

Gladwin, Michigan

The regular meeting of the Gladwin City Council was called to order by Mayor Schuster at 7:30 p.m.

Present: Caffrey, Crawford, Hindman, Jungman, Matteson, Novak, Winarski

Absent: Mienk

Staff Present: Bob McConkie, Charles Jones, Bernadette Weaver, Shannon Greaves, Betty Barnebee, and Doug Jacobson

Also Present: Mayor Schuster, Robin Riggs, Wes and Nathan Balcirak, Jack Hillier and Frank Grimes

The Pledge of Allegiance was led by Mayor Schuster followed by the invocation given by Council Member Jungman.

Deputy Clerk Barnebee administered the Oath of Office to Shannon Greaves, City Clerk. Clerk Greaves was seated at 7:31 p.m.

The minutes of the regular meeting of April 2, 2001 were accepted as presented.

Motion by Council Member Caffrey, supported by Council Member Winarski to approve warrant 01-29 in the amount of \$80,390.32

Motion by Council Member Winarski, supported by Council Member Crawford, to recess the regular meeting to hold a public hearing on the budget. Motion carried.

Public Hearing

Administrator McConkie presented the budget schedule and explained that at the last meeting of the Council he had been requested to cut the budget by some \$25,000. Council will note that the budget is balanced.

Council Member Mienk seated at 7:32 p.m.

Total projected budget for the 2001-2002 fiscal year will be \$4,750,000.

Administrator McConkie reported that the Budget Act has been amended and no longer requires Debt Service Funds to be included.

Staff will have a budget document suitable for distribution in the next 30 days.

Regular Council Meeting reconvened at 7:40 p.m.

Hearing of Delegations

Dennis Vannest was present to seek support for Michigan House Bill No. 4002. The House Bill introduces legislation which would capture a portion of the auto lease use tax for public transit and reaffirm original legislative intent. The following resolution was offered by Council Member Matteson, supported by Council Member Hindman.

RESOLUTION NO. 01-39

MICHIGAN HOUSE BILL NO. 4002

WHEREAS, the percentage of state support to transit funding has been steadily dropping over the past several years, and

WHEREAS, there is a need for a long-term strategy for providing consistent and increased state support to public transit, and

WHEREAS, a state law is in place to allocate a portion of the vehicle sales tax to the Comprehensive Transportation Fund (CTF), but the amount deposited into the CTF has been reduced by the increasing frequency of vehicle leases rather than purchases, and

WHEREAS, the inclusion of vehicle lease use taxes in the CTF would correct the funding inequity that has occurred, now

THEREFORE, BE IT RESOLVED that the Gladwin City Council strongly endorses the position of the Michigan Public Transit Association to support legislation that would allocate a portion of the vehicle lease use tax to the Comprehensive Transportation Fund.

The foregoing resolution was offered by Council Member Matteson, supported by Council Member Hindman.

Roll Call Vote:

Ayes:	Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski
Nays:	None
Absent:	None
Abstain:	None

Resolution declared adopted this 16th day of April, 2001.

Motion by Council Member Jungman, supported by Council Member Hindman to establish the

All ayes. Motion carried.

Motion by Council Member Jungman, supported by Council Member Novak to establish the consent agenda which includes the following: Communications - Senator Bill Schuette Capital Report dated April 2001 and Public Housing Capital Fund Program regarding Notice of Intent to Request Release of Funds; Meetings - Fire Board 3/7/01, Personnel Committee 4/2/01, Fire Board 4/4/01, Finance Committee 4/5/01, Special Airport committee 4/5/01, Special Planning Commission 4/9/01, Safety Committee 4/10/01. All ayes. Motion carried.

Old Business

Council Member Winarski requested a delay in the re-naming of Church Street to Schuster Lane due to the fact that a business on Church Street had ordered new signs and stationary with the area code change. It was agreed that Church Street would not be re-named for one year. The post office will be notified and the posting of signs will happen after that year has passed.

Administrator McConkie reported that MDOT is planning an open house to answer questions on the M-61 widening and bridge project to be held on Thursday, April 26, 2001 from 6-8 p.m.

Motion by Council Member Caffrey, supported by Council Member Hindman, to authorize Administrator McConkie to execute easement to Consumers Energy along City Hall property as presented if it is required for the relocation of the gas main along M-61.

New Business

**RESOLUTION 01-34
CITY OF GLADWIN
2001-2002 Budget
ADOPTING RESOLUTION**

WHEREAS, the City Administrator has submitted and filed with the City Council a proposed budget estimating revenues and expenditures for 2001-2002 fiscal year on February 28, 2001, as required by Chapter IX, Section 9.2 of the City Charter and Act 621, Michigan Public Acts of 1978, as amended, and

WHEREAS, the City Council in accordance with Act 621 Michigan Public Acts of 1978, as amended, has set the date April 16, 2001 for a public hearing at 7:30 o'clock PM, or as soon thereafter as the agenda permits, to receive citizen comment on the proposed budget as presented herein. A copy of the affidavit of publication of said public hearing is on file with the City Clerk.

