

December 2, 2013  
Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Thomas L. Winarski at 5:00 p.m.

Present: Caffrey, Crawford, Hawblitzel, Jungman, Mienk,  
Rowley, Smith, Stout

Absent: None

Staff Present: Bob Moffit, Shannon Greaves, Lauren Essenmacher

Also Present: Mayor Thomas L. Winarski, Nancy Bodnar, Kelly  
Gower, Pastor David Sprang, Larry Miller, Dan  
Svetcos, Attorney Doug Jacobson

The Pledge of Allegiance was led by Mayor Thomas L. Winarski and the invocation was given by Pastor David Sprang.

Minutes of the November 18, 2013 regular meeting and November 25, 2013 special meeting were approved as presented.

Motion by Council Member Crawford, supported by Council Jungman to approve Warrant #14-15 in the amount of \$63,894.39, Warrant #14-16 in the amount of \$15,762.76 and payroll for pay period ending November 24, 2013 in the amount of \$49,541.90. All ayes. Motion carried.

#### Hearing of Delegations

Lauren Essenmacher, Housing Commission Director gave an overview of the Gladwin City Housing Commission.

Larry Miller, Gladwin County Road Commission stated that he is available for questions and comments.

Motion by Council Member Jungman, supported by Council Member Rowley to approve the agenda as presented. All ayes. Motion carried.

Motion by Council Member Jungman, supported by Council Member Mienk to approve the consent agenda as follows: Communications – (i) Household Hazardous Waste Collection Results, (ii) Rowe Professional Services Corporation – Fall 2013 Connexions Newsletter; Meetings – Fair Board Association Annual Meeting – October 15, 2013, Fair Board – October 15, 2013, Airport Board – November 14, 2013, Parks Commission – November 25, 2013, Planning Commission – November 26, 2013. All ayes. Motion carried.

New Business

Discussion regarding the letter that was received from Attorney Doug Jacobson regarding the ORV Ordinance.

**RESOLUTION  
REGULAR MEETING SCHEDULE**

**WHEREAS**, the City Council of the City of Gladwin, Gladwin County, Michigan, pursuant to Act 267 of the Michigan Public Acts of 1976, as amended, and in accordance with Section 7.1 of the Gladwin City Charter, hereby gives notice to the public of the regular meeting schedule for the calendar year 2014.

**NOW THEREFORE BE IT RESOLVED**, the dates for holding regular meetings shall be as follows:

January	6	April	7	June (Thursday)	26	September	15	December	15
January	20	April	21	July	21	October	6		
February	3	May	5	August	4	October	20		
February	17	May	19	August	18	November	3		
March	3	June	2	September	2	November	17		
March	17	June	16	(Tues.)		December	1		

**BE IT FURTHER RESOLVED**, that the City Council hereby establishes as its place and time for holding aforesaid regular meetings at the City Council Chambers, City Hall, 1000 West Cedar Avenue, Gladwin, Michigan at 5:00 p.m.

The foregoing resolution was offered by Council Member Smith and supported by Council Member Caffrey.

Roll Call Vote:

Ayes: Caffrey, Crawford, Hawblitzel, Jungman, Mienk, Rowley, Smith,  
Stout  
Nays: None  
Absent: None  
Abstain: None

Resolution declared adopted this 2<sup>nd</sup> day of December, 2013.

**RESOLUTION  
RESOLUTION TO AMEND CITY OF GLADWIN  
SCHEDULE OF FEES AND CHARGES**

**WHEREAS**, the City Council of the City of Gladwin established a Schedule of Fees and Charges for the City of Gladwin at a regular meeting held March 2, 1998; and

**WHEREAS**, any changes or additions to this Schedule require a resolution; and

**WHEREAS**, the rising costs of providing services has made it necessary to make changes to park rates as authorized by resolution adopted December 2, 2013; and

**WHEREAS**, other fees and charges have been reviewed and adjusted as needed.

**NOW, THEREFORE, BE IT RESOLVED**, the City of Gladwin Schedule of Fees and Charges be adopted in its entirety, as attached.

The foregoing resolution was offered by Council Member Jungman, supported by Council Member Rowley.

Roll Call Vote:

Ayes: Caffrey, Crawford, Hawblitzel, Jungman, Mienk, Rowley, Smith,  
Stout  
Nays: None  
Absent: None  
Abstain: None

Resolution declared adopted this 2nd day of December, 2013.

