

August 20, 2001  
Gladwin, Michigan

The regular meeting of the Gladwin City Council was called to order by Mayor Schuster at 7:30 p.m.

Present: Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak,  
Winarski

Absent: None

Staff Present: Bob McConkie, Shannon Greaves, Doug Joacobson

Also Present: Mayor Schuster, Keith Edick, Al vonMatt, Polly Alward, Reverend David Sprang

The Pledge of Allegiance was led by Mayor Schuster followed by the invocation given by Reverend David Sprang.

Minutes were approved with the correction that Mayor Schuster relinquished the chair to Mayor Pro Tem Winarski during the discussion regarding Endless Journey equipment placement.

Motion by Council Member Caffrey, supported by Council Member Hindman to approve Warrant 02-04 in the amount of \$41,571.45. All ayes. Motion carried.

#### Hearing of Delegations

Al vonMatt was present to discuss his sewer problem. He stated that he has spent over \$6000 trying to fix his sewer problem and that he had received a letter from the City's insurance carrier stating that he was hooked up improperly to the system. He feels the insurance company needs explanation as to what happened. Administrator McConkie recommended that the City resubmit the claim to the insurance company and that Al vonMatt should write to the insurance company and explain to them in greater detail as to what happened.

Motion by Council Member Jungman, supported by Council Member Mienk to establish the agenda with the following additions: Old Business – (e) Resolution 02-03 – Adopting and Approving the Execution of the Contract and Grant Agreement Between the City of Gladwin and MDOT, (f) Consumers Energy Easement, (g) Lee Otto dealership – Parking Area, (h) Status of DNR Field Office, (i) City Water System; New Business – (d) Proposal for removal and new installation of furnace and air conditioning system for City Hall, (e) Protec application for annual membership, (f) LDMI Communications. All ayes. Motion carried.

Motion by Council Member Winarski, supported by Council Member Caffrey to approve the consent agenda which includes the following: Communications – (i) Investment Report for Quarter Ending June 30, 2001, (ii) Correspondence from Zoning Administrator; Meetings – (i) Gladwin Airport board 6/14/01, Central Dispatch E911 Administrative Policy Board 8/8/01, (iii) Arena Board Meeting 8/9/01, (iv) Northern Tittabawassee River Task Force 8/9/01, Safety 8/14/01; Miscellaneous – (i) Gladwin Police Department Activity Report – July 2001 and January 2001 through July 2001, (ii) Gladwin County Sheriff’s Department – July 2001. All ayes. Motion carried.

Old Business

Administrator McConkie presented a proposal from Peerless Midwest, Inc. Chuck Carmen is recommending that we go through with the well improvements. Motion by Council Member Winarski, supported by Council Member Hindman to proceed with the proposal. All ayes. Motion carried.

**RESOLUTION 02-03**

**RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF THE CONTRACT AND GRANT AGREEMENT BETWEEN THE CITY OF GLADWIN, MICHIGAN, AND THE MICHIGAN DEPARTMENT OF TRANSPORTATION, FOR THE PURPOSE OF OBTAINING FEDERAL FUNDING FOR CONSTRUCTION OF TAXIWAY, TAXISTREET, AND ENTRANCE DRIVE, INCLUDING CONSULTANT DESIGN AND CONSTRUCTION SUPERVISION AT THE GLADWIN ZETTEL MEMORIAL AIRPORT, UNDER FEDERAL PROJECT NO. B-26-0037-0401 CONTRACT NO. 2001-0937.**

**BE IT RESOLVED** by members of the City Council of Gladwin, Michigan:

Section I That the City of Gladwin shall enter into contract and grant agreement for the development of the Gladwin Zettel Memorial Airport as hereinbefore identified;

Section II That the Mayor of the City of Gladwin is hereby authorized and directed to execute said contract and grant agreement on behalf of the City of Gladwin, and the City Clerk is hereby authorized and directed to impress the official corporate seal of the City and to attest to said execution;

Section III That a copy of the contract and grant agreement shall be attached hereto.

The foregoing resolution was offered by Council Member Caffrey and supported by Council Member Mienk.

Roll Call Vote:

Ayes: Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski  
Nays: None  
Absent: None  
Abstain: None

Resolution declared adopted this 20th day of August, 2001.

**RESOLUTION 02-05  
CITY OF GLADWIN  
2001-2002 Budget  
AMENDING RESOLUTION**

**WHEREAS**, the City Council adopted a budget estimating revenues and expenditures for 2001-2002 fiscal year on April 16, 2001, as required by Chapter IX, Section 9.2 of the City Charter and Act 621, Michigan Public Acts of 1978, as amended, and

**WHEREAS**, the City Council has authorized additional expenditures requiring an amendment to the adopted budget,

**NOW, THEREFORE, BE IT RESOLVED**, that the City Treasurer be authorized and directed to make such transfers between the various funds in accordance with this amendment to the budget as follows, and

**BE IT FURTHER RESOLVED**, that the City Administrator be authorized to transfer up to \$5,000.00 from any function of this budget to any other function of the budget within the same fund without further approval.

GENERAL FUND

<u>REVENUES</u>		<u>EXPENDITURES</u>	
Taxes	\$ 670,000	Legislative	\$ 43,715
License & Permits	13,250	General Government	459,040
Federal Grants	56,000	Public Safety	487,655
State Grants	558,390	Public Works	372,300
Local Unit Contributions	18,000	Health & Welfare	1,000
Charge For Services	198,105	Recreation & Culture	296,925
Fines	12,150	Debt Service	5,785
Interest and Rents	38,900	Other Financing Uses	<u>39,000</u>
Other Revenues	93,750		
Other Financing Sources	40,000		
From Fund Balance	<u>6,875</u>		
Total Revenues	\$1,705,420	Total Expenditures	\$1,705,420

ARTS COUNCIL

<u>REVENUES</u>		<u>EXPENDITURES</u>	
Charge For Services	\$ 5,000	Recreation & Culture	<u>\$17,670</u>
Interest	500		
Other Financing Sources	10,000		
From Fund Balance	<u>2,170</u>		
Total Revenues	\$17,670	Total Expenditures	\$17,670

The foregoing resolution was offered by Council Member Mienk and supported by Council Member Crawford.

