

June 2, 2003  
Gladwin, Michigan

The regular meeting of the Gladwin City Council was called to order by Mayor Winarski at 8:00 p.m.

Present: Alward, Crawford, Hindman, Jungman, Matteson, Mienk, Novak

Absent: Caffrey

Staff Present: Bob McConkie, Shannon Greaves, Doug Jacobson

Also Present: Mayor Winarski, Anne Wolfe, Reverend David Sprang, Vicki Willford, Devere Dennings, Doug Scott, Joe Meyers, Laura Rico-Fleischer, Jeff Fleischer, Sam Wilson, Steve Wilson, Jeff Otto, Fred Koning

Minutes stand as presented.

Motion by Council Member Mienk, supported by Council Member Alward to approve Warrant 03-35 in the amount of \$125,210.85 and Warrant 03-36 in the amount of \$23,168.27. Vendor #1730 – Mac's Place in the amount of \$607.00 was withheld, pending identification of charge. All ayes. Motion carried.

#### Hearing of Delegations

Vicki Willford was present from the Gladwin Recreation Program to ask for funding and explain their program. Council Member Jungman stated that the Parks Commission had discussed this issue and they had determined that \$3,000 was an appropriate amount. Motion by Council Member Matteson, supported by Council Member Hindman to approve \$3,000 to the Gladwin Recreation for the Summer Recreation Program. All ayes. Motion carried.

Don Hamilton from Lapham and Associates was present to explain the construction of the Sports Complex. It was noted that an easement was given from Ferrelgas to Gladwin County.

Council Member Caffrey was seated at 8:20 p.m.

Motion by Council Member Jungman, supported by Council Member Novak to support the City accepting the proposed Sports Complex Road if it is built to City Specifications. All ayes. Motion carried.

Council Member Jungman stated that the Parks Commission met with the Friends of the Theatre to discuss the proposal from the Friends of the Theatre to have a use-agreement for the Community Center. There will be further meetings and the Parks Commission will bring back their recommendation to the next City Council meeting on June 16, 2003.

Jeff Fleischer was present from the Gladwin Fitness Center to state issues regarding the Gladwin Community Arena Fitness Center. Council Member Matteson stated that the two City Council members that stand on the Arena Board, is a requirement because the City owns the Arena building. Mayor Winarski stated that he would like Council Members Matteson and Jungman to come back with more information after the next Arena Board meeting.

Tom Mott, President of the Gladwin Historical Society was present to ask the City to assist them in purchasing or leasing land to have an area to move a historical carriage house to. Discussion was had on how to show the Historical Village in another area. Administrator McConkie will work with Tom Mott to determine a temporary location for the carriage house.

Doug Scott was present from Rowe, Incorporated to give an update on the status of projects for the City.

Administrator McConkie presented a Sizing Bond Issue from ACI Finance, Inc.

**RESOLUTION**  
**VACATION OF A PORTION OF ST. ANDREWS DRIVE**

**Whereas**, the City of Gladwin has received a request to vacate a portion of St. Andrews Drive located north of Lot 1 of Gladwin Heights Subdivision; and

**Whereas**, a Public Hearing was held in regard to this request, and the Planning Commission has reviewed and recommends approval of this request; and

**Whereas**, it has been determined to be in the best interest of the City of Gladwin to vacate that portion of St. Andrews Drive described above;

**Now, therefore be it resolved**, that this request be granted and the portion of St. Andrews Drive as described below be vacated:

A parcel of land in the SE ¼ of Section 2, Township 18 North, Range 2 West, City of Gladwin, Gladwin County described as commencing at the East ¼ corner of said Section 2; thence South 00 deg. 45 min. 00 sec. West, 222.47 feet along the East Section line to the Northeastern corner of Gladwin Heights Subdivision No. 1 as recorded in Liber 9 of Plats, Page 4, Gladwin County Records; thence North 88 deg. 21 min. 00 sec. West, 50.00 feet along the North line of said Gladwin Heights Subdivision No. 1 to the point of beginning; thence continuing North 88 deg. 21 min. 00 sec. West, 215.50 feet along the said North line to the Northwest corner of said Gladwin Heights Subdivision No. 1; thence South 00 deg. 45 min. 00 sec. West, 86.86 feet along the West line of St. Andrews Drive as platted in said Gladwin Heights Subdivision No. 1 to a non-tangent curve concave to the Southwest; thence along said curve with a radius of 66.00 feet through a central angle of 75 deg. 58 min. 13 sec. an arc distance of 87.51 feet, said curve being

subtended by a chord bearing South 37 deg. 14 min. 07 sec. East, 81.24 feet, to the East line of said St. Andrews Drive; thence North 00 deg. 45 min. 00 sec. East, 100.10 feet along the East line of said St. Andrews Drive to the Northwest corner of Lot 1; thence South 88 deg. 21 min. 00 sec. East, 165.50 feet along the North line of said Lot 1 to the Northeast corner of said Lot 1; thence North 00 deg. 45 min. 00 sec. East, 50.00 feet to the point of beginning.