### **SCHEDULE OF FEES AND CHARGES**

Adopted by resolution of the City Council on 12/2/2013

#### **PUBLIC WORKS**

<b>UTILITY RATES - EFFECTIVE JANUARY 1, 2014</b>		
<b>WATER RATES</b>		
Monthly Base Rate		
	Non-metered services	10.50
	Less than 1" meter	5.60
	1" meter	7.75
	1.5" meter	9.95
	2" meter	15.90

	3" meter	58.30
	4" meter	74.50
	6" meter	98.55
	Fire suppression - 4" service	17.00
	Fire suppression - 6" service	22.60
	Fire suppression - 8" service	33.80
	Bulk 25.00/Tank + Volume Charge/1,000 gal	
<b>Other Charges</b>		
	17,000 gallons or less (per thousand gallons)	2.45
	Over 17,000 gallons (per thousand gallons)	1.75
	Turn on fee	25.00
	Turn off fee	25.00
	Turn on or off fee - after regular business hours Plus applicable employee hourly rate	75.00
	Thawing frozen water service	150.00
	Water meter removal	130.00
	Re-install water meter	55.00
<b>Tap Fees – Additional connection fees may apply as established by City Council</b>		
	Less than 1"	600.00
	1"	725.00
	1.5"	950.00
	2"	1750.00
	3"	2100.00
	4"	2,450.00
	6"	3,550.00
	8"	4,650.00

	For all services over 1" pipe, property owner furnishes meter to City specifications	
Additional fee for water connection that crosses street		500.00
<b>SEWER RATES</b>		
Monthly Sewer Base Rate		11.30
Per Thousand Usage		6.75
Sewer Flat Rate - Laundromats		411.00
Sewer Non-metered		29.60
Pre-Treatment		81.90
Tap Fees - Additional connection fees may apply as established by City Council		
	Sewer Tap Fee - in assessed district	
	and Riverview Sub	
	4"	1,000.00
	6"	2,000.00
	8"	3,000.00
	Lennon Lane - tap fee plus connection fee schedule	
	Other Areas	
	4"	1,800.00
	6"	2,800.00
	8"	3,800.00
Additional fee for sewer connection that crosses street		500.00
<b>GARBAGE</b>		
Monthly garbage fee		16.40
Extra Carts		5.50
Bag Tags		1.00

Code of ordinances ' 52.14 states "shall be established from time to time by resolution of the City Council."

<b>WASTEWATER CONTRIBUTION PERMITS</b>	
Residential	100.00
Commercial or Industrial	500.00

IPP	250.00
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As established by ordinance [see Code of Ordinances ' 51.076(B)]

In addition, as stated in ' 51.125 of the Code of Ordinances, "The POTW may adopt charges and fees which may include:

- (a) Fees for reimbursement of costs of setting up and operating the POTW pretreatment program;
- (b) Fees for monitoring, inspection and surveillance procedures including the cost of reviewing monitoring reports submitted by the IU;
- (c) Fees for reviewing accidental discharge procedures and construction;
- (d) Fees for permit applications including the cost of processing such applications
- (e) Fees for filing appeals;
- (f) Other fees as the POTW may deem necessary to carry out the requirements contained herein. The fees relate solely to the matters covered by this chapter and are separate from all other fees chargeable by the POTW.

At the current time, no record has been found adopting and charges or fees for the pretreatment program.

<b>STREET OPENINGS</b>	
Permit for individual street opening	25.00

**GENERAL REGULATIONS**

Abandoned and Junked Vehicles (Code of Ordinances ' 90.04) permit required	\$20.00
Animals (Code of Ordinances ' 91.09) license required	\$10.00
<i>Parks and Recreation (Code of Ordinances '95.25)</i>	
Dumping Fee	\$5.00
Camping per night	\$24.00 *No change through 12/31/2014, \$25.00 for 2015.
Camping – Monthly	\$410.00
Wilderness Cabin Rental	\$45.00 per day or \$250.00 for seven nights *Maximum rental is 14 consecutive days.
Pavilion Reservations (non-refundable)	50.00
NorthPark Pavilion - Deposit	75.00
NorthPark Pavilion - Rental	50.00