Roll Call Vote:

Ayes: Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak,  
Winarski  
Nays: None  
Absent: None  
Abstain: None

Resolution declared adopted this 20<sup>th</sup> day of August, 2001.

Administrator McConkie presented Change Order #1 and Payment No. 3 - Final from Bartow & King Engineers regarding the Grout and Maple Street improvements. Motion by Council Member Winarski, supported by Council member Caffrey to pay \$6,009.75. All ayes. Motion carried.

Administrator McConkie presented at the Council's request from the meeting of August 6, 2001, photos of the location of power poles that Consumers Energy would like to set. Administrator McConkie added that the pole locations would not interfere with the soccer fields and that the City should suggest allowing the easement, contingent upon removing the other poles and removing the light and then install it on their pole. Motion by Council Member Jungman, supported by Council Member Mienk to grant the easement. All ayes. Motion carried.

Council Member Jungman stated that she wanted to know when the City was going to enforce the site plan from Lee Otto Pontiac to make them blacktop the area used for used cars. Administrator McConkie stated that a letter will go to Joe Otto (owner of the land) from the City regarding this situation.

Administrator McConkie advised that he had spoke to Courtney Bourgandy of the DNR regarding the DNR moving their office to another city. Administrator McConkie met with Dale Sheltroun and he indicated that we should gather information from the local office and let the DNR know that the City has the desire to work with the DNR and if there was a need for a different building, the City would consider constructing the DNR an office and then lease it to them. Motion by Council Member Hindman, supported by

Council Member Caffrey to allow Administrator McConkie to indicate that the City would consider the possibility of building the DNR a new field office. All ayes. Motion carried.

Council Member Hindman asked that the City gather information regarding the loops and sewer systems that need to be completed.

New Business

**RESOLUTION 02-06  
RESOLUTION DESIGNATING AGENT**

**WHEREAS**, the City of Gladwin has nearly depleted its inventory of vacant lots for sighting new industrial concerns, and

**WHEREAS**, the City of Gladwin had determined from its economic development strategy that it is desirable and necessary to expand the City's industrial park to have sites available for market to prospective industrial firms in keeping with the City's desire to create industrial base jobs for its residents, and

**WHEREAS**, it is recognized that development of such industrial lots to meet our economic development strategy is beyond the financial capacity of the City of Gladwin without assistance, and

**WHEREAS**, the City of Gladwin has received notice from Packaging Direct, Inc. that it intends to construct a 100,000 square foot manufacturing facility in the City's industrial park expansion area, and

**WHEREAS**, the City has contacted Michigan Economic Development Corporation (MEDC) to discuss assistance that may be available from MEDC in assisting with the new packaging Direct, Inc. manufacturing facility and with expansion of the City's industrial park, and

**WHEREAS**, the City has filed a Notice of Intent under the MEDC Community Development Block Grant Program for funding assistance in providing the necessary infrastructure to locate the Packaging Direct, Inc. manufacturing facility and assist with the expansion of the industrial park.

**NOW THEREFORE BE IT RESOLVED**, Robert McConkie, City Administrator is hereby designated Certifying Agent to act for and on behalf of the City of Gladwin and is hereby authorized and directed to execute any document necessary in making application for grant funding with the Michigan Economic Development Corporation for the purpose of funding construction of infrastructure necessary for expansion of the Gladwin Industrial Park.

The foregoing resolution was offered by Council Member Winarski, and supported by Council Member Caffrey.

Roll Call Vote:

Ayes: Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak,  
Winarski  
Nays: None  
Absent: None

Resolution declared adopted this 20<sup>th</sup> day of August, 2001

Administrator McConkie advised that he had received a letter from Bartow & King regarding the proposal for preparation of an MDOT Grant Application. Motion by Council Member Caffrey, supported by Council Member Novak to apply for the Grant. All ayes. Motion carried.

Administrator McConkie presented a proposal from Bartow & King for the Weber Road Improvements from M-18 to Industrial Drive as part of the Industrial Park expansion. Motion by Council Member Caffrey, supported by Council Member Jungman to pay \$8,500 for the cost of engineering only. All ayes. Motion carried.

Administrator McConkie presented a proposal from Alward, Inc. for the removal of the old furnace and air conditioning system and replacement of a new furnace and air conditioning unit. The Council advised that they would like to see a few more bids.

Administrator McConkie presented an application for PROTEC Annual Membership and advised that PROTEC does the same type of work that Varnum and Riddering has done in the telecommunications area for the City. Council Member Matteson asked that we table this issue until the next meeting.

Administrator McConkie presented a proposal to switch telephone carriers to LDMI. The service would be for long distance, would include local service and all of the billings would be on one bill. Motion by Council Member Jungman, supported by Council Member Novak to give LDMI the authorization to gather information. All ayes. Motion carried.

#### Comments

Council Member Caffrey stated that Marion Klein has a tree that needs to be cut down on the City's property and the neighbor's north of 435 South Antler Street have complained about the junk next to them.

Council Member Novak asked if we are going to do City Scape when the construction is done because there have been a few people looking for benches to rest on.

Motion by Council Member Jungman, supported by Council Member Caffrey to adjourn the meeting. All ayes. Meeting adjourned at 8:40 PM.

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Earl Schuster, Mayor

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Shannon Greaves, City Clerk