.

Meeting ended at 5:15 p.m.

Thomas L. Winarski, Mayor

Bonnie S. Klein, City Clerk