NOW, THEREFORE, BE IT RESOLVED, the City Council, after such hearing thereon and consideration thereof, does hereby adopt said budget as represented herein and fixes the tax of 15 mills for general operating purposes, and 3 mills for Sewer Debt, to be raised by a general ad valorem tax upon owners of Real and Personal Property in the City, by the authority granted, and in

BE IT FURTHER RESOLVED, that the City Treasurer be authorized and directed to make such transfers between the various funds in accordance with the adoption of the budget as follows, and

BE IT FURTHER RESOLVED, that the City Administrator be authorized to transfer up to \$5,000.00 from any function of this budget to any other function of the budget within the same fund without further approval.

GENERAL FUND

<u>REVENUES</u>		<u>EXPENDITURES</u>	
Taxes	\$ 670,000	Legislative	\$ 43,715
License & Permits	13,250	General Government	459,040
Federal Grants	56,000	Public Safety	487,655
State Grants	558,390	Public Works	372,300
Local Unit Contributions	18,000	Health & Welfare	1,000
Charge For Services	198,105	Recreation & Culture	288,725
Fines	12,150	Debt Service	5,785
Interest and Rents	38,900	Other Financing Uses	41,000
Other Revenues	93,750	To Fund Balance	<u>325</u>
Other Financing Sources	<u>41,000</u>		
Total Revenues	\$1,699,545	Total Expenditures	\$1,699,545

MAJOR STREET FUND

<u>REVENUES</u>		<u>EXPENDITURES</u>	
State Grants	\$ 155,000	Highways Streets & Bridges	\$ 287,640
Interest	2,000	Other Financing Uses	25,000
Other Revenues	1,800		
Other Financing Sources	<u>160,000</u>	To Fund Balance	<u>6,160</u>
Total Revenues	\$ 318,800	Total Expenditures	\$ 318,800

LOCAL STREET FUND

<u>REVENUES</u>		<u>EXPENDITURES</u>	
State Grants	\$ 70,000	Highways, Streets & Bridges	\$ 67,800
Interest	3,000	Other Financing Uses	44,000
Other Financing Sources	25,000		
From Fund Balance	<u>13,800</u>		
Total Revenues	\$ 111,800	Total Expenditures	\$ 111,800

MUNICIPAL STREET FUND

<u>REVENUES</u>		<u>EXPENDITURES</u>	
Taxes	\$ 86,600	Highways, Streets & Bridges	\$ 0
Interest	6,000	Other Financing Uses	160,000
From Fund Balance	<u>67,400</u>		
Total Revenues	\$ 160,000	Total Expenditures	\$ 160,000

<u>REVENUES</u>	
Charges for Services	\$ 5,000
Interest	500
Other Financing Sources	9,000
From Fund Balance	<u>2,170</u>
Total Revenues	\$ 16,670

<u>EXPENDITURES</u>	
Recreation & Culture	\$ 16,670
Total Expenditures	\$ 16,670

DOWNTOWN DEVELOPMENT AUTHORITY

<u>REVENUES</u>	
Taxes	\$ 128,500
Interest & Rents	30,265
Total Revenues	<u>\$ 158,765</u>

<u>EXPENDITURES</u>	
Administration	\$
Debt Service	13,765
Other Financing Uses	145,000
To Fund Balance	
Total Expenditures	\$ 158,765

The foregoing resolution was offered by Council Member Caffrey, supported by Council Member Crawford.

Roll Call Vote:

Ayes: Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski
 Nays: None
 Absent: None
 Abstain: None

**RESOLUTION 01-35
 SPECIAL ASSESSMENT FOR
 REMOVAL OF WEEDS**

WHEREAS, the City of Gladwin has attempted without success to collect certain delinquent accounts receivable for removal of weeds during the summer of 1999, and

WHEREAS, section 94.39 of the Code of Ordinances of the City of Gladwin provides that such delinquent accounts shall be returned to the Assessor of the City to place these delinquent accounts on the tax roll as a charge against the property upon which such order was carried out, and

WHEREAS, a Special Assessment to the tax roll is necessary to place these delinquent accounts receivable on the City tax roll;

NOW, THEREFORE, BE IT RESOLVED, that the City Assessor is hereby authorized and instructed to spread upon the July 2001 tax roll, Special Assessments in the amounts as indicated herein plus interest at 6% per annum calculated to September 30, 2000:

1. 400 Quarter Street 170-100-016-001-00 \$ 50.00
2. Third Street 170-070-015-006-00 \$100.00

The foregoing resolution was offered by Council Member Winarski, supported by Council Member Hindman.