The foregoing resolution was offered by Council Member Matteson and supported by Council Member Alward.

Resolution declared adopted this 2nd day of June, 2003.

Roll Call Vote:

Ayes: Alward, Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak  
Nays: None  
Absent: None  
Abstain: None

Fred Koning was present to give updates on Gladwin County issues.

Motion by Council Member Jungman, supported by Council Member Alward to establish the agenda. All ayes. Motion carried.

Motion by Council Member Crawford, supported by Council Member Hindman to approve the consent agenda which includes the following: Communications – (i) Capitol News – Tony Stamas, (ii) Letter from VFW to Joe Meyers – May 14, 2003, (iii) River Road Construction; Meetings – Arts Council 4/10/03, District Commissioners 4/22/03, District Commissioners 5/2/03, District Commissioners 5/13/03, Housing Commission 5/13/03, 911 ABP 5/14/03, Solid Waste 5/15/03, Solid Waste 5/19/03, Safety Committee 5/20/03, Parks Commission 5/27/03, Planning Commission 5/27/03, Finance Committee 5/28/03. All ayes. Motion carried.

Old Business

Motion by Council Member Matteson, supported by Council Member Caffrey to approve \$2600 to participate in the Local Energy Aggregate Project Feasibility Study and Legal Analysis of Michigan Public Power Agency Power Supply Proposal. All ayes. Motion carried.

Motion by Council Member Caffrey, supported by Council Member Alward to approve Purchase Order #38 to Eaglebrook, Inc. in the amount of \$3,248.60. All ayes. Motion carried.

**RESOLUTION FOR ACH and ELECTRONIC TRANSACTIONS**

**WHEREAS**, electronic payments of public funds are required for some federally mandated transactions of public funds, and electronic payments have become a commonly accepted practice by banks and other financial institutions, and

**WHEREAS**, on December 30, 2002, the Governor of the State of Michigan approved Act No. 738 of the Public Acts of 2002 authorizing the use of electronic transactions by designated officers of the local government; and

**WHEREAS**, the Gladwin City Council deems that it is in the best interest of the City of Gladwin to make certain financial transactions by using electronic transactions as described in the Act:

**NOW, THEREFORE, BE IT RESOLVED**, that the following policy shall govern the use of electronic transactions:

- (a) The treasurer and/or clerk shall be responsible for establishing all ACH arrangements for the local unit;
- (b) The treasurer or clerk shall draft a written policy to be followed in accordance with the act and presented to the governing body;
- (c) The treasurer or clerk shall be responsible for payment approval, accounting, reporting, and generally overseeing compliance or shall appoint an employee to perform such duties;
- (d) The treasurer or clerk shall submit documentation to the governing body, or person responsible for approving payments by resolution or charter requirements, detailing goods and services purchased, the cost of goods or services, the date of payment, and the department levels serviced;
- (e) All ACH transactions shall be approved by the treasurer or clerk BEFORE payment is made.

The above resolution was offered by Council Member Matteson and supported by Council Member Hindman.

Roll call vote:

Ayes:	Alward, Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak
Nays:	None
Abstain:	None
Absent:	None

Resolution declared adopted this 2nd day of June, 2003.

Motion by Council Member Hindman, supported by Council Member Novak to adopt the ACH and Electronic Transactions Policy. All ayes. Motion carried.

**RESOLUTION  
SPECIAL ASSESSMENT FOR  
DELINQUENT UTILITY ACCOUNTS**

**WHEREAS**, the City of Gladwin has attempted without success to collect certain delinquent utility accounts receivable, and

**WHEREAS**, a Special Assessment to the tax roll is necessary to place these delinquent utility accounts on the City tax roll;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Assessor is hereby authorized and instructed to spread upon the July 2003 tax roll, Special Assessments in the amounts as indicated herein:

170-636-300-001-01	1305 Spring	9,851.39
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The foregoing resolution was offered by Council Member Hindman, supported by Council Member Caffrey.

Roll Call Vote:

Ayes:	Alward, Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak
Nays:	None
Absent:	None
Abstain:	None

Resolution declared adopted this 2nd day of June, 2003.

Motion by Council Member Hindman, supported by Council Member Jungman to authorize the City Administrator to execute the Contract with Waste Management for Garbage, Recycling and Refuse Collection. Ayes: Alward, Caffrey, Crawford, Hindman, Jungman, Matteson, Novak; Nays: Mienk. Motion carried.

Comments

Council Member Jungman stated that there have been cars trying to drive down the North Park walkway. Administrator McConkie stated that he and the Parks and Recreation Director will handle this issue.

Council Member Jungman stated an issue regarding a burning receptacle on River Street.

Motion by Council Member Matteson, supported by Council Member Alward to allow a 1% pay increase to the City Clerk retroactive to July, 2002 due to retirement plan funding. All ayes. Motion carried.

Motion by Council Member Jungman, supported by Council Member Caffrey to adjourn. All ayes. Motion carried.

Meeting ended at 9:16 p.m.

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Thomas L. Winarski, Mayor

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Shannon Greaves, City Clerk