

February 5, 2001
Gladwin, Michigan

The regular meeting of the Gladwin City Council was called to order by Mayor Schuster at 7:30 p.m.

Present: Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski

Absent: None

Staff Present: Bob McConkie, Bernadette Weaver, Charles Jones, Douglas Jacobson, John Simpson

Also Present: Mayor Schuster, Keith Edick, Kevin Scott, Frank Grimes

The Pledge of Allegiance was led by Mayor Schuster followed by the invocation given by Council Member Jungman.

The minutes of the regular meeting of January 15, 2001 and the special meeting of January 31, 2001 were accepted as presented.

Motion by Council Member Winarski, supported by Council Member Caffrey to approve warrant 01-21 in the amount of \$291,774.98 and warrant 01-23 in the amount of \$69,987.16. All ayes. Motion carried.

Hearing of Delegations

County Commissioner Edick advised that there was monies available in the EMS Fund for the purchase of defibrillators.

County Commissioner Grimes advised that at the recent hearing with the County Drain Commissioner, it was decided not to do anything further with the Canham Drain as it is flowing properly. If the adjacent property owners want to enclose the drain, it would be at their own expense. The public meeting on the proposed Law Enforcement Center will be held February 22, 2001 at 7:00 p.m. at the Ice Arena.

County Commissioner Edick also thanked the Council for their prompt action on authorizing execution of the deeds for the airport property.

Steve Scott, representative for Northern Industrial Realty, presented a proposal for the marketing and sales of building lots in the new industrial park expansion area. They would request an 8% commission on the lot sales but would enter into a co-broker arrangement should another agency be involved in the sale of a lot. Ron Koontz, partner in Northern Industrial Realty, has numerous contacts with other industrial parks in the area as well as being involved with owning the old Simpson Industries building. One of his jobs would be to find tenants for the new park. At an earlier meeting attended by Bob McConkie, Mayor Schuster, Mayor Pro Tem Winarski, Ron

Koontz and Steve Scott, it was discussed that there was a need to market the property to obtain the best return of the grant funds. Up front ad budget was estimated at approximately \$10,000 for the erection of signs and printing of brochures advertising the industrial park. Administrator McConkie advised there were some funds available from the Gladwin EDC that could be used to cover some of these costs. Motion by Council Member Winarski, supported by Council Member Jungman to enter into an agreement with Northern Industrial Realty for sale of lots in the industrial park with a \$8,000 cap, 8% sales commission and the use of Gladwin EDC funds if available. All ayes. Motion carried.

Jim Neal, Premier Cable, was unable to attend the meeting and asked to be placed on the agenda for the next meeting.

Motion by Council Member Jungman, supported by Council Member Mienk to establish the agenda with the following additions: New Business - f. Budget Calendar, g. Right of Way Land Sale, h. Hand Rail at City Hall, i. Resolution 01-25; Consent Agenda: Minutes xi. LEAP minutes January 10, 2001; Miscellaneous: v. Monthly Police Activity Report for January 2001. All ayes. Motion carried.

Motion by Council Member Winarski, supported by Council Member Mienk to establish the Consent Agenda which includes the following: Communications - Investment Report for Quarter ending December 31, 2000, Verification of Land Gift to City, MPSC Notice of Hearing, Michigan Gas and Oil Association letter re North-South Park Riverwalk, MDEQ NPDES Reconnaissance Compliance Inspection, Recent changes to Michigan Election Laws, MDEQ NPDES change/extension of permit: Meetings - County Commission 01/09/01, Housing Commission 01/09/01, 911 Administrative Board 01/10/01, LEAP 01/10/01, Council of the Arts 01/11/01, Personnel Committee 01/17/01, Special Airport Committee 01/18/01, Planning Commission 01/22/01, Parks Commission 01/22/01, Finance Committee 01/25/01, Special Airport Committee 02/01/01; Miscellaneous - Industrial Park Lot Sale memo, HUD Programs memo, 2001 City Election dates, Combined Traffic Enforcement report, Police Activity Report for January 2001. All ayes. Motion carried.

Old Business

The following resolution was offered by Council Member Matteson, supported by Council Member Caffrey:

**RESOLUTION 01-20
SPECIAL ASSESSMENT FOR
PANORAMA PLAZA**

Whereas, Panorama Plaza has requested a voluntary special assessment for installation of sanitary sewer lines to extend over a period of ten (10) years for a sewer assessment of \$3,589.21, and

Whereas, a Special Assessment to the tax roll is necessary to place this assessment on the tax roll;
Now, therefore, be it resolved, that the City Assessor is hereby authorized and instructed to spread upon the July 2001 tax roll for the parcel described below, and each July tax roll thereafter through July 2010

or until the assessment is paid in full, Special Assessments in the amount of \$358.92, plus interest at 5.811% annually with interest calculated to June 30 of each year:

Gladwin City Sec 6 18-1W Part of NE 1/4 of SW 1/4 Com at Inters of N-S 1/4 line and S Row Line of Hwy M-61 Th S 286.5 Ft Th W 245.75 Ft Th N 286.5 Ft Th E 245.75 Ft To POB

Roll Call Vote:

Ayes:	Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski
Nays:	None
Absent:	None

Resolution declared adopted this 5th day of February, 2001.

