

Gladwin, Michigan
November 17, 2003

The regular meeting of the Gladwin City Council was called to order by Mayor Winarski at 7:00 p.m.

Present: Alward, Caffrey, Crawford, Hindman, Jungman, Mienk, Novak, Smith

Absent: None

Staff Present: Bob McConkie, Shannon Greaves, Charlie Jones, Betty Barnebee, Doug Jacobson, Bernadette Weaver

Also Present: Steve LaVere, Doug Scott

Minutes of the November 3, 2003 regular meeting and the November 10, 2003 special meeting stand approved as presented.

Motion by Council Member Mienk, supported by Council Member Alward to approve Warrant #04-14 in the amount of \$32,366.23. All ayes. Motion carried.

Hearing of Delegations

Mayor Winarski stated that he hoped that Dura Automotive would have the test results back for the next City Council meeting.

Steve LaVere from Page, Olson presented the year ending June 30, 2003 audit.

Doug Scott from Rowe Incorporated presented the monthly progress report.

Motion by Council Member Novak, supported by Council Member Hindman to meet on December 2, 2003 at 4:30 p.m. at the Community Center for an open house regarding the streetscape. All ayes. Motion carried.

Motion by Council Member Alward, supported by Council Member Hindman to approve the agenda with the following additions: Old Business – (d) North-South Park Riverwalk Project – Approve Plan for Payment; (e) 5th Street Infestation, (f) www.gladwin.org; New Business – (h) Request from Gladwin County Historical Society, (i) Special Meeting Request, (j) County Road Commission Request to Purchase City Property. All ayes. Motion carried.

Motion by Council Member Alward, supported by Council Member Crawford to approve the consent agenda as follows: Communications – (i) Memorandum from Bob McConkie to Planning Commission Regarding Packaging Direct, (ii) Notice of Hearing – Consumers Energy, (iii) City of Gladwin Park Property, (iv) EEOC Dismissal and Notice and Rights, (v) Capitol News, (vi) Outside Wood Furnace, (vii) River Road

Reconstruction, (viii) Gene Suuppi – MDEQ Regarding ACO-SW02-026, (ix) Varnum, Riddering – Charter Cable Draft Franchise; Meetings – Fire Department 10/2/03, Housing Commission 10/14/03, Northern Tittabawassee River Task Force 11/4/03, Fire Department 11/5/03, Zoning Board of Appeals 11/6/03, Arena Board 11/12/03. All ayes. Motion carried.

Old Business

Motion by Council Member Jungman, supported by Council Member Smith to reject giving to the MML “Enhancing Local Government” foundation. All ayes. Motion carried.

Administrator McConkie gave an update on the Riverwalk fencing.

Motion by Council Member Crawford, supported by Council Member Alward to approve \$13,710.02 paid to F.E.D. Corporation when an appropriate invoice is received by the City. All ayes. Motion carried.

Attorney Jacobson gave an update on the Fifth Street house cockroach infestation.

Council Member Novak asked for a timeline to be given for updates to the City’s website.

**RESOLUTION
DESIGNATION OF STREET ADMINISTRATOR
(SEE ATTACHED)**

**RESOLUTION
DOWNTOWN DEVELOPMENT AUTHORITY OPERATING FUND
DEFICIT ELIMINATION PLAN**

WHEREAS, the City of Gladwin has a deficit balance in its DDA Operating Fund which requires a deficit elimination plan to be filed with the Michigan Department of Treasury in accordance with Treasury Rules; and

WHEREAS, the City, in cooperation with the Michigan Department of Treasury in 1999, agreed to a ten (10) year time period in which the deficit must be eliminated; and

WHEREAS, the DDA Director has filed with the City Council a plan for elimination of the DDA Operating Fund deficit over ten (10) years; and

NOW THEREFORE BE IT RESOLVED, the attached deficit elimination plan has been reviewed, updated and is hereby adopted by the City Council as the City’s official plan for elimination of the DDA Operating Fund deficit.

BE IT FURTHER RESOLVED, that the attached deficit elimination plan along with this resolution adopting said plan shall be filed with the Michigan Department of Treasury as soon as practicable.

The foregoing resolution was offered by Council Member Crawford and supported by Council Member Mienk.

