

November 1, 2010
Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Thomas Winarski at 5:00 p.m.

Present: Alward, Caffrey, Crawford, Hindman, Jungman, Mienk, Novak, Smith
Absent: None
Staff Present: Bob Moffit, Shannon Greaves, Charlie Jones
Also Present: Mayor Thomas L. Winarski, Commissioner Bill Rhode, Doug Scott, Pastor John Johnson, JoAnn Coston, Attorney Doug Jacobson, Dan Svetcos

The Pledge of Allegiance was led by Mayor Winarski and the invocation was given by Pastor John Johnson.

Minutes of the October 18, 2010 meeting were approved as presented.

Motion by Council Member Jungman, supported by Council Member Alward to approve Warrant #11-12 in the amount of \$134,345.94, Warrant #11-13 in the amount of \$42,899.95 and payroll for pay period ending October 17, 2010 in the amount of \$50,589.24. All ayes. Motion carried.

Hearing of Delegations

County Commissioner Bill Rhode stated issues at Gladwin County.

JoAnn Coston stated her candidacy for the Register of Deeds position.

Motion by Council Member Jungman, supported by Council Member Alward to approve the agenda as presented. All ayes. Motion carried.

Motion by Council Member Novak, supported by Council Member Alward to approve the consent agenda as follows: Communications – (i) Investment Report for the Quarter Ending September 30, 2010; Meetings – Fair board – September 21, 2010, County Commissioners – October 12, 2010, Housing Commission – October 12, 2010, Airport Board – October 14, 2010, Well Head Protection Team – October 18, 2010, Safety Committee – October 19, 2010, Parks Commission – October 25, 2010, Planning Commission – October 26, 2010. All ayes. Motion carried.

New Business

Motion by Council Member Jungman, supported by Council Member Caffrey to approve invoice #106020-1 from Pyramid Paving Company in the amount of \$14,215.90. Spring Street will be charged to the sewer fund and the seven additional locations will be charged to the water fund. All ayes. Motion carried.

Motion by Council Member Caffrey, supported by Council Member Hindman to approve invoice #165478-07 from CB&I, Inc. for the DWRP Project in the amount of \$61,217.00. All ayes. Motion carried.

**RESOLUTION
RESOLUTION TO AMEND CITY OF GLADWIN
SCHEDULE OF FEES AND CHARGES**

WHEREAS, the City Council of the City of Gladwin established a Schedule of Fees and Charges for the City of Gladwin at a regular meeting held March 2, 1998; and

WHEREAS, any changes or additions to this Schedule require a resolution; and

WHEREAS, the rising costs of providing services has made it necessary to increase utility rates as authorized by resolution adopted May 3, 2010; and

WHEREAS, other fees and charges have been reviewed and adjusted as needed.

NOW, THEREFORE, BE IT RESOLVED, the City of Gladwin Schedule of Fees and Charges be adopted in its entirety, as attached.

The foregoing resolution was offered by Council Member Novak, supported by Council Member Jungman.

Roll Call Vote:

Ayes: Alward, Caffrey, Crawford, Hindman, Jungman, Mienk,
Novak, Smith
Nays: None
Absent: None
Abstain: None

Resolution declared adopted this 1st day of November, 2010.

SCHEDULE OF FEES AND CHARGES
Amended by resolution of the City Council on 11/1/2010

PUBLIC WORKS

UTILITY RATES - EFFECTIVE JULY 1, 2010		
WATER RATES		
Monthly Base Rate		
	Non-metered services	10.00
	Less than 1" meter	5.30
	1" meter	7.40

	1.5" meter	9.55
	2" meter	15.25
	3" meter	56.60
	4" meter	72.65
	6" meter	96.25
	Fire suppression - 4" service	16.45
	Fire suppression - 6" service	21.95
	Fire suppression - 8" service	32.90
	Bulk 25.00/Tank + Volume Charge/1,000 gal	
Other Charges		
	17,000 gallons or less (per thousand gallons)	2.30
	Over 17,000 gallons (per thousand gallons)	1.60
	Turn on fee	25.00
	Turn off fee	25.00
	Turn on or off fee - after regular business hours Plus applicable employee hourly rate	75.00
	Thawing frozen water service	150.00
	Water meter removal	130.00
	Re-install water meter	55.00
Tap Fees – Additional connection fees may apply as established by City Council		
	Less than 1"	600.00
	1"	725.00
	1.5"	950.00
	2"	1750.00
	3"	2100.00
	4"	2,450.00
	6"	3,550.00
	8"	4,650.00

	For all services over 1" pipe, property owner furnishes meter to City specifications	
Additional fee for water connection that crosses street		500.00
SEWER RATES		
Monthly Sewer Base Rate		11.10
Per Thousand Usage		6.60
Sewer Flat Rate - Laundromats		409.00
Sewer Non-metered		29.00
Pre-Treatment		81.55
Tap Fees - Additional connection fees may apply as established by City Council		
	Sewer Tap Fee - in assessed district	
	and Riverview Sub	
	4"	1,000.00
	6"	2,000.00
	8"	3,000.00
	Lennon Lane - tap fee plus connection fee schedule	
	Other Areas	
	4"	1,800.00
	6"	2,800.00
	8"	3,800.00
Additional fee for sewer connection that crosses street		500.00
GARBAGE		
Monthly garbage fee		15.80
Extra Carts		5.25
Bag Tags		1.00

Code of ordinances ' 52.14 states "shall be established from time to time by resolution of the City Council."