Roll Call Vote:

Ayes: Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski
Nays: None
Absent: None
Abstain: None

Resolution declared adopted this 16th day of April, 2001

**RESOLUTION 01-36
SPECIAL ASSESSMENT FOR
SEWER REPAIR/TAP AND ROAD REPAIR**

WHEREAS, the City of Gladwin has attempted without success to collect certain delinquent accounts receivable for sewer repair/tap and road repair during the spring of 2001, and

WHEREAS, a Special Assessment to the tax roll is necessary to place these delinquent accounts receivable on the City tax roll;

NOW, THEREFORE, BE IT RESOLVED, that the City Assessor is hereby authorized and instructed to spread upon the July 2001 tax roll, Special Assessments in the amounts as indicated herein:

2. 400 East Cedar	170-180-002-009-00	\$5,997.02
3. 210 East Maple	170-170-012-005-00	\$ 548.90

The foregoing resolution was offered by Council Member Matteson, supported by Council Member Caffrey.

Roll Call Vote:

Ayes: Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski
Nays: None
Absent: None
Abstain: None

Resolution declared adopted this 16th day of April, 2001

Motion by Council Member Winarski, supported by Council Member Jungman approving the request of the Glad Tidings Baptist Church to use the amphitheater in the City Park. Notice will be sent to Glad Tidings Baptist Church notifying them of the approval with a stipulation that there will be no chairs due to the fair using them at that time. All ayes. Motion carried.

**RESOLUTION NO. 01-37
HILLIER LOT SPLIT**

WHEREAS, the City of Gladwin has received a request from Jack Hillier to split/reconfigure lots to create two less nonconforming residential lots, and

WHEREAS, the Planning Commission reviewed the request at a special meeting on April 9, 2001 and recommends approval of the request;

NOW, THEREFORE, BE IT RESOLVED that the split of Lots 1 and 2 of Block 2 of C. C. Foutch Addition be reconfigured to make two lots being 1) Lot 1 except the South 37.4 feet and 2) the South 37.4 feet of Lot 1, all of Lot 2 and the North 18.5 feet of Lot 3.

The foregoing resolution was offered by Council Member Caffrey, supported by Council Member Hindman.

Roll Call Vote:

Ayes: Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski
Nays: None
Absent: None
Abstain: None

Resolution declared adopted this 16th day of April, 2001.

**RESOLUTION 01-38
SPECIAL ASSESSMENT FOR
DELINQUENT UTILITY ACCOUNTS**

WHEREAS, the City of Gladwin has attempted without success to collect certain delinquent utility accounts receivable, and

WHEREAS, a Special Assessment to the tax roll is necessary to place these delinquent utility accounts on the City tax roll;

NOW, THEREFORE, BE IT RESOLVED, that the City Assessor is hereby authorized and instructed to spread upon the July 2001 tax roll, Special Assessments in the amounts as indicated herein:

1) 920 N. Antler	26-170-070-031-004-00	\$ 289.31
2) 517 N. Cayuga	26-170-080-060-004-00	\$ 298.32
3) 624 E. Cedar	26-170-030-002-005-00	\$ 110.44
4) 1118 E. Cedar	26-170-155-000-016-00	\$ 116.00

7) 501 N. Ionia	26-170-080-059-001-00	\$ 335.96
8) 805 Ionia	26-170-080-037-001-00	\$ 407.95
9) 210 E. Maple	26-170-170-012-005-00	\$ 325.96
10) 400 Quarter	26-170-100-016-001-00	\$ 262.50
Total Special Assessment.....		\$2,633.05

The foregoing resolution was offered by Council Member Caffrey, supported by Council Member Hindman.

Roll Call Vote:

Ayes: Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski
 Nays: None
 Absent: None
 Abstain: None

Resolution declared adopted this 16th day of April, 2001.

Motion by Council Member Matteson, supported by Council Member Hindman approving the use of the Gladwin City North Park by the Mid Michigan Medical Center Gladwin EMS for Camp 911. Camp 911 is a two-day class for 5th and 6th grade students to teach CPR, First Aid and injury prevention. All ayes. Motion carried.

Comments

Council Member Winarski advised that special assessments go on tax rolls. If taxes go delinquent, there is a fairly shortened time to take care of the tax bills. After two years, could lose property.

Administrator McConkie updated the Council on the Sewer collapse on Spring Street and the water main break on First Street. Costs for repairs could be in excess of \$25,000. We will still have to repair the street.

Attorney Jacobson reported that we sold a parcel of land in the industrial park. Net after expenses was \$7,900.

Administrator McConkie encouraged Council Members to attend the Michigan Municipal League 2001 Regional Meeting in Essexville on May 24, 2001.

Administrator McConkie advised the Council that the Drug Free Workplace should be added to the Employee Policy Manual and that drug testing on all city employees should be considered. He will review the policy and if no modifications are required, he will get costs of the testing and proceed from there.

due by May 15, 2001.

Mayor Schuster recommended that Administrator McConkie and Council Member Caffrey be appointed to the Airport Commission. Motion by Council Member Jungman, supported by Council Member Crawford to ratify the appointments. All ayes. Motion carried.

Mayor Schuster recommended that Administrator McConkie be appointment to the Economic Development Corporation. Motion by Council Member Jungman, supported by Council Member Caffrey. All ayes. Motion carried.

Motion by Council Member Jungman, supported by Council Member Caffrey to adjourn. All ayes. Meeting adjourned at 8:30 p.m.

Earl Schuster, Mayor

Shannon Greaves, City Clerk