Roll Call Vote:

Ayes: Alward, Caffrey, Crawford, Hindman, Jungman, Mienk, Novak, Smith
 Nays: None
 Absent: None
 Abstain: None

Resolution declared adopted this 17th day of November, 2003.

City of Gladwin																	
Deficit Elimination Plan Update																	
Gladwin Downtown Development Authority																	
Operating Fund																	
	Actual	Actual	Actual	Actual	Actual	Note 1	Note 2	Note 3	Note 6	Estimated	Estimated	Estimated	Estimated	Note 4	Estimated	Estimated	Estimated
	1995	1996	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
REVENUES																	
Taxes	127,866	144,815	160,875	209,118	203,359	110,102	137,492	179,602	233,995	241,015	248,245	255,693	263,363	271,264	287,540	301,917	317,013
State Revenues - TIFA Shortfall						32,534	42,206	-	-	-	-	-	-	-	-	-	-
Interest	7,898	1,264	1,405	1,188	2,936	4,407	3,522	5,123	760	750	750	750	750	750	750	750	750
Other Revenues	-	-	-	2,000	1,650	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	135,764	146,079	162,280	212,306	207,945	147,043	183,220	184,725	234,755	241,765	248,995	256,443	264,113	272,014	288,290	302,667	317,763
EXPENDITURES																	
Supplies	-	-	-	10,828	-	-	-	-	-	-	-	-	-	-	-	-	-
Contracted Services	45,000	45,000	-	4,750	1,213	2,251	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	20	642	29	3,733	-	-	-	-	28,770	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	26,765	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt - Principal	14,000	14,000	14,000	14,000	12,000	12,000	12,000	12,000	12,000	12,000	-	-	-	-	-	-	-
Debt - Interest	9,497	9,127	10,920	4,266	3,515	2,927	2,344	1,762	1,166	588	-	-	-	-	-	-	-
TOTAL EXPENDITURES	68,517	68,769	24,949	64,342	16,728	17,178	14,344	13,762	41,936	12,588							
OPERATING TRANSFERS (IN) OUT																	
Primary Government - General Fund	-	-	-	(8,262)	10,000	-	-	-	-	-	-	-	-	-	-	-	-
DDA Debt Service Fund	64,575	56,813	112,925	110,000	134,725	129,518	145,000	145,000	165,000	161,988	153,363	148,488	141,363	159,050	-	-	-
DDA Construction Fund	-	45,912	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CDBG Construction Fund	-	9,635	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Primary Government - Water Well	-	222,419	-	129,360	81,954	-	30,417	19,768	19,308	18,387	17,927	17,269	16,539	15,810	14,948	14,085	13,157
TOTAL OPERATING TRANSFERS	64,575	334,779	112,925	231,098	226,679	129,518	175,417	164,768	184,308	180,375	171,290	165,757	157,902	174,860	14,948	14,085	13,157
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES AND TRANSFERS	2,672	(257,469)	24,406	(83,134)	(35,462)	347	(6,541)	6,195	8,511	48,802	77,705	90,686	106,211	97,154	273,342	288,582	304,606
FUND BALANCE - JULY 1	(53,269)	(50,597)	(308,066)	(276,615)	(359,749)	(395,211)	(394,864)	(401,405)	(395,210)	(386,699)	(337,897)	(260,192)	(169,506)	(63,295)	33,860	307,202	595,784
RESIDUAL EQUITY TRANSFER			7,045														
FUND BALANCE - JUNE 30	(50,597)	(308,066)	(276,615)	(359,749)	(395,211)	(394,864)	(401,405)	(395,210)	(386,699)	(337,897)	(260,192)	(169,506)	(63,295)	33,860	307,202	595,784	900,390
Note 1	Tax revenues reflect closing of Simpson Industries, Inc.																
Note 2	Tax Revenues reflect Wohler Corporation locating in former Simpson Industries, Inc building.																
Note 3	Tax Revenues projected based upon a 3% growth rate over previous year and for each subsequent year, except 2009-2011.																
Note 4	Gladwin Renaissance Zone expires and 51,000 square foot addition plus personal property will be captured.																
Note 5	2008 is the reflects final payment on DDA bonds. DDA will not end until 2011 in accordance with the current DDA plan as adopted.																
Note 6	There will be \$57,788 in additional sums due the Primary Government in fiscal years subsequent to 2011. Michigan Department of Treasury has indicated the DDA plan must be amended to extend the DDA to 2020 to capture these additional sums due.																
Note 6	Miscellaneous expenditures in 2003 are resulting from State Audit of DDA funds. Reimbursement of SET to the State and to the Fire Department for capture of advalorem Special Assessment																

Motion by Council Member Jungman, supported by Council Member Alward to appoint Carl Benander as Arts Council director. All ayes. Motion carried.