WASTEWATER CONTRIBUTION PERMITS	
Residential	100.00
Commercial or Industrial	500.00
IPP	250.00

As established by ordinance [see Code of Ordinances ' 51.076(B)]

In addition, as stated in ' 51.125 of the Code of Ordinances, "The POTW may adopt charges and fees which may include:

- (a) Fees for reimbursement of costs of setting up and operating the POTW pretreatment program;
- (b) Fees for monitoring, inspection and surveillance procedures including the cost of reviewing monitoring reports submitted by the IU;
- (c) Fees for reviewing accidental discharge procedures and construction;
- (d) Fees for permit applications including the cost of processing such applications
- (e) Fees for filing appeals;
- (f) Other fees as the POTW may deem necessary to carry out the requirements contained herein. The fees relate solely to the matters covered by this chapter and are separate from all other fees chargeable by the POTW.

At the current time, no record has been found adopting and charges or fees for the pretreatment program.

STREET OPENINGS	
Permit for individual street opening	25.00

GENERAL REGULATIONS

Abandoned and Junked Vehicles (Code of Ordinances ' 90.04) permit required	\$20.00
Animals (Code of Ordinances ' 91.09) license required	\$10.00

<i>Parks and Recreation (Code of Ordinances ' 95.25)</i>		
	<i>Effective 7/1/2010</i>	<i>Effective 1/1/2011</i>
Dumping Fee	\$5.00	\$5.00
Camping per night	\$21.00	\$23.00
Camping -- Monthly	\$410.00	\$410.00
Wilderness Cabin Rental	N/A	\$45.00 per day or \$250.00 for seven nights *Maximum rental is 14 consecutive days.
Pavilion Reservations (non-refundable)	\$50.00	\$50.00
NorthPark Pavilion - Deposit	\$75.00	\$75.00
NorthPark Pavilion - Rental	\$50.00	\$50.00
Park Entry - Annual	\$10.00	\$12.00
Park Entry - Daily	\$2.00	\$3.00
Park Entry - Senior (Gladwin County Resident) Annual	\$5.00	\$5.00

BUSINESS REGULATIONS

Used Auto Dealers (Code of Ordinances ' 111.04) license required	No fee established
<i>Peddlers (Code of Ordinances ' 112.03) license required</i> By motion of City Council on March 17, 1997	
Per day	25.00
Per week	50.00
Per Month	100.00
Per Annum	250.00
Junk Yards (Code of Ordinances ' 113.02) license required	No fee established
<i>Yard Sales & License Fees</i>	
Yard Sale Permit (Code of Ordinances ' 114.03) permit required	\$3.00
Failure to remove yard sale signs (Code of Ordinances ' 114.07(b))	\$10.00
Liquor license – Police Investigation/Resolution	50.00
Precious Gem License (annual fee)	50.00
Second Hand License (annual fee)	50.00

OTHER MISCELLANEOUS CHARGES AND FEES NOT ESTABLISHED BY ORDINANCE

HIGHLAND CEMETERY

Lot Prices (includes \$300.00 for perpetual care)	
Resident	\$350.00
Non-resident	500.00
Non-resident taxpayer	400.00
Grave Openings	
Adults (effective 10/1/02 resolution)	450.00
Infants (under 1 year of age)	300.00
Saturdays and weekdays after 4:00 PM	600.00
Sundays and paid holidays	700.00
Cremation	125.00
Saturdays and weekdays after 4:00 PM	400.00
Sundays and paid holidays	500.00

Disinterment	750.00
Cremation Disinterment	200.00
Foundations	
Veteran Marker	50.00
Marker size 24" and under	75.00
Over 24" but less than 48"	100.00
48" and over	150.00
Use of Chapel	No charge
Crypt Opening	175.00
Crypt Lettering (per letter)	6.00
Bar for Crypt Lettering	36.00
Perpetual Care (lots sold before perpetual care was included)	150.00
Over Street Banners (Adopted by resolution of City Council 3/21/94)	\$ 50.00
Administrative Charges and Fees	
Administrative Review – Not Requiring Formal Submission to Planning Commission	100.00
Code of Ordinances Book	75.00
Zoning Board of Appeals Publication Fee	250.00
Zoning Ordinance Book	35.00
Zoning Permit Fee	25.00
Site Plan Review Fee (Requiring Plan Review)	100.00 – Plus Any Additional Consulting Fees for Plan Review (Engineering/Professional Planning)
Sign Permit – Temporary	5.00
Sign Permit – Permanent	25.00
Master Plan Change Filing Fee	250.00
Master Plan Copy	25.00
Special Use Request Filing Fee	250.00
Planning Unit Development/Subdivision	250.00