Administrator McConkie advised that the City has been informed they qualify for the North-South Riverwalk Grant, now we are waiting for funding to be approved.

The Personnel Committee has recommended the position and job description for an Administrative Secretary/City Clerk and also recommends to advertise the position. Motion by Council Member Winarski, supported by Council Member Hindman to authorize posting the position. All ayes. Motion carried. Mayor Schuster also recommended that an Alternate be appointed to the Personnel Committee and recommended that Tom Hindman be appointed as an Alternate Member. Motion by Council Member Jungman, supported by Council Member Winarski, to appoint Tom Hindman as an Alternate Member to the Personnel Committee. All ayes. Motion carried.

Administrator McConkie asked that the Carpet Replacement Proposal for the Arts Council Building be withdrawn from the agenda. Some items are no longer available and more work needs to be done before a recommendation is made and the item will be placed on the agenda at a later date.

Council Member Matteson, supported by Council Member Hindman, offered Resolution 01-25 to amend the Michigan Natural Resources Trust Fund Development Project Agreement , Riverfront Park Development Project Number TF 90-329.

Roll Call Vote:

Ayes:	Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski
Nays:	None
Absent:	None

Resolution declared adopted this 5th day of February, 2001

New Business

Request was received from First United Methodist Church to use the amphitheater for church services on July 8, 2001. It was noted that is the week of play rehearsal. It was decided to table

the item until the next meeting in order to obtain more information as to the availability of the amphitheater.

City Assessor Weaver advised we have an increase of approximately \$1.6 million in new assessed valuation due to new construction. The City has the largest percentage of Industrial Property in the County. It also has the highest percentage of Commercial Property County-wide with 47%. There has been an increase in sales of Commercial Property necessitating increases in the commercial class. Assessment change notices will be sent out within the next two weeks.

Motion by Council Member Mienk, supported by Council Member Caffrey to adopt the Budget Calendar. All ayes. Motion carried.

Right of Way sale from the City to MDOT for road expansion was discussed. The State proposed purchase of a portion of land for \$6,525. Administrator McConkie has been in negotiations with MDOT and has worked out an agreement wherein the State would realign the City Hall driveway with Cemetary Street and would also construct a right turn lane on N. Erie at Cedar. Consensus of the Council was to authorize granting MDOT Right of Entry.

The following resolution was offered by Council Member Winarski, supported by Council Member Caffrey:

RESOLUTION 01-24

SUPPORT FOR ROAD REBUILDING BY GLADWIN COUNTY ROAD COMMISSION

BE IT RESOLVED, that the Gladwin City Council supports the Gladwin County Road Commission in the rebuilding of the Alger Road system for all-season standards, beginning at M-30, thence going east on School Road to Herner Road, thence south on Herner Road to East Sugar River Road, thence east on East Sugar River Road to I-75.

Roll Call Vote:

Ayes:	Caffrey, Crawford, Hindman, Jungman, Matteson, Mienk, Novak, Winarski
Nays:	None
Absent:	None

Resolution declared adopted this 5th day of February 2001.

Comments

Council Member Jungman advised that she attended the Crime Stoppers dinner and that Officer Duane Bean was named Police Officer of the Year.

Council Member Caffrey advised he was contacted by the owner of the Pepper Mill Restaurant and he was asking if a horse hitching post could be installed near the south side of the parking lot

at S. Antler and W. Grout.

Police Chief Jones advised that each police officer in the County voted for the Officer of the Year and he was very pleased the law enforcement community thinks so highly of Officer Bean to have chosen him Officer of the Year. He also advised that, according to the paper, the City has received a \$75,000 grant to hire another police officer. He also stated that he would be in Lansing this Wednesday, Thursday and Friday attending the MACP Mid-Winter Conference.

Administrator McConkie advised that there is a Legislative Breakfast this Friday at Our Savior Lutheran Church and he has tickets available for those who wish to attend.

City Attorney Jacobson presented a land swap proposal for the City to acquire ownership of land being purchased from Jim Robertson in exchange for other property the City owns. Motion by Council Member Winarski, supported by Council Member Matteson to enter into the land swap agreement. All ayes. Motion carried.

Motion by Council Member Jungman, supported by Council Member Caffrey to adjourn. All ayes. Meeting adjourned at 9:08 p.m.

Earl Schuster, Mayor

John Simpson, Deputy City Clerk