

December 17, 2007
Gladwin, Michigan

The Regular Meeting of the Gladwin City Council was called to order by Mayor Winarski at 7:00 p.m.

Present: Alward, Caffrey, Crawford, Hindman, Jungman, Novak, Smith

Absent: Mienk

Staff Present: Bob Moffit, Betty Barnebee, Charlie Jones, Bernie Weaver

Also Present: Mayor Winarski, Doug Jacobson, Pastor Dave Sprang, Frank Starkweather, Angela Gwizdala, Rick Seebeck, and Rick Sigsby

Mayor Winarski led the Pledge of Allegiance and the invocation was given by Pastor David Sprang.

Minutes of the December 3, 2007 meeting were approved as presented.

Motion by Council Member Alward, supported by Council Member Novak to approve Warrant #08-18 in the amount of \$48,035.70. All ayes. Motion carried.

Hearing of Delegations

Angela Gwizdala from Rehmann Robson presented the audit for the fiscal year ended June 30, 2007. She pointed out that the City had received an unqualified or “clean” opinion on the audit. She also briefly reviewed the financial statements and remarked that both the governmental funds and the business-type funds had more revenues than expenditures and increased their fund balances. She also commented on the letter at the back of the report, the auditor’s report on internal controls. It is very common for smaller cities, and even some larger ones, to receive the comment that they lack adequate controls to produce full-disclosure GAAP basis financial statements. This comment will continue to be a part of our audit report. Administrator Moffit replied that we have people who could prepare the reports, but we would have to hire an additional person in order to have the time to prepare the reports. It is more cost effective for the City to pay the auditors to prepare the reports.

Rick Sigsby from the Gladwin County Record made a presentation on a proposed book tentative titled “Gladwin County Survives and Thrives – A pictorial history of Gladwin County from 1870 to 1970.” They are trying to raise \$3,500 to complete the project.

Mayor Winarski turned the meeting over to Council Member Jungman, as he had another commitment. The Mayor left the meeting at 7:20 PM.

Frank Starkweather, the new director of the Gladwin County EDC made a presentation to the City Council on their mission and strategies for the County. He asked their assistance in identifying projects or new markets to the EDC that would benefit the County.

Council Member Mienk was seated at 7:40 PM. Council Member Jungman relinquished control of the meeting to Mayor Pro Tem Mienk.

Motion by Council Member Jungman, supported by Council Member Caffrey to establish the agenda with the following additions: New Business – (f) Accept audit and (g) Set Public Hearing for 425 agreement with Beaverton. All ayes. Motion carried.

Motion by Council Member Novak, supported by Council Member Crawford to approve the consent agenda as follows: Communications – (i) EDC information from Frank Starkweather, (ii) Administrator Updates; Meetings – Arts Council 10/8/07, Airport Board 11/8/07, Housing Commission 11/13/07, County Commission 11/13/07 and 11/27/07, Safety Committee 12/5/07, Board of Review 12/11/07, Arena Board 12/12/07 and the Well Head Protection Committee 12/12/07. All ayes. Motion carried.

Old Business

Motion by Council Member Alward, supported by Council Member Caffrey, to appoint Jeannette Kern to replace Pat Engelbrecht as an election worker for the January 15, 2007 Presidential Primary election. All ayes. Motion carried.

Administrator Moffit reported that we had received a second bid for sidewalk work. Even though the bid from Gallihugh was approximately \$500 more, he recommends that the bid be awarded to Gallihugh based on work previously done for the City. Motion by Council Member Jungman, supported by Council Member Novak, to award the bid to Gallihugh. Administrator Moffit will work out the details with Gallihugh for spring construction. All ayes. Motion carried.

New Business

Motion by Council Member Novak, supported by Council Member Jungman to re-appoint Bob Whisler to the Board of Review for a term to expire on December 31, 2010 and Debbie Platt and Barb Weaver to the Parks Commission for terms to expire on September 7, 2012. All ayes. Motion carried.

Administrator Moffit presented four safety policies that have been updated by the Safety Committee with a recommendation to adopt all four: Lockout Procedure, Driving Safety Policy, Barricading Policy and Protective Clothing and Equipment Policy. Motion by Council Member Jungman, supported by Council Member Hindman, to adopt the policies as presented. All ayes. Motion carried.

Administrator Moffit requested permission from the Council to advertise for bids for the lights in the park. Council Member Jungman (Parks Chairperson) has raised the money

for the lights. Motion by Council Member Novak, supported by Council Member Alward, to authorize the Administrator to seek bids for the installation of lights in the Park. All ayes. Motion carried.

Administrator Moffit presented an Application and Certification for Payment from Sorenson Gross for work on the clarifier at the Waste Water Treatment Plant. The project is approximately 90% complete and this payment would pay to approximately 60% of the project. His recommendation is to pay this payment as requested. Motion by Council Member Smith, supported by Council Member Alward, to authorize payment #2 on the clarifier project. All ayes. Motion carried.

Rick Seebeck, Superintendent of Gladwin Community Schools, spoke to the Council regarding the school's wish to collect taxes in the summer. They currently have to borrow money for operations to cover a two month period. Collecting taxes in the summer would save them the costs of this borrowing.

**RESOLUTION
COLLECTION OF SCHOOL TAXES IN SUMMER**

WHEREAS, the Gladwin Community Schools desires to collect taxes in the summer to save on the costs of borrowing money until the winter collections, and

WHEREAS, the City of Gladwin already collects taxes for the city, the county and the state in the summer;

NOW, THEREFORE, BE IT RESOLVED, that the City of Gladwin agrees to collect school taxes in the summer beginning with summer 2008 taxes.

BE IT FURTHER RESOLVED, that the City of Gladwin waives collection fees from the Gladwin Community Schools.

BE IT FURTHER RESOLVED, if any agreement is required with the school district to facilitate these collections, the Mayor and Treasurer are hereby authorized to execute such agreement.

The foregoing resolution was offered by Council Member Novak, supported by Council Member Alward.

Roll Call Vote:

Ayes: Alward, Caffrey, Crawford, Hindman, Jungman, Mienk, Novak, Smith

Nays: None

Absent: None

Abstain: None

Resolution declared adopted this 17th day of December, 2007.

Motion by Council Member Novak, supported by Council Member Crawford, to accept the audit for the fiscal year ending June 30, 2007. All ayes. Motion carried.

Motion by Council Member Caffrey, supported by Council Member Alward, to set a public hearing to discuss conditions of a proposed Conditional Transfer of Property pursuant to Public Act 425 of 1984 as amended, from the City of Beaverton to the City of Gladwin. This public hearing is to take place on January 7, 2008 at 7:00 p.m. at Gladwin City Hall. All ayes. Motion carried.

Comments - None

Motion by Council Member Jungman, supported by Council Member Alward to adjourn. All ayes. Motion carried.

Meeting ended at 8:00 p.m.

Thomas L. Winarski, Mayor

Elizabeth A. Barnebee, Deputy City Clerk