Park Entry - Annual	10.00
Park Entry - Daily	3.00

**BUSINESS REGULATIONS**

Used Auto Dealers (Code of Ordinances ' 111.04) license required	No fee established
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<i>Peddlers (Code of Ordinances ' 112.03) license required</i> By motion of City Council on March 17, 1997	
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Per day	25.00
Per week	50.00
Per Month	100.00
Per Quarter	150.00
Per Annum	250.00

Junk Yards (Code of Ordinances ' 113.02) license required	No fee established
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<i>Yard Sales &amp; License Fees</i>	
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Yard Sale Permit (Code of Ordinances ' 114.03) permit required	\$3.00
Failure to remove yard sale signs (Code of Ordinances ' 114.07(b))	\$10.00
Liquor license – Police Investigation/Resolution	50.00
Precious Gem License (annual fee)	50.00
Second Hand License (annual fee)	50.00

**OTHER MISCELLANEOUS CHARGES AND FEES NOT ESTABLISHED BY ORDINANCE**

**HIGHLAND CEMETERY**

Lot Prices (includes \$300.00 for perpetual care)	
Resident	\$400.00
Non-resident	550.00
Non-resident taxpayer	400.00
Grave Openings	

Adults (effective 10/1/02 resolution)	450.00
Infants (under 1 year of age)	300.00
Saturdays and weekdays after 4:00 PM	600.00
Sundays and paid holidays	700.00
Cremation	125.00
Saturdays and weekdays after 4:00 PM	400.00
Sundays and paid holidays	500.00
Disinterment	750.00
Cremation Disinterment	200.00
<b>Foundations</b>	
Veteran Marker	50.00
Marker size 24" and under	75.00
Over 24" but less than 48"	100.00
48" and over	150.00
Use of Chapel	No charge
Crypt Opening	175.00
Crypt Lettering (per letter)	6.00
Bar for Crypt Lettering	36.00
Perpetual Care (lots sold before perpetual care was included)	150.00
Over Street Banners (Adopted by resolution of City Council 3/21/94)	\$ 50.00
<b>Administrative Charges and Fees</b>	
Code of Ordinances Book	75.00
Zoning Board of Appeals Publication Fee	250.00
Zoning Ordinance Book	35.00
Zoning Permit Fee	25.00
Site Plan Review Fee (Requiring Plan Review by Engineer/Professional Planner)	Any Consulting Fees for Plan Review (Engineering/Professional Planning)

Sign Permit – Temporary	5.00
Sign Permit – Permanent	25.00
Master Plan Change Filing Fee	250.00
Master Plan Copy	25.00
Special Use Request Filing Fee	250.00
Planning Unit Development/Subdivision	250.00
Police Reports – Accident Report	5.00
Police Reports – Incident Report	5.00
Copy of Tax Receipt	2.00
Copies - each	.50
Returned Check Charge	25.00
Fax - first page	3.00
Fax - each additional page	1.00
Charter Booklet	3.00
Gladwin County Maps	1.50
Freedom of Information Act – Requests for information may be charged according to the statute under the Freedom of Information Act.	
<i>Community Center Rental</i>	
Refundable deposit	50.00
Not-for-profit organizations	50.00
For private use	75.00

Motion by Council Member Rowley, supported by Council Member Caffrey to authorize advertising for bids for the 1995 Chevy 3500, 4 x 4 dually with dump box, eight cylinder diesel for six weeks. All ayes. Motion carried. Council would also like the local salvage company called to see how much the truck is worth in salvage prices.

Motion by Council Member Jungman, supported by Council Member Stout to authorize a joint meeting on Tuesday, January 28, 2014 at 5:15 p.m. for the

DDA, City Council, Parks Commission and Planning Commission. All ayes.  
Motion carried.

Comments

Mayor Winarski stated that the demolition crew for the water tower will be starting later in the month. He also stated that there may be problems with patching the streets due to the weather.

Council Member Stout stated information regarding the tree lighting and the Christmas Parade.

Council Member Caffrey stated that on December 19<sup>th</sup> at 5:00 p.m., there will be a potluck dinner at the Airport.

Council Member Rowley stated that he is looking forward to the Christmas Parade and the appreciation dinner.

Administrator Moffit gave an update on paving and on the USDA Backhoe loan.

Motion by Council Member Jungman, supported by Council Member Rowley to adjourn. All ayes. Motion carried.

Meeting ended at 5:27 p.m.

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Thomas L. Winarski, Mayor

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Shannon Greaves, City Clerk