Police Reports – Accident Report	5.00
Police Reports – Incident Report	5.00
Copy of Tax Receipt	2.00
Copies - each	.50
Returned Check Charge	25.00
Notary Fee (Non-Resident)	10.00
Fax - first page	3.00
Fax - each additional page	1.00
Gladwin County Maps	1.50
<i>Community Center Rental</i>	
Refundable deposit	50.00
Not-for-profit organizations	50.00
For private use	75.00

RESOLUTION
**INDEMNITY AGREEMENT BETWEEN THE CITY OF GLADWIN AND
CONSUMERS ENERGY COMPANY**

BE IT RESOLVED, by members of the Gladwin City Council, County of Gladwin, Michigan:

Section 1. That the City Administrator of the City of Gladwin is hereby authorized to execute the Indemnity Agreement acting on behalf of the City of Gladwin.

The foregoing resolution was offered by Council Member Novak and supported by Council Member Crawford.

Roll Call Vote:

Ayes: Alward, Caffrey, Crawford, Hindman, Jungman, Mienk, Novak,
Smith
Nays: None
Absent: None
Abstain: None

Resolution adopted this 1st day of November, 2010.

Motion by Council Member Alward, supported by Council Member Jungman to authorize the Gladwin County Festival of Lights Christmas Parades request to close the corners of north and south Antler and Arcade from Friday evening until

Sunday. Bleachers will be brought in during that time for spectator viewing. Council Member Novak asked about safety issues for climbing up and down the bleachers in the dark. Clerk Greaves stated that she would speak to the Parade Committee so volunteers could be arranged.

**RESOLUTION
2011 POVERTY EXEMPTIONS**

WHEREAS, the City Council of the City of Gladwin has recognized the need to adopt standardized guidelines when reviewing poverty exemptions; and

WHEREAS, the guidelines were adopted prior to the 1994 March Board of Review which included income levels set forth using federal poverty income standards.

NOW, THEREFORE BE IT RESOLVED, that the asset level for 2011 poverty exemption applications not exceed \$ 10,000 and the following income levels be utilized as well by the city board of review when considering 2011 applications for hardship exemptions:

Size of Family Unit	Annual allowable income
1 person	10,800
2 persons	14,600
3 persons	18,300
4 persons	22,100
5 persons	25,800
6 persons	29,500
7 persons	33,300
8 persons	37,000
For each additional person, add	3,700

The foregoing resolution was offered by Council Member Alward and supported by Council Member Caffrey.

Roll Call Vote:

Ayes: Alward, Caffrey, Crawford, Hindman, Jungman, Mienk, Novak, Smith
Nays: None
Absent: None
Abstain: None

Resolution declared adopted this 1st day of November, 2010.

Motion by Council Member Jungman, supported by Council Member Caffrey to approve the bid from Porath Contractors for the Gladwin Campground Improvement project in the amount of \$387,110.00. All ayes. Motion carried.

Comments

Mayor Winarski discussed the City Recognition Dinner. Consensus of the Council was to only have a Recognition Dinner every other year. A letter will be sent to everyone involved that states this information.

Mayor Winarski encouraged everyone to get out and vote tomorrow.

Council Member Alward stated that the haunted barn at the fairgrounds had over 500 people attend.

Council Member Caffrey stated that within eight to ten weeks, the airport will have a plow truck and that the airport received around \$1,800 from the drag race that will be held twice next year.

Council Member Hindman stated that he received some comments about Trick o' Treating and the Halloween party at the school.

Council Member Jungman stated that the Parks Commission is happy about the upcoming construction.

Chief Jones gave an update on the high usage of the prescription drug drop box and also gave an update on the Gladwin City Police Department clearance rates.

Chief Jones gave an update on the Save-A-Lot larceny case.

Attorney Jacobson stated that by 7:15 p.m., he had 500 Trick o' Treaters at his house.

Administrator Moffit stated that he is looking forward to working with Porath on the Park Project. The day use bathroom will be torn down soon in the City Park. The rustic cabins will be here as early as tomorrow afternoon.

Next City Council meeting will be Wednesday, November 17, 2010.

Motion by Council Member Jungman, supported by Council Member Caffrey to adjourn. All ayes. Motion carried.

Meeting ended at 5:35 p.m.

Thomas L. Winarski, Mayor

Shannon Greaves, City Clerk