Motion by Council Member Jungman, supported by Council Member Alward to appoint the following:

- EDC – Dallas Falls – Expires: 4/21/09
- Compensation Commission – Dirk Presidio – Expires: 12/15/08
- Arts Council – Ruth Breault, Doug Jacobson – Expires: 7/1/06
- Planning Commission–George Alward, Tom Hindman, Brian Jungman–Expires: 12/5/06
- ZBA – Don Kehoe – Expires: 7/5/06
- Board of Review – Don Kehoe – Expires: 12/31/06
- Parks Commission – Don Kehoe – Expires: 9/7/08
- Airport Commission – John Caffrey, Michael Smith – Expires: 5/3/05
- DDA – Jim Jacobs, Dick Lauer – Expires: 5/6/07
- Arena Board – Michael Smith
- Housing Development Corporation – Rudy Bolz – Expires: 12/1/08
- Housing Commission – Laurie Bailey – Expires: 11/4/08

All ayes. Motion carried.

**RESOLUTION
2004 POVERTY EXEMPTIONS**

WHEREAS, the City Council of the City of Gladwin has recognized the need to adopt standardized guidelines when reviewing poverty exemptions; and

WHEREAS, the guidelines were adopted prior to the 1994 March Board of Review which included income levels set forth using federal poverty income standards.

NOW THEREFORE BE IT RESOLVED, that the asset level for 2004 poverty exemption applications not exceed \$ 10,000 and the following income levels be utilized as well by the city board of review when considering 2004 applications for hardship exemptions:

<u>Size of Family Unit</u>	Annual allowable income
1 person	8,980
2 persons	12,120
3 persons	15,260
4 persons	18,400
5 persons	21,540
6 persons	24,680
7 persons	27,820

8 persons	30,960
For each additional person, add	3,140

The foregoing resolution was offered by Council Member Mienk and supported by Council Member Crawford.

Roll Call Vote:

Ayes:	Alward, Caffrey, Crawford, Hindman, Jungman, Mienk, Novak, Smith
Nays:	None
Absent:	None
Abstain:	None

Resolution declared adopted this 17th day of November, 2003.

Administrator McConkie gave updates as to 911 Central Dispatch.

Motion by Council Member Caffrey, supported by Council Member Crawford to approve Rowe Incorporated's proposal for Street Evaluation and Condition Rating in the amount of \$3,800. All ayes. Motion carried.

Motion by Council Member Alward, supported by Council Member Jungman to deny the request from the Gladwin Historical Society's request for the waving of the \$50 fee for rental of the Community Center. All ayes. Motion carried.

Motion by Council Member Mienk, supported by Council Member Jungman to set a special meeting with the Gladwin County Commissioners on December 2, 2003 at 6:30 p.m. at the Commissioners Chambers at the Gladwin County Courthouse. All ayes. Motion carried.

Direction by the City Council to proceed with negotiations with the County Road Commission's request for purchase of City property.

Comments

Mayor Winarski asked that the City Administrator check with Rick Burtis from Dura by Wednesday regarding the seismic report.

Council Member Hindman asked about the Riverwalk Place parking lot.

Council Member Hindman asked about the new timesheets for the DPW. Administrator McConkie stated that the new timesheets will charge the time to the appropriate charge numbers.

Council Member Hindman asked as to the status of the Charlotte Sutherland property.

Council Member Jungman stated that there is a Safety Committee meeting tomorrow, November 18th at 9:00 a.m.

Council Member Jungman asked as to the status of the smoke stack.

Chief Jones stated that the new City Police car is in.

Administrator McConkie stated issues regarding the River Road relocation.

Administrator McConkie stated that City Staff is looking for natural gas proposals and City telephone service.

Motion by Council Member Jungman, supported by Council Member Mienk to adjourn. All ayes. Motion carried.

Meeting ended at 8:56 p.m.

Thomas L. Winarski, Mayor

Shannon Greaves, City Clerk